

Appointment

From: McClendon, Michelle [McClendon.Michelle@epa.gov]
Sent: 7/28/2017 9:29:36 PM
To: Vizian, Donna [Vizian.Donna@epa.gov]; Maher, Karen [Maher.Karen@epa.gov]; Reeder, John [Reeder.John@epa.gov]; Edwards, Jonathan [Edwards.Jonathan@epa.gov]; Bunker, Byron [bunker.byron@epa.gov]; Showman, John [Showman.John@epa.gov]; OBrien, Kathy [Obrien.Kathy@epa.gov]; Morales, Oscar [Morales.Oscar@epa.gov]; Berkley, Bruce [Berkley.Bruce@epa.gov]; Badalamente, Mark [Badalamente.Mark@epa.gov]; Gutshall, Renee [Gutshall.Renee@epa.gov]; Lattimore, Kraig [lattimore.kraig@epa.gov]; Cherry, Katrina [Cherry.Katrina@epa.gov]; Coleman, Cheryl [Coleman.Cheryl@epa.gov]; Barr, Pamela [Barr.Pamela@epa.gov]; Steenbock, John [Steenbock.John@epa.gov]; Shapiro, Mike [Shapiro.Mike@epa.gov]; Stevens, Robert [Stevens.Robert@epa.gov]; Gray, Linda [gray.linda@epa.gov]; Carpenter, Wesley [Carpenter.Wesley@epa.gov]; Lynne, Diane [Lynne.Diane@epa.gov]; Saracco, Silvia [Saracco.Silvia@epa.gov]; Ocampo, William [Ocampo.William@epa.gov]; Jackson, Cleophas [jackson.cleophas@epa.gov]; Inman, Donna [Inman.Donna@epa.gov]; Rivera, Sandra [Rivera.Sandra@epa.gov]; Arel, Kristen [Arel.Kristen@epa.gov]; Brincks, Mike [brincks.mike@epa.gov]; Cooper, Marian [Cooper.Marian@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]; Wheeler, Kimberly [Wheeler.Kimberly@epa.gov]; Gantt, Melissa [Gantt.Melissa@epa.gov]; Carter, Rick [Carter.Rick@epa.gov]; Carter, Beverly [Carter.Beverly@epa.gov]; Pastalove, Barbara [Pastalove.Barbara@epa.gov]; Vaughan, Pat [Vaughan.Pat@epa.gov]; Allen, Reginald [Allen.Reginald@epa.gov]; Coryell, Mark [coryell.mark@epa.gov]; Helm, Arron [Helm.Arron@epa.gov]; McDonald, James [McDonald.James@epa.gov]; Szaro, Deb [Szaro.Deb@epa.gov]; Shanahan, Katherine [Shanahan.Katherine@epa.gov]; Manna, Richard [Manna.Richard@epa.gov]; Esher, Diana [Esher.Diana@epa.gov]; Schwartz, Barbara [Schwartz.Barbara@epa.gov]; Newton, Cheryl [Newton.Cheryl@epa.gov]; Rodriguez, Ray [Rodriguez.Ray@epa.gov]; Tapia, Cecilia [Tapia.Cecilia@epa.gov]; Robichaud, Jeffery [Robichaud.Jeffery@epa.gov]; Buhl, Rick [Buhl.Rick@epa.gov]; McIlwain, Serena [McIlwain.Serena@epa.gov]; Lane, Vicki [Lane.Vicki@epa.gov]; Pace, Donald [Pace.Donald@epa.gov]; Osborne, Howard [Osborne.Howard@epa.gov]; Martinez, Gwendolyn [Martinez.Gwendolyn@epa.gov]; Lindsay, Nancy [Lindsay.Nancy@epa.gov]; Shields, Edward [Shields.Ed@epa.gov]; McClendon, Michelle [McClendon.Michelle@epa.gov]; Parker, Gary [parker.gary@epa.gov]; Jessica Kent [Jessica.Kent@csra.com]; Abby Allen [abbyallen@ceekllc.com]; Lawrence, Tanya [Lawrence.Tanya@epa.gov]; Westenberger, Andrea [Westenberger.Andrea@epa.gov]; Schmittou, Kim [schmittou.kim@epa.gov]; Bullock, Justin [Bullock.Justin@epa.gov]; Best-Wong, Benita [Best-Wong.Benita@epa.gov]; Kavanagh, Erica [kavanagh.eric@epa.gov]; Rubel, Robert [Rubel.Robert@epa.gov]; Tellis, Vickie [Tellis.Vickie@epa.gov]; Johnson, Lashana [Johnson.Lashana@epa.gov]; Cunningham, Bisa [cunningham.bisa@epa.gov]; Lancaster, Tina [Lancaster.Tina@epa.gov]; Sanders, Amy [Sanders.Amy@epa.gov]; Bell, Matthew [Bell.Matthew@epa.gov]; Fowler, Joshua [Fowler.Joshua@epa.gov]; Nelson, Shane [Nelson.Shane@epa.gov]; Cusumano, Vicente [Cusumano.Vicente@epa.gov]; McManus, Catharine [mcmanus.catharine@epa.gov]; Barber, Anthony [Barber.Anthony@epa.gov]; Snowbarger, Robert [Snowbarger.Robert@epa.gov]
CC: Wright, Stephanie L. [Wright.Stephanie@epa.gov]; Mills, Keith [Mills.Keith@epa.gov]; Bailey, Rhonda [Bailey.Rhonda@epa.gov]; Monroe, Scott [Monroe.Scott@epa.gov]
Subject: Human Resources Council Meeting (WJCE B-316)
Attachments: Potential FY 2018 Focus Areas.docx; FINAL HRC Agenda August 2 2017 v2.pdf; Line Numbers 2006 HRC Charter_Suggested Edits (redline) v11 71817.docx; Proposed Final (clean version) v2 71817.docx
Location: R7-RO2.2-J28-10/R7-RO
Start: 8/2/2017 1:30:00 PM
End: 8/2/2017 9:00:00 PM
Show Time As: Tentative

All-

I corrected the titles for the SSC Directors in the Charter.

No other changes have been made to the attachments.

Thanks.

Appointment

From: Gantt, Melissa [Gantt.Melissa@epa.gov]
Sent: 7/25/2017 3:01:48 PM
To: Gray, Linda [gray.linda@epa.gov]; Carpenter, Wesley [Carpenter.Wesley@epa.gov]; Robinson, Christine [Robinson.Christine@epa.gov]; Hitchens, Lynnann [hitchens.lynnann@epa.gov]; Coogan, Daniel [Coogan.Daniel@epa.gov]; Hardy, Michael [Hardy.Michael@epa.gov]; Berrey, Katherine [berrey.katherine@epa.gov]
CC: Foster, Simona [foster.simona@epa.gov]; Jackson, Terrence [Jackson.Terrence@epa.gov]
Subject: Resource Review Meeting w/OHR
Attachments: OHR_ExecutionReivew_07122017.pptx
Location: DCRoomARN3330/DC-AR-OARM
Start: 8/8/2017 12:45:00 PM
End: 8/8/2017 1:30:00 PM
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Meeting requested by OROM Staff to review financial position from each OARM Office Directors and Deputy Directors. P.O.C. Christine Robinson (6/26/17 KLW). Change in meeting date/time was requested by Mr. Coogan. 25 Jul/1101/mag.

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From: McClendon, Michelle [McClendon.Michelle@epa.gov]
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Subject: Human Resources Council Meeting (WJCE B-316)
Attachments: Proposed Final (clean version) v1 71817.docx; Line Numbers 2006 HRC Charter_Suggested Edits (redline) v10 71817.docx; Potential FY 2018 Focus Areas.docx; FINAL HRC Agenda August 2 2017 v2.pdf
Start: 8/2/2017 1:30:00 PM
End: 8/2/2017 9:00:00 PM
Show Time As: Tentative

From: Westenberger, Andrea
Location: Ex. 6 - Personal Privacy
Importance: Normal
Subject: ARA-OARM Call
Start Date/Time: Tue 7/18/2017 3:30:00 PM
End Date/Time: Tue 7/18/2017 4:30:00 PM

ARA-OARM Call

Tuesday, 7/18, 8:30 am – 9:30 PST

Ex. 6 - Personal Privacy

Note: To reduce costs, please call the 1-866 number in groups as we are charged per line/per minute.

[Join Skype Meeting](#)

For questions or agenda items, please contact Andrea Westenberger, Lynnnann Hitchens, and Michael Hardy.

Topic #	Topic Title	Materials	Presenter(s)/Office	Time (PST)
1	Roll Call		Andrea Westenberger (R10)	8:30-8:35
2	EMS • Heads up to OARM that the ARAs are interested in scaling back reporting for EMS. We will discuss in more depth at the August ARA-OARM call.		Andrea Westenberger (R10) Nancy Lindsay (R10)	8:35-8:40
3	Biweekly Pay Cap IG Audit		Wes Carpenter (OARM-OHR)	8:40-8:50
4	Performance Improvement Plan (sent by Donna Vizian on 7/12)		Wes Carpenter (OARM-OHR)	8:50-9:00
5	Establishing Official Duty Stations Away from the Position of Record at Other U.S. Environmental Protection Agency Locations		Loretta Hunt (OARM-OHR)	9:00-9:10

6	VERA/VSIP		Loretta Hunt (OARM-OHR)	9:10-9:15
7	EAP Update		Wes Carpenter (OARM-OHR) Loretta Hunt (OARM-OHR)	9:15-9:25
8	IGMS/NGGMS Update		Kerry Neal (OARM-OGD)	9:25-9:30

Appointment

From: Wheeler, Kimberly [Wheeler.Kimberly@epa.gov]
Sent: 7/13/2017 8:02:20 PM
To: Gray, Linda [gray.linda@epa.gov]; Carpenter, Wesley [Carpenter.Wesley@epa.gov]; Robinson, Christine [Robinson.Christine@epa.gov]; Hitchens, Lynnann [hitchens.lynnann@epa.gov]; Coogan, Daniel [Coogan.Daniel@epa.gov]; Hardy, Michael [Hardy.Michael@epa.gov]; Berrey, Katherine [berrey.katherine@epa.gov]
CC: Foster, Simona [foster.simona@epa.gov]; Jackson, Terrence [Jackson.Terrence@epa.gov]
Subject: Resource Review Meeting w/OHR
Attachments: OHR_ExecutionReivew_07122017.pptx
Location: DCRoomARN3330/DC-AR-OARM
Start: 7/26/2017 7:00:00 PM
End: 7/26/2017 7:45:00 PM
Show Time As: Tentative

Meeting requested by OROM Staff to review financial position from each OARM Office Directors and Deputy Directors.
P.O.C. Christine Robinson (6/26/17 KLW)

Message

From: CHCOC [chcoc@opm.gov]
Sent: 3/28/2017 4:09:18 PM
To: CHCOC [chcoc@opm.gov]
CC: Workforce [Workforce@opm.gov]; Saphos, Sara [Catherine.Saphos@opm.gov]
Subject: April 6th CHCO Academy: Workforce Reshaping [WARNING: DKIM validation failed]
Attachments: OPM Workforce Reshaping agenda 3 28 17 (2).pdf

Good Afternoon CHCOs and Deputies (via Bcc),

OPM's Chief Human Capital Officers Council is hosting a unique CHCO Academy to begin a strategic workforce planning and reshaping discussion with Federal HR professionals and others who are interested. We will provide an overview of the resources related to Human Capital and strategic planning, workforce reshaping options (including Reduction-in-Force (RIF), Voluntary Early Retirement Authority (VERA) and Voluntary Separation Incentive Payment Authority (VSIP)), and means to support the workforce and sustain high-performance.

Please join us Thursday, April 6th from 9:30am-11:30am at the U.S. Office of Personnel Management, Campbell Auditorium, located at 1900 E Street, NW in Washington, DC or via webcast.

To register, visit https://chcoacademy_workforcereshaping.eventbrite.com. If you have questions for OPM or would like to suggest topics for future sessions, please submit these to workforce@opm.gov by Tuesday, April 6th with the subject line CHCO Academy.

Best,

Veronica

Veronica Villalobos
Acting Executive Director
Chief Human Capital Officers Council
Office of Personnel Management
1900 E Street NW

Attachment

Message

From: Vizian, Donna [Vizian.Donna@epa.gov]
Sent: 3/16/2017 10:25:11 PM
To: Showman, John [Showman.John@epa.gov]; Gray, Linda [gray.linda@epa.gov]; Carter, Rick [Carter.Rick@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]; Helm, Arron [Helm.Arron@epa.gov]; Carter, Rick [Carter.Rick@epa.gov]
Subject: V/V

Hi

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Message

From: Foster, Simona [foster.simona@epa.gov]
Sent: 4/10/2017 8:00:06 PM
To: Gray, Linda [gray.linda@epa.gov]
Subject: Automatic reply: OMB Workforce Reduction CHCOC Update [WARNING: DKIM validation failed]

I will be out of the office Friday 4/7/2017 and Monday, 4/10/2017.

Please contact Wendy Brown 202.564.0909 for assistance.

I will return to the office on Tuesday, 11 April 2017

Peace & Blessings

From: Snyder, Richard J

Location: Ex. 6 - Personal Privacy

Importance: Normal

Subject: OMB Workforce Reduction CHCOC Update [WARNING: DKIM validation failed]

Start Date/Time: Wed 4/12/2017 6:00:00 PM

End Date/Time: Wed 4/12/2017 7:00:00 PM

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>>

Good afternoon CHCOs and Deputies,

Please join us for a conference call on Wednesday, April 12th at 2pm where OMB and OPM will provide a status update on the long-term plan to reduce the size of the Federal workforce that was ordered by Presidential Memorandum on January 23rd. We encourage all CHCOs and their Deputies to call-in.

Thank you.

Message

From: Helm, Arron [Helm.Arron@epa.gov]
Sent: 3/10/2017 3:04:30 PM
To: Gray, Linda [gray.linda@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]; Carter, Rick [Carter.Rick@epa.gov]
Subject: FW: RIF Timeline and potential cost estimate
Attachments: RIF Estimated Timeline and Cost (005).docx

Confidential
Internal Management Guidance

Here is the timeline we put together earlier.

Message

From: Hitchens, Lynnann [hitchens.lynnann@epa.gov]
Sent: 4/27/2017 9:29:31 PM
To: Helm, Arron [Helm.Arron@epa.gov]; Carter, Rick [Carter.Rick@epa.gov]; Gray, Linda [gray.linda@epa.gov]
Subject: VERA/VSIP

Hi -- a couple of managers have asked me about additional retirement counseling, retirement training, or site visits for the benefits staff, in conjunction with the VERA/VSIP. Is there anything planned? Is this something to consider?

Appointment

From: Showman, John [Showman.John@epa.gov]
Sent: 8/7/2017 12:19:31 PM
To: Gray, Linda [gray.linda@epa.gov]; Carpenter, Wesley [Carpenter.Wesley@epa.gov]; Robinson, Christine [Robinson.Christine@epa.gov]; Hitchens, Lynnann [hitchens.lynnann@epa.gov]; Coogan, Daniel [Coogan.Daniel@epa.gov]; Hardy, Michael [Hardy.Michael@epa.gov]; Berrey, Katherine [berrey.katherine@epa.gov]
CC: Foster, Simona [foster.simona@epa.gov]; Jackson, Terrence [Jackson.Terrence@epa.gov]; Brown, Wendy [brown.wendy@epa.gov]

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Subject: EMC Follow-up
Attachments: EPA VERA-VSIP Template Rev.doc
Location: DCROOMWJCN3330Q
Start: 4/11/2017 3:00:00 PM
End: 4/11/2017 3:30:00 PM
Show Time As: Tentative

As a result of the VERA/VSIP discussion at the EMC yesterday, Donna agreed to send the EMC members a template and data for each organization. I have attached what may have been the template we used in 2013.

Meeting requested by: J.Showman (4/5/2017) (KLW)

From: Corbett, Krysti
Location: Ex. 6 - Personal Privacy
Importance: Normal
Subject: Union Briefing on VERA VSIP Current Status
Start Date/Time: Mon 7/24/2017 6:00:00 PM
End Date/Time: Mon 7/24/2017 7:00:00 PM

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Subject: Weekly General w/OHR

Location: DCROOMWJCN3330Q;

Start: 8/1/2017 1:00:00 PM

End: 8/1/2017 2:00:00 PM

Show Time As: Tentative

Recurrence: Weekly
every Tuesday from 10:00 AM to 11:00 AM

These agenda items were provided by Mr. Carpenter, 24 Jul 17 – however meeting was cancelled. Mag/25 Jul/0908.
Agenda items updated 31 Jul/1527/mag.

The following are topics for the HR weekly meeting:

- Follow-up on OARM Concerns w/Telework Module in PPL 9.2 Release
- EPA's Response to CHCO Topic: FEVS Topics/Questionnaire
- OMB Assessment Follow-up
- EPA Strategic Plan Strawman Comments
- August e-NPC Meeting
- Preparations for Resource Review Meeting
- 2017 Mandatory Training
- HRC Meeting Preparations
- V/V Off-boarding at HQs
- 2016 National Honor Awards

Message

From: Showman, John [Showman.John@epa.gov]
Sent: 3/21/2017 8:19:27 PM
To: Carter, Rick [Carter.Rick@epa.gov]; Helm, Arron [Helm.Arron@epa.gov]; Gray, Linda [gray.linda@epa.gov]
Subject: Fwd: Workforce Reshaping RIF
Attachments: Workforce Reshaping RIF.docx; ATT00001.htm

Sent from my iPhone

Begin forwarded message:

From: "Showman, John" <Showman.John@epa.gov>
Date: March 21, 2017 at 1:49:09 PM EDT
To: "Vizian, Donna" <Vizian.Donna@epa.gov>
Cc: "Helm, Arron (Helm.Arron@epa.gov)" <Helm.Arron@epa.gov>, "Hart, Debbi" <Hart.Debbi@epa.gov>
Subject: Workforce Reshaping RIF

This is what Arron/Debbi sent with the V/V info. I changed to reflect OARM (vs SSC/ERD).

Appointment

From: DCRoom-5340AN-ConferenceRoom-A [DCRoom-5340AN-ConferenceRoom-A@epa.gov]
Sent: 5/23/2017 6:24:04 PM
To: Hitchens, Lynnann [hitchens.lynnann@epa.gov]; Gray, Linda [gray.linda@epa.gov]
Subject: Review V/V
Location: DCRoom-5340AN-ConferenceRoom-A
Start: 5/23/2017 7:00:00 PM
End: 5/23/2017 7:30:00 PM
Show Time As: Tentative

Lauren and I want to review your V/V materials against the roster, and we have a few questions.
Thanks,

Lynnann

Appointment

From: Hitchens, Lynnann [hitchens.lynnann@epa.gov]
Sent: 5/22/2017 8:25:24 PM
To: Gray, Linda [gray.linda@epa.gov]; Carpenter, Wesley [Carpenter.Wesley@epa.gov]
Subject: review V/V
Location: Linda's office
Start: 5/23/2017 7:00:00 PM
End: 5/23/2017 7:30:00 PM
Show Time As: Tentative

Lauren and I want to review your V/V materials against the roster, and we have a few questions.
Thanks,

Lynnann

Message

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 3/28/2017 4:32:14 PM
To: Gray, Linda [gray.linda@epa.gov]
Subject: Re: April 6th CHCO Academy: Workforce Reshaping [WARNING: DKIM validation failed]

OK- thanks. You doing ok? Feels strange to be working from home.

From: Gray, Linda
Sent: Tuesday, March 28, 2017 12:16:49 PM
To: Hart, Debbi
Subject: FW: April 6th CHCO Academy: Workforce Reshaping [WARNING: DKIM validation failed]

I am planning to attend. You probably should plan to attend as well.

Linda R. Gray
Director, Office of Human Resources
Office of Administration and Resources Management
Environmental Protection Agency
(202) 564-4606 phone
(202) 564-4613 fax

From: CHCOC [mailto:chcoc@opm.gov]
Sent: Tuesday, March 28, 2017 12:09 PM
To: CHCOC <chcoc@opm.gov>
Cc: Workforce <Workforce@opm.gov>; Saphos, Sara <Catherine.Saphos@opm.gov>
Subject: April 6th CHCO Academy: Workforce Reshaping [WARNING: DKIM validation failed]

Good Afternoon CHCOs and Deputies (via Bcc),

OPM's Chief Human Capital Officers Council is hosting a unique CHCO Academy to begin a strategic workforce planning and reshaping discussion with Federal HR professionals and others who are interested. We will provide an overview of the resources related to Human Capital and strategic planning, workforce reshaping options (including Reduction-in-Force (RIF), Voluntary Early Retirement Authority (VERA) and Voluntary Separation Incentive Payment Authority (VSIP)), and means to support the workforce and sustain high-performance.

Please join us Thursday, April 6th from 9:30am-11:30am at the U.S. Office of Personnel Management, Campbell Auditorium, located at 1900 E Street, NW in Washington, DC or via webcast.

To register, visit https://chcoacademy_workforcereshaping.eventbrite.com. If you have questions for OPM or would like to suggest topics for future sessions, please submit these to workforce@opm.gov by Tuesday, April 6th with the subject line CHCO Academy.

Best,

Veronica

Veronica Villalobos
Acting Executive Director
Chief Human Capital Officers Council

Office of Personnel Management
1900 E Street NW

Attachment

Message

From: Tellis, Vickie [Tellis.Vickie@epa.gov]
Sent: 4/26/2017 8:52:54 PM
To: Gray, Linda [gray.linda@epa.gov]
Subject: SES Compensation and Other Questions

Hi Linda,

Today we are discussing "Life in the SES". There are a lot of questions on compensation, including pay setting and bonuses

Other questions are about RIF and bump and retreat rights.

With so many EPAers in our cohort, it would be great to have had this session with EPA professionals available to respond. It's going great, though!

Vickie

Sent from my iPhone

Message

From: Cooper, Marian [Cooper.Marian@epa.gov]
Sent: 7/6/2017 4:09:05 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]; Vizian, Donna [Vizian.Donna@epa.gov]
CC: Showman, John [Showman.John@epa.gov]; Gray, Linda [gray.linda@epa.gov]
Subject: RE: VERA.VSIP.ANNOUNCEMENT.7.6.17.docx
Attachments: VERA-VSIP General Notice 7-6-17.rev.docx

Slightly edited

Marian Pechmann Cooper
Chief of Staff
Office of Administration and Resources Management
William Jefferson Clinton Federal Building-NORTH (3330)
Washington, DC 20460
office number -- 202 564-0620
office fax -- 202 564-0233



From: Hunt, Loretta
Sent: Thursday, July 06, 2017 12:03 PM
To: Cooper, Marian <Cooper.Marian@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>
Cc: Showman, John <Showman.John@epa.gov>; Gray, Linda <gray.linda@epa.gov>
Subject: RE: VERA.VSIP.ANNOUNCEMENT.7.6.17.docx
Importance: High

Marian,

Debbi and I tweaked the general notice. Please see attached.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Cooper, Marian
Sent: Thursday, July 06, 2017 10:33 AM
To: Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>
Cc: Showman, John <Showman.John@epa.gov>; Gray, Linda <gray.linda@epa.gov>
Subject: VERA.VSIP.ANNOUNCEMENT.7.6.17.docx

Reflects John's edits. Thanks to all!

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 7/6/2017 4:02:46 PM
To: Cooper, Marian [Cooper.Marian@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]; Vizian, Donna [Vizian.Donna@epa.gov]
CC: Showman, John [Showman.John@epa.gov]; Gray, Linda [gray.linda@epa.gov]
Subject: RE: VERA.VSIP.ANNOUNCEMENT.7.6.17.docx
Attachments: VERA-VSIP General Notice 7-6-17.docx

Importance: High

Marian,

Debbi and I tweaked the general notice. Please see attached.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Cooper, Marian
Sent: Thursday, July 06, 2017 10:33 AM
To: Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>
Cc: Showman, John <Showman.John@epa.gov>; Gray, Linda <gray.linda@epa.gov>
Subject: VERA.VSIP.ANNOUNCEMENT.7.6.17.docx

Reflects John's edits. Thanks to all!

Message

From: Cooper, Marian [Cooper.Marian@epa.gov]
Sent: 7/6/2017 2:32:50 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]; Vizian, Donna [Vizian.Donna@epa.gov]
CC: Showman, John [Showman.John@epa.gov]; Gray, Linda [gray.linda@epa.gov]
Subject: VERA.VSIP.ANNOUNCEMENT.7.6.17.docx
Attachments: VERA.VSIP.ANNOUNCEMENT.7.6.17.docx

Reflects John's edits. Thanks to all!

Message

From: Showman, John [Showman.John@epa.gov]
Sent: 7/6/2017 1:39:02 PM
To: Vizian, Donna [Vizian.Donna@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]
CC: Gray, Linda [gray.linda@epa.gov]; Cooper, Marian [Cooper.Marian@epa.gov]
Subject: RE: Draft V/V Communications

Last time there was a letter/email message that each AAsip/Region sent to those individuals who were in the approved pool.

Ex. 5 - Deliberative Process

From: Vizian, Donna
Sent: Thursday, July 06, 2017 9:36 AM
To: Showman, John <Showman.John@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>
Cc: Gray, Linda <gray.linda@epa.gov>; Cooper, Marian <Cooper.Marian@epa.gov>
Subject: RE: Draft V/V Communications

Ex. 5 - Deliberative Process

From: Showman, John
Sent: Thursday, July 06, 2017 8:57 AM
To: Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>
Cc: Gray, Linda <gray.linda@epa.gov>; Cooper, Marian <Cooper.Marian@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>
Subject: FW: Draft V/V Communications

Ex. 5 - Deliberative Process

From: Hart, Debbi
Sent: Thursday, July 06, 2017 8:51 AM
To: Cooper, Marian <Cooper.Marian@epa.gov>; Showman, John <Showman.John@epa.gov>
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Gray, Linda <gray.linda@epa.gov>
Subject: Fwd: Draft V/V Communications

As discussed. We expect some comments from SSCs. Debbi

Begin forwarded message:

From: "Hunt, Loretta" <Hunt.Loretta@epa.gov>
Date: July 5, 2017 at 5:52:21 PM EDT
To: "Bonner, Jerome" <Bonner.Jerome@epa.gov>, "Engebretson, Lizabeth" <Engebretson.Lizabeth@epa.gov>, "Taylor, Jeremy" <Taylor.Jeremy@epa.gov>, "Peabody, Hitch" <Peabody.Hitch@epa.gov>
Cc: "Hart, Debbi" <Hart.Debbi@epa.gov>, "Parker, Gary" <parker.gary@epa.gov>, "Coomber,

Robert" <coomber.robert@epa.gov>, "Corbett, Krysti" <Corbett.Krysti@epa.gov>

Subject: Draft V/V Communications

SSC Directors/Hitch,

Please see the draft employee communication. We tweaked the previous notification Liz forwarded. Please review and edit as necessary. Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Vizian, Donna [Vizian.Donna@epa.gov]
Sent: 7/6/2017 1:35:37 PM
To: Showman, John [Showman.John@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]
CC: Gray, Linda [gray.linda@epa.gov]; Cooper, Marian [Cooper.Marian@epa.gov]
Subject: RE: Draft V/V Communications

Ex. 5 - Deliberative Process

From: Showman, John
Sent: Thursday, July 06, 2017 8:57 AM
To: Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>
Cc: Gray, Linda <gray.linda@epa.gov>; Cooper, Marian <Cooper.Marian@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>
Subject: FW: Draft V/V Communications

Ex. 5 - Deliberative Process

From: Hart, Debbi
Sent: Thursday, July 06, 2017 8:51 AM
To: Cooper, Marian <Cooper.Marian@epa.gov>; Showman, John <Showman.John@epa.gov>
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Gray, Linda <gray.linda@epa.gov>
Subject: Fwd: Draft V/V Communications

As discussed. We expect some comments from SSCs. Debbi

Begin forwarded message:

From: "Hunt, Loretta" <Hunt.Loretta@epa.gov>
Date: July 5, 2017 at 5:52:21 PM EDT
To: "Bonner, Jerome" <Bonner.Jerome@epa.gov>, "Engebretson, Lizabeth" <Engebretson.Lizabeth@epa.gov>, "Taylor, Jeremy" <Taylor.Jeremy@epa.gov>, "Peabody, Hitch" <Peabody.Hitch@epa.gov>
Cc: "Hart, Debbi" <Hart.Debbi@epa.gov>, "Parker, Gary" <parker.gary@epa.gov>, "Coomber, Robert" <coomber.robert@epa.gov>, "Corbett, Krysti" <Corbett.Krysti@epa.gov>
Subject: Draft V/V Communications

SSC Directors/Hitch,

Please see the draft employee communication. We tweaked the previous notification Liz forwarded. Please review and edit as necessary. Thanks.

Loretta L. Hunt
Branch Chief

Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.lorella@epa.gov

Message

From: Showman, John [Showman.John@epa.gov]
Sent: 7/6/2017 12:56:31 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]
CC: Gray, Linda [gray.linda@epa.gov]; Cooper, Marian [Cooper.Marian@epa.gov]; Vizian, Donna [Vizian.Donna@epa.gov]
Subject: FW: Draft V/V Communications
Attachments: Final Approved VERA-VSIP Announcement 7-5-17.docx; ATT00001.htm

Ex. 5 - Deliberative Process

From: Hart, Debbi
Sent: Thursday, July 06, 2017 8:51 AM
To: Cooper, Marian <Cooper.Marian@epa.gov>; Showman, John <Showman.John@epa.gov>
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Gray, Linda <gray.linda@epa.gov>
Subject: Fwd: Draft V/V Communications

As discussed. We expect some comments from SSCs. Debbi

Begin forwarded message:

From: "Hunt, Loretta" <Hunt.Loretta@epa.gov>
Date: July 5, 2017 at 5:52:21 PM EDT
To: "Bonner, Jerome" <Bonner.Jerome@epa.gov>, "Engebretson, Lizabeth" <Engebretson.Lizabeth@epa.gov>, "Taylor, Jeremy" <Taylor.Jeremy@epa.gov>, "Peabody, Hitch" <Peabody.Hitch@epa.gov>
Cc: "Hart, Debbi" <Hart.Debbi@epa.gov>, "Parker, Gary" <parker.gary@epa.gov>, "Coomber, Robert" <coomber.robert@epa.gov>, "Corbett, Krysti" <Corbett.Krysti@epa.gov>
Subject: Draft V/V Communications

SSC Directors/Hitch,

Please see the draft employee communication. We tweaked the previous notification Liz forwarded. Please review and edit as necessary. Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Parker, Gary [parker.gary@epa.gov]
Sent: 7/6/2017 12:49:43 PM
To: Gray, Linda [gray.linda@epa.gov]
Subject: FW: Draft V/V Communications
Attachments: Final Approved VERA-VSIP Announcement 7-5-17.docx

Importance: High

Linda,

This is the latest draft. Awaiting comments from ERD and LER.

Mr. Gary Parker
Branch Chief, Workforce Planning
USEPA/OARM/OHR
(O) 202-564-7421
(M) Ex. 6 - Personal Privacy

From: Hunt, Loretta
Sent: Wednesday, July 05, 2017 5:52 PM
To: Bonner, Jerome <Bonner.Jerome@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>
Subject: Draft V/V Communications
Importance: High

SSC Directors/Hitch,

Please see the draft employee communication. We tweaked the previous notification Liz forwarded. Please review and edit as necessary. Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Appointment

From: Gantt, Melissa [Gantt.Melissa@epa.gov]
Sent: 4/24/2017 8:56:04 PM
To: OARM Directors [OARM_Directors@epa.gov]; Cooper, Marian [Cooper.Marian@epa.gov]; Bell, Matthew [Bell.Matthew@epa.gov]; Jablonski, Janice [jablonski.janice@epa.gov]; Lemley, Lauren [Lemley.Lauren@epa.gov]
CC: Carter, Rick [Carter.Rick@epa.gov]; Patrick, Kimberly [Patrick.Kimberly@epa.gov]; Hardy, Michael [Hardy.Michael@epa.gov]; Helm, Arron [Helm.Arron@epa.gov]; Franklin, Bruce [Franklin.Bruce@epa.gov]; Noga, Vaughn [Noga.Vaughn@EPA.GOV]; Scola, Jennifer [Scola.Jennifer@epa.gov]; Stein, Kathie [Stein.Kathie@epa.gov]; Showman, John [Showman.John@epa.gov]; Collins, BJ [Collins.BJ@epa.gov]; Ward, Mary-Beth [Ward.Mary-Beth@epa.gov]; Blankenship, Steven [Blankenship.Steven@epa.gov]; Petrole, Maryann [Petrole.Maryann@epa.gov]; Polk, Denise [Polk.Denise@epa.gov]; Hitchens, Lynnann [hitchens.lynnann@epa.gov]; Amorosi, Joanne [Amorosi.Joanne@epa.gov]; Legare, Pamela [Legare.Pamela@epa.gov]
Subject: Office Director Discussion
Location: DCRoomARN3330/DC-AR-OARM
Start: 4/26/2017 12:30:00 PM
End: 4/26/2017 3:30:00 PM
Show Time As: Tentative

Purpose: Follow-up discussion from the Office Directors meeting on 4/20 to have a 3 hour meeting on VERA/VSIP.

Message

From: Saunders, Tamika [saunders.tamika@epa.gov]
Sent: 4/19/2017 6:07:07 PM
To: Gray, Linda [gray.linda@epa.gov]
Subject: FW: EPA To Offer Employees Buyouts, Early Retirement This Year

Best Regards,
Tamika Saunders
Contract Specialist
U.S. Environmental Protection Agency
OARM/OAM/HPOD/NPSC
Tel: 202.564.3449

From: GovExec Breaking News [mailto:news@e.govexec.com]
Sent: Wednesday, April 19, 2017 1:41 PM
To: Saunders, Tamika <saunders.tamika@epa.gov>
Subject: EPA To Offer Employees Buyouts, Early Retirement This Year



GovExec Breaking News

April 19, 2017

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EPA To Offer Employees Buyouts, Early Retirement This Year // Eric Katz

The Environmental Protection Agency will begin offering employees financial incentives to leave the agency this year, according to an internal memorandum obtained by *Government Executive*.

[Click here to read the entire story.](#)

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Government Executive Media Group, 600 New Hampshire Avenue NW, Washington, DC 20037

Message

From: Brown, Wendy [brown.wendy@epa.gov]
Sent: 4/18/2017 1:36:49 PM
To: Gray, Linda [gray.linda@epa.gov]
Subject: Return Call- Nigel Simon

Morning,

Nigel Simon just call the mainline. Wants you to call him back regarding documents Donna sent last night about VERA VSIP.

He will be at his desk until 11. 202-564-6629

Wendy C. Brown
Special Assistant to the Immediate Office
Office of Human Resources
U.S. Environmental Protection Agency
WJC North-5340-L
202-564-0909 office

Ex. 6 - Personal Privacy mobile

Brown.Wendy@epa.gov

Message

From: Vizian, Donna [Vizian.Donna@epa.gov]
Sent: 7/5/2017 9:31:56 PM
To: 2017HQfirstassistants [2017HQfirstassistants@epa.gov]; 2017Regionfirstassistants [2017Regionfirstassistants@epa.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]; Gray, Linda [gray.linda@epa.gov]; DAA-Career [DAACareer@epa.gov]; DRA [DRA@epa.gov]; ARA [ARA@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: V/V Timeline
Attachments: SSC Schedule V-V June28 2017 .docx

Hi Everyone,

Here is an updated timeline. We still expect to have OPM/OMB approval by Friday. We will be getting you a communications template along with the eligibility letters very soon.

Thanks
Donna

Message

From: Burbach, Joseph [burbach.joseph@epa.gov]
Sent: 7/5/2017 5:46:14 PM
To: Gray, Linda [gray.linda@epa.gov]
Subject: FW: Format for Hot Topics - Response Due COB Wednesday, July 5, 2017
Attachments: OHR Hot Topics.docx

For review and submission.

Joseph Burbach
Senior Advisor
Office of Human Resources
U.S. Environmental Protection Agency
(202) 564-7783

From: Carpenter, Wesley
Sent: Friday, June 30, 2017 9:54 AM
To: Corbett, Krysti <Corbett.Krysti@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Hembrey, Cheri <Hembrey.Cheri@epa.gov>; Moore, Bobby <Moore.Bobby@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>
Cc: Gray, Linda <gray.linda@epa.gov>; Burbach, Joseph <burbach.joseph@epa.gov>
Subject: FW: Format for Hot Topics - Response Due COB Wednesday, July 5, 2017

DDs/PMS Director:

We need to complete the subject action item, so Donna can submit to the Administrator's Office next week. The hot topics we plan on highlighting using the format in the forwarded email are as follows:

- DRESA – Drug-free Workplace Program
- PPTD – VERA/VSIP
- LERD –Major Union Issue
- ERD – SES CDP Program
- ITD – Major FPPS Change Order(s)

If you feel another topic in your area is "hotter," let us know immediately. Please provide the requested information (see forwarded email) to Joe (carbon copy Linda and me) by 10:00 a.m. on Wednesday, July 5 (sooner if possible), so he can consolidate OHR's comments and Linda can submit by the deadline. In the interim, please let me know if you have any questions. Thanks.

Wes

From: Showman, John
Sent: Wednesday, June 28, 2017 1:07 PM
To: OARM Directors <OARM_Directors@epa.gov>
Cc: Vizian, Donna <Vizian.Donna@epa.gov>; Blankenship, Steven <Blankenship.Steven@epa.gov>; Bell, Matthew <Bell.Matthew@epa.gov>
Subject: Format for Hot Topics - Response Due COB Wednesday, July 5, 2017

As discussed yesterday, please submit any potential hot topic areas to Marian and me no later than COB Wednesday, July 5th. You should follow the below format. Thanks.

- 1) Issue Summary (3 or 4 sentences)
- 2) Upcoming Milestones or Needed Decisions (with date if time sensitive)
- 3) Background
- 4) Contact

Thanks.

John L Showman III, Acting Principal Deputy Assistant Administrator
Office of Administration and Resources Management
US Environmental Protection Agency
202-564-5341

Message

From: Showman, John [Showman.John@epa.gov]
Sent: 7/13/2017 3:05:41 PM
To: Gray, Linda [gray.linda@epa.gov]
Subject: FYI --- A new VERA-VSIP application has been submitted from OARM.

-----Original Message-----

From: 2017_VERA-VSIP@epa.gov [mailto:2017_VERA-VSIP@epa.gov]
Sent: Thursday, July 13, 2017 10:34 AM
To: Showman, John <Showman.John@epa.gov>
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Ex. 6 - Personal Privacy

Separation Type: (1) Optional Voluntary Retirement with VSIP

Message

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 3/17/2017 1:56:32 PM
To: Gray, Linda [gray.linda@epa.gov]
Subject: FW: Workforce Planning Document
Attachments: Workforce Planning options March 1 2017.docx

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Vizian, Donna
Sent: Wednesday, March 01, 2017 11:50 AM
To: Bloom, David <Bloom.David@epa.gov>; Terris, Carol <Terris.Carol@epa.gov>
Cc: Showman, John <Showman.John@epa.gov>; Helm, Arron <Helm.Arron@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>
Subject: Workforce Planning Document

David and Carol – we made a few minor changes. David – under additional factors, I added information on changing the competitive area. If you need anything else or if we can help with a conversation with OMB, please let us know.

Best,
Donna

Message

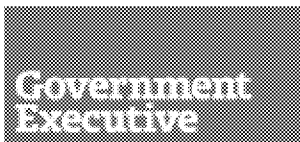
From: Gray, Linda [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=7A5016C79618431E9EAE2309EBD963A9-GRAY, LINDA]
Sent: 4/19/2017 6:18:35 PM
To: Vizian, Donna [Vizian.Donna@epa.gov]; Showman, John [Showman.John@epa.gov]
Subject: FW: EPA To Offer Employees Buyouts, Early Retirement This Year

FYI

Linda R. Gray

Director, Office of Human Resources
Office of Administration and Resources Management
Environmental Protection Agency
(202) 564-4606 phone
(202) 564-4613 fax

From: GovExec Breaking News [mailto:news@e.govexec.com]
Sent: Wednesday, April 19, 2017 1:41 PM
To: Gray, Linda <gray.linda@epa.gov>
Subject: EPA To Offer Employees Buyouts, Early Retirement This Year



GovExec Breaking News

April 19, 2017

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EPA To Offer Employees Buyouts, Early Retirement This Year // Eric Katz

The Environmental Protection Agency will begin offering employees financial incentives to leave the agency this year, according to an internal memorandum obtained by *Government Executive*.

[Click here to read the entire story.](#)

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Government Executive Media Group, 600 New Hampshire Avenue NW, Washington, DC 20037

Message

From: Gray, Linda [gray.linda@epa.gov]
Sent: 3/23/2017 2:56:09 PM
To: Burbach, Joseph [burbach.joseph@epa.gov]
Subject: Fwd: OIG Report: "EPA's 2014 Early-Out and Buyout Activities Aided Workforce Restructuring Goals, and Continued Monitoring of Progress Can Show Value of Restructuring"
Attachments: _epaig_20170323-17-P-0140_cert.pdf; ATT00001.htm

Sent from my iPhone

Begin forwarded message:

From: "Showman, John" <Showman.John@epa.gov>
To: "Hart, Debbi" <Hart.Debbi@epa.gov>, "Gray, Linda" <gray.linda@epa.gov>, "Carpenter, Wesley" <Carpenter.Wesley@epa.gov>
Subject: Fwd: OIG Report: "EPA's 2014 Early-Out and Buyout Activities Aided Workforce Restructuring Goals, and Continued Monitoring of Progress Can Show Value of Restructuring"

Sent from my iPhone

Begin forwarded message:

From: "OIG News" <OIG.News@epa.gov>
To: "Vizian, Donna" <Vizian.Donna@epa.gov>
Cc: "Pruitt, Scott" <Pruitt.Scott@epa.gov>, "Starfield, Lawrence" <Starfield.Lawrence@epa.gov>, "Shapiro, Mike" <Shapiro.Mike@epa.gov>, "Bloom, David" <Bloom.David@epa.gov>, "Rutherford, Debbie" <Rutherford.Deborah@epa.gov>, "Deane, Benita" <Deane.Benita@epa.gov>, "Anthony, Sherri" <Anthony.Sherri@epa.gov>, "Grzegozewski, Nicholas" <Grzegozewski.Nicholas@epa.gov>, "Howard, MarkT" <Howard.MarkT@epa.gov>, "Trent, Bobbie" <Trent.Bobbie@epa.gov>, "Minoli, Kevin" <Minoli.Kevin@epa.gov>, "Richardson, RobinH" <Richardson.RobinH@epa.gov>, "Hull, George" <Hull.George@epa.gov>, "Valentine, Julia" <Valentine.Julia@epa.gov>, "Szaro, Deb" <Szaro.Deb@epa.gov>, "Heard, Anne" <Heard.Anne@epa.gov>, "Chu, Ed" <Chu.Ed@epa.gov>, "Showman, John" <Showman.John@epa.gov>, "Hitchens, Lynnann" <hitchens.lynnann@epa.gov>, "Hardy, Michael" <Hardy.Michael@epa.gov>, "Cuscino, Glen" <Cuscino.Glen@epa.gov>, "Lemley, Lauren" <Lemley.Lauren@epa.gov>, "Spriggs, Gwendolyn" <Spriggs.Gwendolyn@epa.gov>, "Moore, Steven" <Moore.Steven@epa.gov>, "Johnson, Kathie" <Johnson.Kathie@epa.gov>, "Eubanks, Kristy" <Eubanks.Kristy@epa.gov>, "Finazzo, Kathy" <Finazzo.Kathy@epa.gov>, "Bataille, Valerie" <Bataille.Valerie@epa.gov>
Subject: OIG Report: "EPA's 2014 Early-Out and Buyout Activities Aided Workforce Restructuring Goals, and Continued Monitoring of Progress Can Show Value of Restructuring"

Attached is the EPA Office of Inspector General (OIG) report, *EPA's 2014 Early-Out and Buyout Activities Aided Workforce Restructuring Goals, and Continued Monitoring of*

Progress Can Show Value of Restructuring (Report No. 17-P-0140). This report will be available to the public on the OIG's website at www.epa.gov/oig.

To: Vizian, Donna[Vizian.Donna@epa.gov]
Cc: Showman, John[Showman.John@epa.gov]; Lemley, Lauren[Lemley.Lauren@epa.gov]; Hardy, Michael[Hardy.Michael@epa.gov]; Jablonski, Janice[jablonski.janice@epa.gov]; Cooper, Marian[Cooper.Marian@epa.gov]; Bell, Matthew[Bell.Matthew@epa.gov]
From: Hitchens, Lynnann
Sent: Thur 5/4/2017 10:07:48 PM
Subject: One page business case
OARM one page business case 5 4 17 ver 2.docx

I incorporated comments from OHR, OA and OGD. I did not hear from OAM. I left the comments in Track Changes.

If this is OK, Lauren can finalize and forward to OHR tomorrow.

Lynnann Hitchens

Acting Director, Office of Resources, Operations and Management

Office of Administration and Resources Management

P: 202-564-3184

M: Ex. 6 - Personal Privacy

To: Remmers, Janet[Remmers.Janet@epa.gov]
Cc: Jablonski, Janice[jablonski.janice@epa.gov]; Hitchens, Lynnann[hitchens.lynnann@epa.gov]; Hardy, Michael[Hardy.Michael@epa.gov]; Hart, Debbi[Hart.Debbi@epa.gov]; Terris, Carol[Terris.Carol@epa.gov]; Coogan, Daniel[Coogan.Daniel@epa.gov]
From: Lemley, Lauren
Sent: Fri 6/30/2017 5:00:17 PM
Subject: RE: OARM's Revised V/V Budget Information Tables
OARM V-V Budget Info Tables 6 30 2017.docx

Hi Janet,

Please see the update attached. Thanks!

Lauren Lemley

Office of Resources, Operations and Management, OARM

202-564-1290

From: Remmers, Janet
Sent: Friday, June 30, 2017 12:47 PM
To: Lemley, Lauren <Lemley.Lauren@epa.gov>
Cc: Jablonski, Janice <jablonski.janice@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>; Hardy, Michael <Hardy.Michael@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Terris, Carol <Terris.Carol@epa.gov>; Coogan, Daniel <Coogan.Daniel@epa.gov>
Subject: RE: OARM's Revised V/V Budget Information Tables

Thank you for your Budget Tables.

Ex. 5 - Deliberative Process

Thanks

Ex. 5 - Deliberative Process

Janet Remmers, Ph.D.

RPROS

Office of Budget/OCFO

Mail code: 2732A

office: 202-564-0548

aws: Ex. 6 - Personal Privacy

From: Lemley, Lauren

Sent: Friday, June 30, 2017 12:38 PM

To: Terris, Carol <Terris.Carol@epa.gov>; Remmers, Janet <Remmers.Janet@epa.gov>

Cc: Jablonski, Janice <jablonski.janice@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>; Hardy, Michael <Hardy.Michael@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>

Subject: OARM's Revised V/V Budget Information Tables

Hi Carol/Janet,

Please see OARM's Revised V/V Budget Information Tables attached. If you have any questions please let me know. Thank you!

Lauren Lemley

Office of Resources, Operations and Management, OARM

202-564-1290

Budget Information

Basic assumptions for calculations (e.g., hourly rate based on average grade and step) should be captured in footnotes or otherwise explained in the business case.

Table A – Direct Costs for VERA/VSIP	
# of Targeted Positions for VSIP 98 x \$25,000	\$ 2,450,000
Annual Leave Pay Out for 98 of Targeted Positions for VERA, Optional Retirement or Resignation { \$64.86* x 240 x 98 of Targeted Positions }	\$ 1,525,507
Total Maximum Direct Costs	\$ 3,975,507

*Payroll estimated on a GS-13, step 5 (\$51.48) with 26% included for loaded cost in Washington, D.C.

Table B – Estimated Savings for FY 2018 through FY 2019		
	FY 2018 Estimate	FY 2019 Estimate
A. Pre-VERA/VSIP Annual Payroll Cost	\$99,580,367	\$99,580,367
B. VERA/ VSIP Payout Cost	\$0	\$0
C. Leave Payout Cost	\$0	\$0
D. Post VERA/VSIP Annual Payroll Cost (A-(98 Targeted Positions*\$145,000)	\$86,789,387	\$87,262,394
E. Payroll for 84 New Hires	\$2,810,070	\$5,646,460
F. Payroll Savings for # VERA/VSIP Targeted Positions (F = A – B – C – D - E)	\$9,980,910	\$6,671,513
G. Pre-VERA/VSIP Annual WCF Cost	\$6,280,000	\$6,280,000
H. Post VERA/VSIP Annual WCF Cost	\$5,473,852	\$5,473,852
I. WCF for 84 New Hires (assumes half of WCF costs mid-year in FY 18 - \$4,113 * 84 and full costs \$8,226 * 84 in FY 19)	\$345,492	\$690,984
J. WCF Savings for # VERA/VSIP Targeted Positions (J = G – H – I)	\$460,656	\$115,164
Projected Savings with VERA/VSIP (F+J)	\$10,441,566	\$6,786,677

Calculation Notes:

A – FY 2017 Payroll amount.

B/C – VERA/VSIP Payout and Leave Payout Costs occur in FY 2017.

D – 145,000 is the estimated average cost of FTE

E – Assume a GS-09, Step 1 with 20% added to cover the cost of benefits.

* Data must also be captured in the Targeted Positions Template Excel spreadsheet sent to programs/regions

H - Total is Pre-VERA/VSIP Annual WCF Cost – (98 Targeted Positions x \$8,226).
I – For FY 2018 assumes new hires are only funded for ½ of the year at \$4,113.

* Data must also be captured in the Targeted Positions Template Excel spreadsheet sent to programs/regions

Message

From: Lemley, Lauren [Lemley.Lauren@epa.gov]
Sent: 6/30/2017 4:37:42 PM
To: Terris, Carol [Terris.Carol@epa.gov]; Remmers, Janet [Remmers.Janet@epa.gov]
CC: Jablonski, Janice [jablonski.janice@epa.gov]; Hitchens, Lynnann [hitchens.lynnann@epa.gov]; Hardy, Michael [Hardy.Michael@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]
Subject: OARM's Revised V/V Budget Information Tables
Attachments: OARM V-V Budget Info Tables 6.29.2017.docx

Hi Carol/Janet,
Please see OARM's Revised V/V Budget Information Tables attached. If you have any questions please let me know. Thank you!

Lauren Lemley
Office of Resources, Operations and Management, OARM
202-564-1290

Budget Information

Basic assumptions for calculations (e.g., hourly rate based on average grade and step) should be captured in footnotes or otherwise explained in the business case.

Table A – Direct Costs for VERA/VSIP	
# of Targeted Positions for VSIP 98 x \$25,000	\$ 2,450,000
Annual Leave Pay Out for 98 of Targeted Positions for VERA, Optional Retirement or Resignation { \$64.86* x 240 x 98 of Targeted Positions }	\$ 1,525,507
Total Maximum Direct Costs	\$ 3,975,507

*Payroll estimated on a GS-13, step 5 (\$51.48) with 26% included for loaded cost in Washington, D.C.

Table B – Estimated Savings for FY 2018 through FY 2019		
	FY 2018 Estimate	FY 2019 Estimate
A. Pre-VERA/VSIP Annual Payroll Cost	\$100,999,387	\$101,472,394
B. VERA/ VSIP Payout Cost	\$0	\$0
C. Leave Payout Cost	\$0	\$0
D. Post VERA/VSIP Annual Payroll Cost (A-(98 Targeted Positions*\$145,000)	\$86,789,387	\$87,262,394
E. Payroll for 84 New Hires	\$2,810,070	\$5,646,460
F. Payroll Savings for # VERA/VSIP Targeted Positions (F = A – B – C – D - E)	\$11,399,930	\$8,563,540
G. Pre-VERA/VSIP Annual WCF Cost	\$6,280,000	\$6,280,000
H. Post VERA/VSIP Annual WCF Cost	\$5,473,852	\$5,473,852
I. WCF for 84 New Hires (assumes half of WCF costs mid-year in FY 18 - \$4,113 * 84 and full costs \$8,226 * 84 in FY 19)	\$345,492	\$690,984
J. WCF Savings for # VERA/VSIP Targeted Positions (J = G – H – I)	\$460,656	\$115,164
Projected Savings with VERA/VSIP (F+J)	\$11,860,586	\$8,678,704

Calculation Notes:

A – FY 2018 is FY 2017 with $\frac{3}{4}$ of 1.9% Raise; FY 2019 is FY 2017 with full 1.9% Raise.

B/C – VERA/VSIP Payout and Leave Payout Costs occur in FY 2017.

D – 145,000 is the estimated average cost of FTE

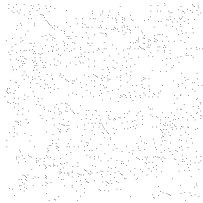
E – Assume a GS-09, Step 1 with 20% added to cover the cost of benefits.

* Data must also be captured in the Targeted Positions Template Excel spreadsheet sent to programs/regions

H - Total is Pre-VERA/VSIP Annual WCF Cost – (98 Targeted Positions x \$8,226).
I – For FY 2018 assumes new hires are only funded for ½ of the year at \$4,113.

* Data must also be captured in the Targeted Positions Template Excel spreadsheet sent to programs/regions

To: Jablonski, Janice[jablonski.janice@epa.gov]; Milton, Laura[Milton.Laura@epa.gov]; Smith, Susan[Smith.Susan@epa.gov]
Cc: Young, Debbie[young.debbie@epa.gov]; Mairose, Sue[Mairose.Sue@epa.gov]; Bonner, Jerome[Bonner.Jerome@epa.gov]; Scola, Jennifer[Scola.Jennifer@epa.gov]; Carter, Rick[Carter.Rick@epa.gov]; Hitchens, Lynnann[hitchens.lynnann@epa.gov]; Hardy, Michael[Hardy.Michael@epa.gov]
From: Bonner, Jerome
Sent: Wed 6/14/2017 8:27:42 PM
Subject: Las Vegas and Cincinnati SSC Joint Site Visit Training Schedule
[Site Visit Schedule-Final.xlsx](#)



Dear Colleagues,

First, I apologize for the late submission.

Please find attached training schedule for next week's site visit and brief descriptions of training sessions. Please forward material as you deem appropriate.

Please let me know if you have questions or concerns.

Thanks

JB

How to Apply (USAJOBS)

This presentation provides basic overview of how to apply for Federal position through USAJOBS.

-

VERA/VSIP Overview

This presentation provides employees with general information regarding retirement under a VERA/VSIP. In addition to the VERA/VSIP overview, the presentation will also provide general information about optional retirement, benefits in retirement and some frequently asked questions. Contact information will be provided within the presentation for the 3 Shared Service Centers within the agency as well as Q&A of any available information.

Approximate length of presentation: 1 – 1.5 hours

FedHR Navigator

This presentation will provide training and screen shots on logging into the FedHR Navigator system and usage of the system to calculate annuity estimate scenarios.

The audience of this training is geared towards employees that would like to learn how to log into the FedHR Navigator and generate their own annuity estimates. The Shared Service Centers will still be providing retirement annuity estimates but this will allow employees the flexibility to generate various scenarios as well as TSP calculations.

Approximate length of presentation: 45 minutes – 1 hour

Benefits Training for Supervisors

This presentation highlights the most critical benefit-related items to help supervisors assist their employees and to provide guidance on when to forward their employees to the Shared Service Center. Contact information to the Benefits Branches of the SSCs will be provided as well.

This training is for current supervisors, managers and HR Liaisons. It will assist supervisors, managers and liaisons with questions that you may receive from employees regarding their benefits in addition to life changing events affecting their benefits.

In addition we will discuss what you need to know to help your employees concerning leave without pay, optional, phased and disability retirements, and, sadly, what to do when an employee dies in service.

Approximate length of presentation: 45 minutes - 1 hour

Retirement Preparation Process

This presentation is for any employee that is interested in finding out more information about retirement and the entire process involved with retirement.

The presentation will cover general retirement information, how and when to request retirement annuity estimates, the best date/s to retire, contact information for your Shared Service Center. We will discuss when to initiate the retirement application process, required forms, what to expect from the agency as well as from the Office of Personnel Management. Q&A will also be addressed throughout the presentation.

Approximate length of presentation: 1 hour + Q&A

Recruitment & Staffing

This presentation covers basic federal staffing and recruitment, to include identifying stakeholder roles and responsibilities. The target audience is Administrative Officers, Program Management Officials, Hiring Officials, and other organizational personnel involved in the hiring process.

Approximate length of presentation: 1.5 hours

Job Analysis

This presentation provides an overview of the job analysis development process which facilitates identifying high quality candidates. The target audience is Administrative Officers, Program Management Officials, Hiring Officials, and other organizational personnel involved in the hiring process.

Approximate length of presentation: 1.5 hours

-

Balancing Customer Service with Adherence to Merit System Principles

This presentation covers the Merit System Principles and Prohibited Personnel Practices. The target audience is Administrative Officers, Program Management Officials, Hiring Officials, and other organizational personnel involved in the hiring process.

Approximate length of presentation: 1.5 hours + Q&A

Federal Personnel/Payroll System

This presentation provides a basic overview of the FPPS with regard to creating/submitting personnel actions to the SSC. The target audience is administrative staff responsible for creating and submitting personnel actions to the SSC.

Approximate length of presentation: 1 hour

Position Classification

This presentation provides an overview of the position classification process and help management officials comprehend positions classification, develop position descriptions and understand the interrelatedness of the various factor levels. The presentation addresses supervisory and non-supervisory positions. The target audience is Administrative Officers, Program Management Officials, Supervisor and Management officials responsible for developing position descriptions.

Approximate length of presentation: 1.5-2 hour

Jerome W. Bonner

Environmental Protection Agency

Office of Administration and Resources Management - Cincinnati

Director, Human Resources

Cincinnati Human Resources Shared Service Center

Tel: 513.569.7950

Mobile: Ex. 6 - Personal Privacy

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To: Hardy, Michael[Hardy.Michael@epa.gov]
From: Petrole, Maryann
Sent: Thur 7/27/2017 6:35:17 PM
Subject: RE: Final V/V Update as of 7/26/2017

They still need to change Ex. 6 - Personal Privacy from resignation to optional voluntary retirement with VSIP – we talked to Lauren and Lynnann on that last week

From: Hardy, Michael
Sent: Thursday, July 27, 2017 2:00 PM
To: Petrole, Maryann <Petrole.Maryann@epa.gov>
Subject: FW: Final V/V Update as of 7/26/2017

Michael Hardy

Acting Deputy Director, Office of Resources, Operations and Management

Office of Administration and Resources Management

US EPA

1200 Pennsylvania Avenue, NW

Washington, D.C. 20460

202-564-7899 - Work

Ex. 6 - Personal Privacy - Cell

From: Lemley, Lauren
Sent: Thursday, July 27, 2017 9:10 AM
To: Hardy, Michael <Hardy.Michael@epa.gov>; Hitchens, Lynnann
<hitchens.lynnann@epa.gov>
Cc: Jablonski, Janice <jablonski.janice@epa.gov>

Subject: Final V/V Update as of 7/26/2017

Here is the list of all applications submitted before the deadline. Thanks.

Lauren Lemley

Office of Resources, Operations and Management, OARM

202-564-1290

To: OARM PMDs[OARM_PMDs@epa.gov]
From: Robinson, Christine
Sent: Wed 8/2/2017 12:29:04 PM
Subject: PMD meeting Agenda

Good morning PMDs,

Here is the agenda for today's meeting at 11:00am:

- Send Comments about Commitments by August 7th
- Tools for enhancing working with small businesses (please include these links in the invite)
 - https://qlikviz.epa.gov/public/extensions/EPA_OSDBU/EPA_OSDBU.html
 - <http://intranet.epa.gov/osdbu/>
 - <http://webdev2.rtpnc.epa.gov/intranet/osdbu/web/docs/HUBZoneBlueprintsForSuccess1.pdf>
- Update on OCFO systems requests
- PCA code reminder
- FY 2019 CPIC exercise
- Checkout process resulting from VERA/VSIP

For HQ employees we have (limited) space in WJCN B319.

-

Call-in details:

Dial In: Ex. 6 - Personal Privacy

Conference Code Ex. 6 - Personal Privacy

Thanks,

Christine Robinson

Resources, Analysis and Planning Division

Office of Resources, Operations and Management, OARM

Robinson.christine@epa.gov

2025647136

To: Lemley, Lauren[Lemley.Lauren@epa.gov]; Hardy, Michael[Hardy.Michael@epa.gov]
Cc: Jablonski, Janice[jablonski.janice@epa.gov]
From: Hitchens, Lynnann
Sent: Tue 7/18/2017 9:15:27 PM
Subject: RE: V/V Update as of 7/18/2017

Thanks!

Lynnann Hitchens

Acting Director, Office of Resources, Operations and Management

Office of Administration and Resources Management

P: 202-564-3184

M: Ex. 6 - Personal Privacy

From: Lemley, Lauren
Sent: Tuesday, July 18, 2017 5:06 PM
To: Hardy, Michael <Hardy.Michael@epa.gov>; Hitchens, Lynnann
<hitchens.lynnann@epa.gov>
Cc: Jablonski, Janice <jablonski.janice@epa.gov>
Subject: V/V Update as of 7/18/2017

No new VERA/VSIP applications today. Attached is yesterday's update. Thanks!

Lauren Lemley

Office of Resources, Operations and Management, OARM

202-564-1290

Message

From: Bonner, Jerome [Bonner.Jerome@epa.gov]
Sent: 6/5/2017 5:30:03 PM
To: Lemley, Lauren [Lemley.Lauren@epa.gov]; Smith, Susan [Smith.Susan@epa.gov]; Milton, Laura [Milton.Laura@epa.gov]; Breneman, Sara [breneman.sara@epa.gov]; Price, Patricia [price.patricia@epa.gov]; Fowler, Joshua [Fowler.Joshua@epa.gov]; Hill, Troy [Hill.Troy@epa.gov]
CC: Hardy, Michael [Hardy.Michael@epa.gov]; Datcher, Dawn [Datcher.Dawn@epa.gov]; Sanders, Amy [Sanders.Amy@epa.gov]; Mairose, Sue [Mairose.Sue@epa.gov]
Subject: VERA/VSIP Overview Presentations

Dear Colleagues,

I dislike requesting information on such a short notice, but I really need your assistance. We would like to plan conducting VERA/VSIP Overview Presentations to our service populations. Can you provide an estimate on how many presentations you might need? We will have some webinar sessions open to all our service population, but would also like to target your specific AAs/Region. Please keep in mind the number of potential VERA/VSIP offerings when projecting number of overview presentations we should conduct.

If possible, please provide estimates by close of business today. Again, I apologize for the short notice.

Thanks
JB

Jerome W. Bonner
Environmental Protection Agency
Office of Administration and Resources Management - Cincinnati
Director, Human Resources
Cincinnati Human Resources Shared Service Center
Tel: 513.569.7950
Mobile: Ex. 6 - Personal Privacy

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Message

From: Kelty, Diane [Kelty.Diane@epa.gov]
Sent: 7/28/2017 2:28:30 PM
To: Ack, David [Ack.David@epa.gov]
CC: Cox, Andrew [Cox.Andrew@epa.gov]; Hardy, Michael [Hardy.Michael@epa.gov]
Subject: RE: One Stop HQ Employee Separation Event for V/V

David –

OCFO's POCs to support V/V offboarding are:

OTS – Payroll – Michael Reese, Heidi Gross, and Alan Jefferies
OC – Travel – Khary Nelson, Shaun Pennington
FYI - Alan is located at RTP and Khary & Shaun in Cincinnati.

And, of course, please keep Andrew and I in the loop.

Thanks,
Diane

From: Ack, David
Sent: Thursday, July 27, 2017 9:57 AM
To: Glazier, Kelly <Glazier.Kelly@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Cox, Andrew <Cox.Andrew@epa.gov>; Kelty, Diane <Kelty.Diane@epa.gov>; Cunningham, Dennis <Cunningham.Dennis@epa.gov>; Mobashar, Mutahara <mobashar.mutahara@epa.gov>; Hardy, Michael <Hardy.Michael@epa.gov>
Cc: OARM Directors <OARM_Directors@epa.gov>
Subject: One Stop HQ Employee Separation Event for V/V
Importance: High

All,

OARM has scheduled an all-day one stop employee separation event for Wednesday, August 23, 2017 in the WJCS Room 2138. Tentative time is 8:00-5:30pm. We will need representatives from the Badging Office, Security (NSI Debrief and Credentials), Facilities, Transit Subsidy/Parking Subsidy/Parking Passes, SHEM, OITA (for passports) and the library. Please ensure that individuals from your organization have the appropriate authority are available to participate in this event.

Staff should bring a printed form 3110-1 which they will need to email to hrpayhelp@epa.gov to check the status of their leave balances, purchase cards and any other debts. They should email the form to cinwd_travel@epa.gov to terminate their travel card and ensure balances are zero.

We are expecting a representative from OITA for anyone that has passports, but be advised, staff with passports may have to report directly to OITA due to the sensitive nature and control procedures for passports. Please identify staff that will be able to be on hand to cover the entire day. I will be setting up a short meeting to go over the details with them. Please submit the names of your staff that will be supporting this event to ack.david@epa.gov by COB Friday, August 4th.

Regards,

David B. Ack, MPA

Business Process Improvement Coordinator
Lean Six Sigma Master Black Belt/OARM Lean Advocate
Office of Administration and Resources Management

Office of Resources, Operations and Management I/O
U.S. Environmental Protection Agency WJCN 3353H
1200 Pennsylvania Avenue NW
Washington, DC 20460
202-564-2885 (o)

Ex. 6 - Personal Privacy

 (c)

"A gentleman never makes himself the center of attention. His goal is to make life easier, not just for himself but for his friends, his acquaintances, and the world at large. Because he is a gentleman, he does not consider this a burden. Instead, it is a challenge he faces eagerly everyday."

Message

From: Westenberger, Andrea [Westenberger.Andrea@epa.gov]
Sent: 7/17/2017 1:23:34 PM
To: Hardy, Michael [Hardy.Michael@epa.gov]
CC: Hitchens, Lynnann [hitchens.lynnann@epa.gov]
Subject: Re: ARA-OARM Agenda Topics Thus Far

Hi Michael,

Marian said that we should hold move the EMS topic tot the August call. Let me know what speakers/materials you have for the topics below. I didn't receive any additional topics from the ARAs.

Thanks,
Andrea

Andrea Westenberger

Lead Region Coordinator for OCFO & OARM
Regional Planner | Strategic Planning
EPA Region 10
1200 Sixth Avenue, OMP 21-I01
Seattle, WA 98101
(206) 553-6111 (office)

Ex. 6 - Personal Privacy

(cell)
westenberger.andrea@epa.gov

Sent from my iPhone

On Jul 14, 2017, at 5:39 AM, Hardy, Michael <Hardy.Michael@epa.gov> wrote:

Good morning Andrea,

So far, I have the following proposed agenda topics:

1. IGMS/NGGMS Update
2. VERA/VSIP
3. Performance Improvement Plan (sent by Donna on 7/12)
4. EMS

Ex. 5 - Deliberative Process
5. EAP Update

Michael Hardy

Acting Deputy Director, Office of Resources, Operations and Management
Office of Administration and Resources Management
US EPA

1200 Pennsylvania Avenue, NW
Washington, D.C. 20460
202-564-7899 - Work

Ex. 6 - Personal Privacy

 - Cell

Appointment

From: Gantt, Melissa [Gantt.Melissa@epa.gov]
Sent: 7/25/2017 6:38:04 PM
To: Carter, Rick [Carter.Rick@epa.gov]; Showman, John [Showman.John@epa.gov]; Cooper, Marian [Cooper.Marian@epa.gov]; Hitchens, Lynnann [hitchens.lynnann@epa.gov]; Hardy, Michael [Hardy.Michael@epa.gov]; Bell, Matthew [Bell.Matthew@epa.gov]
CC: Wheeler, Kimberly [Wheeler.Kimberly@epa.gov]
Subject: Bi-weekly w/Cincy (Conference Call)
Attachments: RC Bi-weekly - Agenda July 26.docx
Location: DCROOMWJCN3330Q
Start: 7/26/2017 3:00:00 PM
End: 7/26/2017 3:30:00 PM
Show Time As: Tentative

Recurrence: Weekly
every 2 week(s) on Wednesday from 9:30 AM to 10:00 AM

AGENDA
BI-WEEKLY MEETING
July 26, 2017

General Information

Personnel Update
Fitness Center Status
Regions 9 and 10 Site Visits
Active Shooter Drill
OARM 2017 Priorities

Human Resources Shared Service Center – Cincinnati

FERCCA Training Update
Awards Processing Update
VERA/VSIP

Human Resources Shared Service Center – Las Vegas

Awards Processing Update
VERA/VSIP

Message

From: Showman, John [Showman.John@epa.gov]
Sent: 7/6/2017 3:31:44 PM
To: Hardy, Michael [Hardy.Michael@epa.gov]
Subject: RE: OARM Deputies Meeting

Melissa has fixed it

From: Hardy, Michael
Sent: Thursday, July 06, 2017 11:29 AM
To: Neal, Kerry <neal.kerry@epa.gov>; Showman, John <Showman.John@epa.gov>
Subject: RE: OARM Deputies Meeting

Kerry,

The error was on my end... For some inexplicable reason you seem to have fallen off the monthly invite list... We'll correct this going forward...

Michael Hardy
Acting Deputy Director, Office of Resources, Operations and Management
Office of Administration and Resources Management
US EPA
1200 Pennsylvania Avenue, NW
Washington, D.C. 20460
202-564-7899 - Work

Ex. 6 - Personal Privacy - Cell

From: Neal, Kerry
Sent: Thursday, July 06, 2017 10:49 AM
To: Showman, John <Showman.John@epa.gov>; Hardy, Michael <Hardy.Michael@epa.gov>
Subject: RE: OARM Deputies Meeting

Folks,

I just got this invite – it literally popped up on my calendar. My apologies for joining late. I joined upon receipt of the invite – about 10:45am.

Thanks,

Kerry

-----Original Appointment-----

From: Gantt, Melissa **On Behalf Of** Showman, John
Sent: Thursday, July 6, 2017 10:45 AM

To: Hardy, Michael; Petrole, Maryann; Franklin, Bruce; Lemley, Lauren; Scola, Jennifer; Collins, BJ; Cooper, Marian; Bell, Matthew; Settle, Steve; Legare, Pamela; Carpenter, Wesley; Hitchens, Lynnann; Stein, Kathie; Ward, Mary-Beth; Osinski, Michael; Lynch, Mary-Kay; Jablonski, Janice; Neal, Kerry

Cc: Hart, Debbie; Avila, Aaron

Subject: OARM Deputies Meeting

When: Thursday, July 6, 2017 10:30 AM-11:30 AM (UTC-05:00) Eastern Time (US & Canada).

Where: DCRoomARN3330/DC-AR-OARM/Video for CINN/Audio Ex. 6 - Personal Privacy conf code: Ex. 6 - Personal Privacy

OARM Deputy Director's Meeting – July

July 6, 2017

10:30 a.m.

WJC N 3330

Video to Cincinnati and RTP

Conference line Ex. 6 - Personal Privacy code: Ex. 6 - Personal Privacy

10:30 am – 10:35 am	Update on Frequency of New FOIA Requests	Kristina Sandfoss
10:35 am – 10:40 am	OARM Signed Telework Agreements	Kristina Sandfoss
10:40 am – 10:45 am	Update on V/V	Jan Jablonski
10:45 am – 11:05 am	Updates on IM/IT Strategy, Governance Board, and IT Portfolio Review	Steve Settle/Michael Hardy
11:05 am – 11:15 am	OEI/OARM/OCFO Town Hall	Steve Settle/Michael Hardy
11:15 am – 11:30 am	Around the Room	All

Next Meeting: Thursday, August 4, 2017, 10:30 pm ET

To: Hardy, Michael[Hardy.Michael@epa.gov]; Showman, John[Showman.John@epa.gov]
From: Neal, Kerry
Sent: Thur 7/6/2017 3:30:40 PM
Subject: RE: OARM Deputies Meeting

Michael,

It's cool. I thought I'd be shown the door for more befitting company. HA!

No worries. I did get a new invitation and will join in person next time.

r/

Kerry

From: Hardy, Michael
Sent: Thursday, July 6, 2017 11:29 AM
To: Neal, Kerry <neal.kerry@epa.gov>; Showman, John <Showman.John@epa.gov>
Subject: RE: OARM Deputies Meeting

Kerry,

The error was on my end... For some inexplicable reason you seem to have fallen off the monthly invite list... We'll correct this going forward...

Michael Hardy

Acting Deputy Director, Office of Resources, Operations and Management

Office of Administration and Resources Management

US EPA

1200 Pennsylvania Avenue, NW

Washington, D.C. 20460

202-564-7899 - Work

Ex. 6 - Personal Privacy - Cell

From: Neal, Kerry

Sent: Thursday, July 06, 2017 10:49 AM

To: Showman, John <Showman.John@epa.gov>; Hardy, Michael <Hardy.Michael@epa.gov>

Subject: RE: OARM Deputies Meeting

Folks,

I just got this invite – it literally popped up on my calendar. My apologies for joining late. I joined upon receipt of the invite – about 10:45am.

Thanks,

Kerry

-----Original Appointment-----

From: Gantt, Melissa **On Behalf Of** Showman, John

Sent: Thursday, July 6, 2017 10:45 AM

To: Hardy, Michael; Petrole, Maryann; Franklin, Bruce; Lemley, Lauren; Scola, Jennifer; Collins, BJ; Cooper, Marian; Bell, Matthew; Settle, Steve; Legare, Pamela; Carpenter, Wesley; Hitchens, Lynnann; Stein, Kathie; Ward, Mary-Beth; Osinski, Michael; Lynch, Mary-Kay; Jablonski, Janice; Neal, Kerry

Cc: Hart, Debbi; Avila, Aaron

Subject: OARM Deputies Meeting

When: Thursday, July 6, 2017 10:30 AM-11:30 AM (UTC-05:00) Eastern Time (US & Canada).

Where: DCRoomARN3330/DC-AR-OARM/Video for CINN/Audio Ex. 6 - Personal Privacy conf code Ex. 6 - Personal Privacy

Ex. 6 - Personal Privacy

OARM Deputy Director's Meeting – July

July 6, 2017

10:30 a.m.

WJC N 3330

Video to Cincinnati and RTP

Conference line Ex. 6 - Personal Privacy **code** Ex. 6 - Personal Privacy

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11:05 am – 11:15 am	OEI/OARM/OCFO Town Hall	Steve Settle/Michael Hardy

11:15 am – Around the Room All
11:30 am

Next Meeting: Thursday, August 4, 2017, 10:30 pm ET

To: Showman, John[Showman.John@epa.gov]; Hardy, Michael[Hardy.Michael@epa.gov]
From: Neal, Kerry
Sent: Thur 7/6/2017 2:48:37 PM
Subject: RE: OARM Deputies Meeting

Folks,

I just got this invite – it literally popped up on my calendar. My apologies for joining late. I joined upon receipt of the invite – about 10:45am.

Thanks,

Kerry

-----Original Appointment-----

From: Gantt, Melissa **On Behalf Of** Showman, John

Sent: Thursday, July 6, 2017 10:45 AM

To: Hardy, Michael; Petrole, Maryann; Franklin, Bruce; Lemley, Lauren; Scola, Jennifer; Collins, BJ; Cooper, Marian; Bell, Matthew; Settle, Steve; Legare, Pamela; Carpenter, Wesley; Hitchens, Lynnann; Stein, Kathie; Ward, Mary-Beth; Osinski, Michael; Lynch, Mary-Kay; Jablonski, Janice; Neal, Kerry

Cc: Hart, Debbi; Avila, Aaron

Subject: OARM Deputies Meeting

When: Thursday, July 6, 2017 10:30 AM-11:30 AM (UTC-05:00) Eastern Time (US & Canada).

Where: DCRoomARN3330/DC-AR-OARM/Video for CINN/Audio; Ex. 6 - Personal Privacy conf code Ex. 6 - Personal Privacy

Ex. 6 - Personal Privacy

OARM Deputy Director's Meeting – July

July 6, 2017

10:30 a.m.

WJC N 3330

Video to Cincinnati and RTP

Conference line Ex. 6 - Personal Privacy, code Ex. 6 - Personal Privacy

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11:05 am – 11:15 am	OEI/OARM/OCFO Town Hall	Steve Settle/Michael Hardy
11:15 am – 11:30 am	Around the Room	All

Next Meeting: Thursday, August 4, 2017, 10:30 pm ET

To: Hardy, Michael[Hardy.Michael@epa.gov]
From: Petrole, Maryann
Sent: Wed 7/5/2017 3:44:48 PM
Subject: RE: OARM Deputies Meeting Agenda

One more item – the OEI OARM OCFO Town hall - purpose, goal, I don't know what to tell my folks to ask

Is this about future changes to systems, intro to the new People Plus or HRLOB, new deployments.

From: Hardy, Michael
Sent: Wednesday, July 05, 2017 10:53 AM
To: Petrole, Maryann <Petrole.Maryann@epa.gov>
Subject: RE: OARM Deputies Meeting Agenda

Received!

Michael Hardy

Acting Deputy Director, Office of Resources, Operations and Management

Office of Administration and Resources Management

US EPA

1200 Pennsylvania Avenue, NW

Washington, D.C. 20460

202-564-7899 - Work

Ex. 6 - Personal Privacy - Cell

From: Petrole, Maryann
Sent: Wednesday, July 05, 2017 10:29 AM
To: Hardy, Michael <Hardy.Michael@epa.gov>
Subject: RE: OARM Deputies Meeting Agenda

Hate to state the obvious –

Update/status of the V/V our people are getting antsy

Update on the resource meetings that John is having with each office – format, goal

IT/Im strategic plan/portfolio review with OEI? The Governance Board

From: Hardy, Michael
Sent: Wednesday, July 05, 2017 7:05 AM
To: Petrole, Maryann <Petrole.Maryann@epa.gov>; Legare, Pamela <Legare.Pamela@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Ward, Mary-Beth <Ward.Mary-Beth@epa.gov>; Scola, Jennifer <Scola.Jennifer@epa.gov>; Collins, BJ <Collins.BJ@epa.gov>; Cooper, Marian <Cooper.Marian@epa.gov>; Bell, Matthew <Bell.Matthew@epa.gov>; Neal, Kerry <neal.kerry@epa.gov>
Cc: Showman, John <Showman.John@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>
Subject: OARM Deputies Meeting Agenda

Good morning Deputies,

Are there any desired agenda topics for the Deputies meeting tomorrow? I believe Debbi might be sitting in for Wes?

Michael Hardy

Acting Deputy Director, Office of Resources, Operations and Management

Office of Administration and Resources Management

US EPA

1200 Pennsylvania Avenue, NW

Washington, D.C. 20460

202-564-7899 - Work

Ex. 6 - Personal Privacy - Cell

-----Original Appointment-----

From: Showman, John

Sent: Tuesday, January 10, 2017 12:01 PM

To: Showman, John; Hardy, Michael; Petrole, Maryann; Legare, Pamela; Carpenter, Wesley; Hitchens, Lynnann; Franklin, Bruce; Ward, Mary-Beth; Osinski, Michael; Lynch, Mary-Kay; Lemley, Lauren; Scola, Jennifer; Collins, BJ; Cooper, Marian; Bell, Matthew; Jablonski, Janice; Settle, Steve

Subject: OARM Deputies Meeting

When: Thursday, July 06, 2017 10:30 AM-11:30 AM (UTC-05:00) Eastern Time (US & Canada).

Where: DCRoomARN3330/DC-AR-OARM

To: Hardy, Michael[Hardy.Michael@epa.gov]
From: Showman, John
Sent: Wed 7/5/2017 2:59:52 PM
Subject: RE: Agenda topics thus far...



From: Hardy, Michael
Sent: Wednesday, July 05, 2017 10:58 AM
To: Showman, John <Showman.John@epa.gov>
Subject: Agenda topics thus far...

John,

I've received requests for agenda topics from the following individuals:

1. FOIA Update (Jan)
2. Maintenance of Annual Telework Agreements (Jan)
3. Update/status of the V/V (Maryann)
4. Format/Goal of the Upcoming Resource Meetings with John (Maryann)
5. IM/IT Strategic Plan and the Governance Board (Maryann)
6. Next OEI FITARA Portfolio Review (Maryann)

Michael Hardy
Acting Deputy Director, Office of Resources, Operations and Management
Office of Administration and Resources Management
US EPA
1200 Pennsylvania Avenue, NW
Washington, D.C. 20460
202-564-7899 - Work

Ex. 6 - Personal Privacy

 - Cell

To: Hardy, Michael[Hardy.Michael@epa.gov]
From: Petrole, Maryann
Sent: Wed 7/5/2017 2:28:38 PM
Subject: RE: OARM Deputies Meeting Agenda

Hate to state the obvious –

Update/status of the V/V our people are getting antsy

Update on the resource meetings that John is having with each office – format, goal

IT/Im strategic plan/portfolio review with OEI? The Governance Board

From: Hardy, Michael
Sent: Wednesday, July 05, 2017 7:05 AM
To: Petrole, Maryann <Petrole.Maryann@epa.gov>; Legare, Pamela <Legare.Pamela@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Ward, Mary-Beth <Ward.Mary-Beth@epa.gov>; Scola, Jennifer <Scola.Jennifer@epa.gov>; Collins, BJ <Collins.BJ@epa.gov>; Cooper, Marian <Cooper.Marian@epa.gov>; Bell, Matthew <Bell.Matthew@epa.gov>; Neal, Kerry <neal.kerry@epa.gov>
Cc: Showman, John <Showman.John@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>
Subject: OARM Deputies Meeting Agenda

Good morning Deputies,

Are there any desired agenda topics for the Deputies meeting tomorrow? I believe Debbi might be sitting in for Wes?

Michael Hardy

Acting Deputy Director, Office of Resources, Operations and Management

Office of Administration and Resources Management

US EPA

1200 Pennsylvania Avenue, NW

Washington, D.C. 20460

202-564-7899 - Work

Ex. 6 - Personal Privacy - Cell

-----Original Appointment-----

From: Showman, John

Sent: Tuesday, January 10, 2017 12:01 PM

To: Showman, John; Hardy, Michael; Petrole, Maryann; Legare, Pamela; Carpenter, Wesley; Hitchens, Lynnann; Franklin, Bruce; Ward, Mary-Beth; Osinski, Michael; Lynch, Mary-Kay; Lemley, Lauren; Scola, Jennifer; Collins, BJ; Cooper, Marian; Bell, Matthew; Jablonski, Janice; Settle, Steve

Subject: OARM Deputies Meeting

When: Thursday, July 06, 2017 10:30 AM-11:30 AM (UTC-05:00) Eastern Time (US & Canada).

Where: DCRoomARN3330/DC-AR-OARM

To: Lemley, Lauren[Lemley.Lauren@epa.gov]
Cc: Jablonski, Janice[jablonski.janice@epa.gov]; Hitchens, Lynnann[hitchens.lynnann@epa.gov]; Hardy, Michael[Hardy.Michael@epa.gov]; Hart, Debbi[Hart.Debbi@epa.gov]; Terris, Carol[Terris.Carol@epa.gov]; Coogan, Daniel[Coogan.Daniel@epa.gov]
From: Remmers, Janet
Sent: Fri 6/30/2017 4:46:35 PM
Subject: RE: OARM's Revised V/V Budget Information Tables

Thank you for your Budget Tables.

Ex. 5 - Deliberative Process

Thanks

Ex. 5 - Deliberative Process

Janet Remmers, Ph.D.

RPROS

Office of Budget/OCFO

Mail code: 2732A

office: 202-564-0548

aws **Ex. 6 - Personal Privacy**

From: Lemley, Lauren
Sent: Friday, June 30, 2017 12:38 PM
To: Terris, Carol <Terris.Carol@epa.gov>; Remmers, Janet <Remmers.Janet@epa.gov>
Cc: Jablonski, Janice <jablonski.janice@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>; Hardy, Michael <Hardy.Michael@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>

Subject: OARM's Revised V/V Budget Information Tables

Hi Carol/Janet,

Please see OARM's Revised V/V Budget Information Tables attached. If you have any questions please let me know. Thank you!

Lauren Lemley

Office of Resources, Operations and Management, OARM

202-564-1290

Message

From: Showman, John [Showman.John@epa.gov]
Sent: 6/20/2017 5:59:38 PM
To: Jablonski, Janice [jablonski.janice@epa.gov]; Hitchens, Lynnann [hitchens.lynnann@epa.gov]; Hardy, Michael [Hardy.Michael@epa.gov]; Vizian, Donna [Vizian.Donna@epa.gov]
CC: Cooper, Marian [Cooper.Marian@epa.gov]
Subject: RE: Draft - OARM-Customized Talking Points for Town Hall Meeting

Thanks--- I can work from this.

From: Jablonski, Janice
Sent: Tuesday, June 20, 2017 11:17 AM
To: Hitchens, Lynnann <hitchens.lynnann@epa.gov>; Hardy, Michael <Hardy.Michael@epa.gov>; Showman, John <Showman.John@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>
Cc: Cooper, Marian <Cooper.Marian@epa.gov>
Subject: Draft - OARM-Customized Talking Points for Town Hall Meeting

Attached are the Town Hall V/V Talking Points customized for OARM. I have attempted to briefly summarize our request by geographic location. Please let me know if there are any questions or if I need to make any changes. Thanks.

Jan Jablonski, Director
Administrative Operations and Stewardship Division
Office of Resources, Operations and Management
Office of Administration and Resources Management
3102A
Room 3353A WJCN
(202) 564-9922

Ex. 6 - Personal Privacy (cell)

Message

From: Jablonski, Janice [jablonski.janice@epa.gov]
Sent: 6/20/2017 4:25:55 PM
To: Hardy, Michael [Hardy.Michael@epa.gov]
Subject: RE: Draft - OARM-Customized Talking Points for Town Hall Meeting

We could. As is, it appears in the order of the template. That was so I didn't get lost and miss something.

Jan Jablonski, Director
Administrative Operations and Stewardship Division
Office of Resources, Operations and Management
Office of Administration and Resources Management
3102A
Room 3353A WJCN
(202) 564-9922

Ex. 6 - Personal Privacy

 (cell)

From: Hardy, Michael
Sent: Tuesday, June 20, 2017 12:23 PM
To: Jablonski, Janice <jablonski.janice@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>; Showman, John <Showman.John@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>
Cc: Cooper, Marian <Cooper.Marian@epa.gov>
Subject: RE: Draft - OARM-Customized Talking Points for Town Hall Meeting

Jan,

Just one question/comment...

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Michael Hardy
Acting Deputy Director, Office of Resources, Operations and Management
Office of Administration and Resources Management
US EPA
1200 Pennsylvania Avenue, NW
Washington, D.C. 20460
202-564-7899 - Work

Ex. 6 - Personal Privacy

 - Cell

From: Jablonski, Janice
Sent: Tuesday, June 20, 2017 11:17 AM
To: Hitchens, Lynnann <hitchens.lynnann@epa.gov>; Hardy, Michael <Hardy.Michael@epa.gov>; Showman, John <Showman.John@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>
Cc: Cooper, Marian <Cooper.Marian@epa.gov>
Subject: Draft - OARM-Customized Talking Points for Town Hall Meeting

Attached are the Town Hall V/V Talking Points customized for OARM. I have attempted to briefly summarize our request by geographic location. Please let me know if there are any questions or if I need to make any changes. Thanks.

Jan Jablonski, Director
Administrative Operations and Stewardship Division

Office of Resources, Operations and Management
Office of Administration and Resources Management
3102A
Room 3353A WJCN
(202) 564-9922

Ex. 6 - Personal Privacy

 (cell)

To: Hardy, Michael[Hardy.Michael@epa.gov]
From: Jackson, Raphael
Sent: Mon 6/19/2017 7:51:24 PM
Subject: RE: I HAVE TOPICS NEED 20 MINUTES

Michael – I appreciate you for reaching back, we do not have anything to add at this time. We can wait until July, I'll ask Vaughn if he has any pressing issues. I am sure he does not.

Thanks!

Raphael D. Jackson, Program Analyst
Special Assistant to Director, Office of Administration - Immediate Office
Office of Administration
Office of Administration & Resources Management
U.S. Environmental Protection Agency
jackson.rafael@epa.gov
202.564.1527 Office

Ex. 6 - Personal Privacy **Cell**
202.564.8408 Fax

From: Hardy, Michael
Sent: Monday, June 19, 2017 1:13 PM
To: Jackson, Raphael <Jackson.Raphael@epa.gov>
Subject: Re: I HAVE TOPICS NEED 20 MINUTES

I'm gone for the day. Does OA have a topic they want to add?

Michael Hardy

Acting Deputy Director, Office of Resources, Operations and Management

Office of Administration and Resources Management

US EPA

1200 Pennsylvania Avenue, NW

Washington, D.C. 20460

202-564-7899 - Work

Ex. 6 - Personal Privacy - Cell

On Jun 19, 2017, at 1:07 PM, Jackson, Raphael <Jackson.Raphael@epa.gov> wrote:

Can you give me a call when you are available. Thanks!

Raphael D. Jackson, Program Analyst
Special Assistant to Director, Office of Administration - Immediate Office
Office of Administration
Office of Administration & Resources Management
U.S. Environmental Protection Agency
jackson.raaphael@epa.gov
202.564.1527 Office

Ex. 6 - Personal Privacy - Cell
202.564.8408 Fax

From: Hardy, Michael
Sent: Monday, June 19, 2017 11:57 AM
To: Jackson, Raphael <Jackson.Raphael@epa.gov>; Hitchens, Lynnann
<hitchens.lynnann@epa.gov>
Subject: RE: I HAVE TOPICS NEED 20 MINUTES

LOL

Michael Hardy

Acting Deputy Director, Office of Resources, Operations and Management

Office of Administration and Resources Management

US EPA

1200 Pennsylvania Avenue, NW

Washington, D.C. 20460

202-564-7899 - Work

Ex. 6 - Personal Privacy - Cell

From: Jackson, Raphael

Sent: Monday, June 19, 2017 11:54 AM

To: Hardy, Michael <Hardy.Michael@epa.gov>; Hitchens, Lynnann
<hitchens.lynnann@epa.gov>

Subject: RE: I HAVE TOPICS NEED 20 MINUTES

Michael – What you are saying is Raphael you can sit down because Vaughn gets no time. Right? ☺ Truly I am smiling.

Raphael D. Jackson, Program Analyst
Special Assistant to Director, Office of Administration - Immediate Office
Office of Administration
Office of Administration & Resources Management
U.S. Environmental Protection Agency
jackson.raphael@epa.gov
202.564.1527 Office

Ex. 6 - Personal Privacy Cell
202.564.8408 Fax

From: Hardy, Michael

Sent: Monday, June 19, 2017 11:44 AM

To: Jackson, Raphael <Jackson.Raphael@epa.gov>; Hitchens, Lynnann
<hitchens.lynnann@epa.gov>

Subject: RE: I HAVE TOPICS NEED 20 MINUTES

Thanks for inquiring! We only have 30 minutes tomorrow and the V/V and a few other OHR topics will cover our time...

Michael Hardy

Acting Deputy Director, Office of Resources, Operations and Management

Office of Administration and Resources Management

US EPA

1200 Pennsylvania Avenue, NW

Washington, D.C. 20460

202-564-7899 - Work

Ex. 6 - Personal Privacy - Cell

From: Jackson, Raphael

Sent: Monday, June 19, 2017 11:41 AM

To: Hitchens, Lynnann <hitchens.lynnann@epa.gov>

Cc: Hardy, Michael <Hardy.Michael@epa.gov>

Subject: RE: I HAVE TOPICS NEED 20 MINUTES

Ops sorry.

Raphael D. Jackson, Program Analyst

Special Assistant to Director, Office of Administration - Immediate Office

Office of Administration

Office of Administration & Resources Management

U.S. Environmental Protection Agency

jackson.raphael@epa.gov

202.564.1527 Office

Ex. 6 - Personal Privacy Cell

202.564.8408 Fax

From: Hitchens, Lynnann

Sent: Monday, June 19, 2017 11:38 AM
To: Jackson, Raphael <Jackson.Raphael@epa.gov>
Cc: Hardy, Michael <Hardy.Michael@epa.gov>
Subject: RE: I HAVE TOPICS NEED 20 MINUTES

Raphael – Michael is working on the agenda this month.

Lynnann Hitchens

Acting Director, Office of Resources, Operations and Management

Office of Administration and Resources Management

P: 202-564-3184

M: Ex. 6 - Personal Privacy

From: Jackson, Raphael
Sent: Monday, June 19, 2017 11:36 AM
To: Westenberger, Andrea <Westenberger.Andrea@epa.gov>
Cc: Hitchens, Lynnann <hitchens.lynnann@epa.gov>; Blankenship, Steven <Blankenship.Steven@epa.gov>
Subject: I HAVE TOPICS NEED 20 MINUTES
Importance: High

Andrea – Hello and hope you are well, we are going to need 20 mins if you got it. We have two important topics we want to relay to the ARA's.

New Construction

Strategic Sustainability Performance Plan (S²P²)

(Undetermined at this time)

Scanner Deployment (Where they are now) ** This might be a topic still firming up plans.

Thanks!

Raphael D. Jackson, Program Analyst
Special Assistant to Director, Office of Administration - Immediate Office
Office of Administration
Office of Administration & Resources Management
U.S. Environmental Protection Agency
jackson.raphael@epa.gov
202.564.1527 Office

Ex. 6 - Personal Privacy Cell
202.564.8408 Fax

To: Hardy, Michael[Hardy.Michael@epa.gov]
From: Jackson, Raphael
Sent: Mon 6/19/2017 5:21:38 PM
Subject: RE: I HAVE TOPICS NEED 20 MINUTES

Thank you!

Raphael D. Jackson, Program Analyst
Special Assistant to Director, Office of Administration - Immediate Office
Office of Administration
Office of Administration & Resources Management
U.S. Environmental Protection Agency
jackson.raaphael@epa.gov
202.564.1527 Office

Ex. 6 - Personal Privacy **Cell**
202.564.8408 Fax

From: Hardy, Michael
Sent: Monday, June 19, 2017 1:18 PM
To: Jackson, Raphael <Jackson.Raphael@epa.gov>
Subject: Re: I HAVE TOPICS NEED 20 MINUTES

I'll make sure OA has all the time needed for the next call...

Michael Hardy

Acting Deputy Director, Office of Resources, Operations and Management

Office of Administration and Resources Management

US EPA

1200 Pennsylvania Avenue, NW

Washington, D.C. 20460

202-564-7899 - Work

Ex. 6 - Personal Privacy - Cell

On Jun 19, 2017, at 12:06 PM, Jackson, Raphael <Jackson.Raphael@epa.gov> wrote:

How do I break this to Vaughn? Seriously, can we have time next call? That call will be late July right?

Raphael D. Jackson, Program Analyst
Special Assistant to Director, Office of Administration - Immediate Office
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Office of Administration & Resources Management
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Sent: Monday, June 19, 2017 11:57 AM
To: Jackson, Raphael <Jackson.Raphael@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>
Subject: RE: I HAVE TOPICS NEED 20 MINUTES

LOL

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1200 Pennsylvania Avenue, NW

Washington, D.C. 20460

202-564-7899 - Work

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From: Jackson, Raphael
Sent: Monday, June 19, 2017 11:54 AM
To: Hardy, Michael <Hardy.Michael@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>
Subject: RE: I HAVE TOPICS NEED 20 MINUTES

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From: Hardy, Michael
Sent: Monday, June 19, 2017 11:44 AM
To: Jackson, Raphael <Jackson.Raphael@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>
Subject: RE: I HAVE TOPICS NEED 20 MINUTES

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From: Jackson, Raphael
Sent: Monday, June 19, 2017 11:41 AM
To: Hitchens, Lynnann <hitchens.lynnann@epa.gov>
Cc: Hardy, Michael <Hardy.Michael@epa.gov>
Subject: RE: I HAVE TOPICS NEED 20 MINUTES

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To: Jackson, Raphael <Jackson.Raphael@epa.gov>
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Raphael – Michael is working on the agenda this month.

Lynnann Hitchens

Acting Director, Office of Resources, Operations and Management

Office of Administration and Resources Management

P: 202-564-3184

M: Ex. 6 - Personal Privacy

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Sent: Monday, June 19, 2017 11:36 AM

To: Westenberger, Andrea <Westenberger.Andrea@epa.gov>

Cc: Hitchens, Lynnann <hitchens.lynnann@epa.gov>; Blankenship, Steven <Blankenship.Steven@epa.gov>

Subject: I HAVE TOPICS NEED 20 MINUTES

Importance: High

Andrea – Hello and hope you are well, we are going to need 20 mins if you got it. We have two important topics we want to relay to the ARA's.

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Strategic Sustainability Performance Plan (S²P²)

(Undetermined at this time)

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Cc: Hitchens, Lynnann[hitchens.lynnann@epa.gov]; Hardy, Michael[Hardy.Michael@epa.gov]
From: Cox, Andrew
Sent: Mon 6/19/2017 4:20:29 PM
Subject: RE: 6/20 OARM & OCFO Meeting with ARAs - OCFO @ 12:00 6/20

Andrea,

Almost. There are 2 pieces of information we are working to get added to the presentation and in front of Howard to review. I'm hoping to have something to you by 12PM PST at the latest.

Andrew B. Cox, MBA, PMP

U.S. EPA Office of the Chief Financial Officer (2710A)

Immediate Office

Policy and Communications Staff

1200 Pennsylvania Avenue, NW

Washington, DC 20460

(202)-564-4398

From: Westenberger, Andrea
Sent: Monday, June 19, 2017 12:19 PM
To: Cox, Andrew <Cox.Andrew@epa.gov>; Hardy, Michael <Hardy.Michael@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>
Subject: RE: 6/20 OARM & OCFO Meeting with ARAs - OCFO @ 12:00 6/20

Thanks, Andrew. Do you have the PCA presentation?

Thanks,

Andrea

Andrea Westenberger

Lead Region Coordinator for OCFO & OARM

EPA Region 10

1200 Sixth Avenue, OMP 21-I01

Seattle, WA 98101

(206) 553-6111 (office)

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westenberger.andrea@epa.gov

From: Cox, Andrew

Sent: Monday, June 19, 2017 9:16 AM

To: Hardy, Michael <Hardy.Michael@epa.gov>; Westenberger, Andrea
<Westenberger.Andrea@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>

Subject: RE: 6/20 OARM & OCFO Meeting with ARAs - OCFO @ 12:00 6/20

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Andrew B. Cox, MBA, PMP

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To: Hardy, Michael <Hardy.Michael@epa.gov>; Westenberger, Andrea <Westenberger.Andrea@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>

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Andrea,

We have just received a request from OHR to add EAP and Drug Free Workplace to the agenda for next week. Thanks!

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Subject: RE: 6/20 OARM & OCFO Meeting with ARAs

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Thanks,

Andrea

Andrea Westenberger

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Sent: Wednesday, June 14, 2017 7:52 AM

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Policy and Communications Staff

1200 Pennsylvania Avenue, NW

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Sent: 6/19/2017 4:18:55 PM
To: Cox, Andrew [Cox.Andrew@epa.gov]; Hardy, Michael [Hardy.Michael@epa.gov]; Hitchens, Lynnann [hitchens.lynnann@epa.gov]
Subject: RE: 6/20 OARM & OCFO Meeting with ARAs - OCFO @ 12:00 6/20

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Washington, D.C. 20460
202-564-7899 - Work
Ex. 6 - Personal Privacy Cell

From: Jackson, Raphael
Sent: Monday, June 19, 2017 11:54 AM
To: Hardy, Michael <Hardy.Michael@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>
Subject: RE: I HAVE TOPICS NEED 20 MINUTES

Michael – What you are saying is Raphael you can sit down because Vaughn gets no time. Right? ☺ Truly I am smiling.

Raphael D. Jackson, Program Analyst
Special Assistant to Director, Office of Administration - Immediate Office
Office of Administration
Office of Administration & Resources Management
U.S. Environmental Protection Agency
jackson.raaphael@epa.gov
202.564.1527 Office
Ex. 6 - Personal Privacy Cell
202.564.8408 Fax

From: Hardy, Michael
Sent: Monday, June 19, 2017 11:44 AM
To: Jackson, Raphael <Jackson.Raphael@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>
Subject: RE: I HAVE TOPICS NEED 20 MINUTES

Thanks for inquiring! We only have 30 minutes tomorrow and the V/V and a few other OHR topics will cover our time...

Michael Hardy
Acting Deputy Director, Office of Resources, Operations and Management
Office of Administration and Resources Management
US EPA
1200 Pennsylvania Avenue, NW
Washington, D.C. 20460
202-564-7899 - Work

Ex. 6 - Personal Privacy

 - Cell

From: Jackson, Raphael
Sent: Monday, June 19, 2017 11:41 AM
To: Hitchens, Lynnann <hitchens.lynnann@epa.gov>
Cc: Hardy, Michael <Hardy.Michael@epa.gov>
Subject: RE: I HAVE TOPICS NEED 20 MINUTES

Ops sorry.

Raphael D. Jackson, Program Analyst
Special Assistant to Director, Office of Administration - Immediate Office
Office of Administration
Office of Administration & Resources Management
U.S. Environmental Protection Agency
jackson.raaphael@epa.gov
202.564.1527 Office

Ex. 6 - Personal Privacy

Cell
202.564.8408 Fax

From: Hitchens, Lynnann
Sent: Monday, June 19, 2017 11:38 AM
To: Jackson, Raphael <Jackson.Raphael@epa.gov>
Cc: Hardy, Michael <Hardy.Michael@epa.gov>
Subject: RE: I HAVE TOPICS NEED 20 MINUTES

Raphael – Michael is working on the agenda this month.

Lynnann Hitchens
Acting Director, Office of Resources, Operations and Management
Office of Administration and Resources Management
P: 202-564-3184
M:

Ex. 6 - Personal Privacy

From: Jackson, Raphael
Sent: Monday, June 19, 2017 11:36 AM
To: Westenberger, Andrea <Westenberger.Andrea@epa.gov>
Cc: Hitchens, Lynnann <hitchens.lynnann@epa.gov>; Blankenship, Steven <Blankenship.Steven@epa.gov>
Subject: I HAVE TOPICS NEED 20 MINUTES
Importance: High

Andrea – Hello and hope you are well, we are going to need 20 mins if you got it. We have two important topics we want to relay to the ARA's.

New Construction

Strategic Sustainability Performance Plan (S²P²)

(Undetermined at this time)

Scanner Deployment (Where they are now) ** This might be a topic still firming up plans.

Thanks!

Raphael D. Jackson, Program Analyst
Special Assistant to Director, Office of Administration - Immediate Office
Office of Administration
Office of Administration & Resources Management
U.S. Environmental Protection Agency
jackson.raaphael@epa.gov
202.564.1527 Office

Ex. 6 - Personal Privacy

Cell
202.564.8408 Fax

Message

From: Jackson, Raphael [Jackson.Raphael@epa.gov]
Sent: 6/19/2017 3:54:28 PM
To: Hardy, Michael [Hardy.Michael@epa.gov]; Hitchens, Lynnann [hitchens.lynnann@epa.gov]
Subject: RE: I HAVE TOPICS NEED 20 MINUTES

Michael – What you are saying is Raphael you can sit down because Vaughn gets no time. Right? ☺ Truly I am smiling.

Raphael D. Jackson, Program Analyst
Special Assistant to Director, Office of Administration - Immediate Office
Office of Administration
Office of Administration & Resources Management
U.S. Environmental Protection Agency
jackson.raaphael@epa.gov
202.564.1527 Office

Ex. 6 - Personal Privacy

Cell
202.564.8408 Fax

From: Hardy, Michael
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To: Jackson, Raphael <Jackson.Raphael@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>
Subject: RE: I HAVE TOPICS NEED 20 MINUTES

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Michael Hardy
Acting Deputy Director, Office of Resources, Operations and Management
Office of Administration and Resources Management
US EPA
1200 Pennsylvania Avenue, NW
Washington, D.C. 20460
202-564-7899 - Work

Ex. 6 - Personal Privacy

 - Cell

From: Jackson, Raphael
Sent: Monday, June 19, 2017 11:41 AM
To: Hitchens, Lynnann <hitchens.lynnann@epa.gov>
Cc: Hardy, Michael <Hardy.Michael@epa.gov>
Subject: RE: I HAVE TOPICS NEED 20 MINUTES

Ops sorry.

Raphael D. Jackson, Program Analyst
Special Assistant to Director, Office of Administration - Immediate Office
Office of Administration
Office of Administration & Resources Management
U.S. Environmental Protection Agency
jackson.raaphael@epa.gov
202.564.1527 Office

Ex. 6 - Personal Privacy Cell
202.564.8408 Fax

From: Hitchens, Lynnann
Sent: Monday, June 19, 2017 11:38 AM
To: Jackson, Raphael <Jackson.Raphael@epa.gov>
Cc: Hardy, Michael <Hardy.Michael@epa.gov>
Subject: RE: I HAVE TOPICS NEED 20 MINUTES

Raphael – Michael is working on the agenda this month.

Lynnann Hitchens
Acting Director, Office of Resources, Operations and Management
Office of Administration and Resources Management
P: 202-564-3184
M: Ex. 6 - Personal Privacy

From: Jackson, Raphael
Sent: Monday, June 19, 2017 11:36 AM
To: Westenberger, Andrea <Westenberger.Andrea@epa.gov>
Cc: Hitchens, Lynnann <hitchens.lynnann@epa.gov>; Blankenship, Steven <Blankenship.Steven@epa.gov>
Subject: I HAVE TOPICS NEED 20 MINUTES
Importance: High

Andrea – Hello and hope you are well, we are going to need 20 mins if you got it. We have two important topics we want to relay to the ARA's.

New Construction

Strategic Sustainability Performance Plan (S²P²)

(Undetermined at this time)

Scanner Deployment (Where they are now) ** This might be a topic still firming up plans.

Thanks!

Raphael D. Jackson, Program Analyst
Special Assistant to Director, Office of Administration - Immediate Office
Office of Administration
Office of Administration & Resources Management
U.S. Environmental Protection Agency
jackson.raphael@epa.gov
202.564.1527 Office

Ex. 6 - Personal Privacy Cell
202.564.8408 Fax

Message

From: Hardy, Michael [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=49C8348DCE4E4B8C890FF4C7D5E8F243-MICHAEL E. HARDY]
Sent: 5/11/2017 11:44:00 AM
To: Petrole, Maryann [Petrole.Maryann@epa.gov]
Subject: RE: is there an agenda for today's meeting?
Attachments: Deputy Meeting Agenda for May.docx

Yes, I sent John an agenda yesterday for his concurrence to be added to the invite. Here's the draft...

Michael Hardy
Acting Deputy Director, Office of Resources, Operations and Management
Office of Administration and Resources Management
US EPA
1200 Pennsylvania Avenue, NW
Washington, D.C. 20460
202-564-7899 - Work

Ex. 6 - Personal Privacy - Cell

From: Petrole, Maryann
Sent: Thursday, May 11, 2017 7:42 AM
To: Hardy, Michael <Hardy.Michael@epa.gov>
Subject: is there an agenda for today's meeting?

Sorry I have been in meetings all week and just catching up. I also have a few more comments on the IT/IM governance.

Maryann Petrole, Deputy Director
Office of Administration
EPA/OARM/OA
WJC-North, 5340-X
202-564-4938 (work)
(cell)

Ex. 6 - Personal Privacy

Message

From: Hardy, Michael [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=49C8348DCE4E4B8C890FF4C7D5E8F243-MICHAEL E. HARDY]
Sent: 6/30/2017 10:28:02 AM
To: Coogan, Daniel [Coogan.Daniel@epa.gov]
Subject: FW: Plan for Consolidating HR and Budget Work

Dan,

Ex. 5 - Deliberative Process

Michael Hardy
Acting Deputy Director, Office of Resources, Operations and Management
Office of Administration and Resources Management
US EPA
1200 Pennsylvania Avenue, NW
Washington, D.C. 20460
202-564-7899 - Work

Ex. 6 - Personal Privacy Cell

From: Showman, John
Sent: Thursday, June 29, 2017 7:50 AM
To: Hitchens, Lynnann <hitchens.lynnann@epa.gov>; Hardy, Michael <Hardy.Michael@epa.gov>
Cc: Vizian, Donna <Vizian.Donna@epa.gov>
Subject: Plan for Consolidating HR and Budget Work

With the V/V fast approaching: Ex. 5 - Deliberative Process I spoke briefly with Michael last week on this issue but can we try to have some options for me by July 25 so we can be in position to engage with Donna when she returns to the office on July 31 and then with the ODs/Deputies. Let me know if you want to talk. Thanks.

John L Showman III, Acting Principal Deputy Assistant Administrator
Office of Administration and Resources Management
US Environmental Protection Agency
202-564-5341

Message

From: Hardy, Michael [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=49C8348DCE4E4B8C890FF4C7D5E8F243-MICHAEL E. HARDY]
Sent: 7/11/2017 10:33:46 AM
To: Coogan, Daniel [Coogan.Daniel@epa.gov]
Subject: FW: HR Centralization Presentation Revised
Attachments: Options Presentation.7.5.17.pptx

FYI – Jan’s presentation for HR consolidation...

Michael Hardy
Acting Deputy Director, Office of Resources, Operations and Management
Office of Administration and Resources Management
US EPA
1200 Pennsylvania Avenue, NW
Washington, D.C. 20460
202-564-7899 - Work

Ex. 6 - Personal Privacy

Cell

From: Jablonski, Janice
Sent: Friday, July 07, 2017 1:32 PM
To: Hitchens, Lynnann <hitchens.lynnann@epa.gov>; Hardy, Michael <Hardy.Michael@epa.gov>
Subject: HR Centralization Presentation Revised

Hi: I jiggered with my assumptions and came up with three options. I also expanded the slide on functions covered. There are detailed explanations in some of the notes pages. I was doing three things at once when I did this, so let me know if I made some transcriptional errors or if something needs to change.

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Thanks.

To: Showman, John[Showman.John@epa.gov]
From: Hardy, Michael
Sent: Thur 7/6/2017 3:33:04 PM
Subject: RE: OARM Deputies Meeting

Got it

Michael Hardy

Acting Deputy Director, Office of Resources, Operations and Management

Office of Administration and Resources Management

US EPA

1200 Pennsylvania Avenue, NW

Washington, D.C. 20460

202-564-7899 - Work

Ex. 6 - Personal Privacy Cell

From: Showman, John
Sent: Thursday, July 06, 2017 11:32 AM
To: Hardy, Michael <Hardy.Michael@epa.gov>
Subject: RE: OARM Deputies Meeting

Melissa has fixed it

From: Hardy, Michael
Sent: Thursday, July 06, 2017 11:29 AM
To: Neal, Kerry <neal.kerry@epa.gov>; Showman, John <Showman.John@epa.gov>
Subject: RE: OARM Deputies Meeting

Kerry,

The error was on my end... For some inexplicable reason you seem to have fallen off the monthly invite list... We'll correct this going forward...

Michael Hardy

Acting Deputy Director, Office of Resources, Operations and Management

Office of Administration and Resources Management

US EPA

1200 Pennsylvania Avenue, NW

Washington, D.C. 20460

202-564-7899 - Work

Ex. 6 - Personal Privacy - Cell

From: Neal, Kerry

Sent: Thursday, July 06, 2017 10:49 AM

To: Showman, John <Showman.John@epa.gov>; Hardy, Michael <Hardy.Michael@epa.gov>

Subject: RE: OARM Deputies Meeting

Folks,

I just got this invite – it literally popped up on my calendar. My apologies for joining late. I joined upon receipt of the invite – about 10:45am.

Thanks,

Kerry

-----Original Appointment-----

From: Gantt, Melissa **On Behalf Of** Showman, John

Sent: Thursday, July 6, 2017 10:45 AM
To: Hardy, Michael; Petrole, Maryann; Franklin, Bruce; Lemley, Lauren; Scola, Jennifer; Collins, BJ; Cooper, Marian; Bell, Matthew; Settle, Steve; Legare, Pamela; Carpenter, Wesley; Hitchens, Lynnann; Stein, Kathie; Ward, Mary-Beth; Osinski, Michael; Lynch, Mary-Kay; Jablonski, Janice; Neal, Kerry
Cc: Hart, Debbi; Avila, Aaron
Subject: OARM Deputies Meeting
When: Thursday, July 6, 2017 10:30 AM-11:30 AM (UTC-05:00) Eastern Time (US & Canada).
Where: DCRoomARN3330/DC-AR-OARM/Video for CINN/Audio 866-299-3188 conf code 202-564-4600

OARM Deputy Director's Meeting – July

July 6, 2017

10:30 a.m.

WJC N 3330

Video to Cincinnati and RTP

Conference line Ex. 6 - Personal Privacy code Ex. 6 - Personal Privacy

10:30 am – 10:35 am	Update on Frequency of New FOIA Requests	Kristina Sandfoss
10:35 am – 10:40 am	OARM Signed Telework Agreements	Kristina Sandfoss
10:40 am – 10:45 am	Update on V/V	Jan Jablonski
10:45 am – 11:05 am	Updates on IM/IT Strategy, Governance Board, and IT Portfolio Review	Steve Settle/Michael Hardy
11:05 am – 11:15 am	OEI/OARM/OCFO Town Hall	Steve Settle/Michael Hardy

11:15 am – 11:30 am

Around the Room

All

Next Meeting: Thursday, August 4, 2017, 10:30 pm ET

Message

From: McNeal, Detha [McNeal.Detha@epa.gov]
Sent: 6/16/2017 8:14:25 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]; Schulman, Marvin [Schulman.Marvin@epa.gov]
Subject: RE: V-V Submission w/MS Edits
Attachments: EPA Prog and Reg Business Cases Tracked Changes Final 6-16-17.docx

Done.

From: Hunt, Loretta
Sent: Friday, June 16, 2017 4:05 PM
To: McNeal, Detha <McNeal.Detha@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>
Subject: Fw: V-V Submission w/MS Edits
Importance: High

Detha, please insert your edits into this version. This is the latest version that captures Debbi and Marvin's changes. Thanks.

From: Hart, Debbi
Sent: Friday, June 16, 2017 3:55 PM
To: Hunt, Loretta
Subject: RE: V-V Submission w/MS Edits

Here you go!

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Schulman, Marvin
Sent: Friday, June 16, 2017 2:42 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>
Subject: V-V Submission w/MS Edits
Importance: High

Is attached

Where I struck out material, I added a comment on the side, so you'd know why

Questions? – Let me know

Marvin

(202) 564-7778

Message

From: Corbett, Krysti [Corbett.Krysti@epa.gov]
Sent: 6/20/2017 2:22:34 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]
CC: Coomber, Robert [coomber.robert@epa.gov]
Subject: RE: VERA/VSIP Plans on Website after OPM Approval?

Good Morning – Loretta – do you know the answer to this?

Krysti Corbett
Director
Labor and Employee Relations Division
Desk Phone: (202) 564-6295
Mobile: Ex. 6 - Personal Privacy
corbett.krysti@epa.gov

From: Hart, Debbi
Sent: Friday, June 16, 2017 11:36 AM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>
Cc: Corbett, Krysti <Corbett.Krysti@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
Subject: FW: VERA/VSIP Plans on Website after OPM Approval?

Really!

From: Hart, Debbi
Sent: Friday, June 16, 2017 11:36 AM
To: Corbett, Krysti <Corbett.Krysti@epa.gov>
Cc: Coomber, Robert <coomber.robert@epa.gov>
Subject: RE: VERA/VSIP Plans on Website after OPM Approval?

We posted redacted final versions of business case last time:

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process –looping in Loretta.

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Corbett, Krysti
Sent: Friday, June 16, 2017 11:25 AM
To: Hart, Debbi <Hart.Debbi@epa.gov>

Cc: Coomber, Robert <coomber.robert@epa.gov>

Subject: VERA/VSIP Plans on Website after OPM Approval?

I'm on the phone with the union, and they want to know if after OPM approves the VERA/VSIP plans, we'll post them to the website. Do you know this?

Also – **Ex. 5 - Deliberative Process**

Krysti Corbett

Director

Labor and Employee Relations Division

Office of Human Resources

U.S. Environmental Protection Agency

1200 Pennsylvania Avenue, N.W.

WJC North 6317A

Washington DC 20460

Mail Code 3602A

Desk Phone: (202) 564-6295

Mobile: **Ex. 6 - Personal Privacy**

corbett.krysti@epa.gov

Message

From: Shanahan, Katherine [Shanahan.Katherine@epa.gov]
Sent: 6/29/2017 12:23:21 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: V/V

Hi Loretta

I am having a call with HROs today at 2:30. Since R10 is lead region for OARM and their HRO left, I have been helping them fill the role of Lead Region HRO.

Is there anything you would like me to share with the HROs or would you like the opportunity to speak with them. I know many folks are starting vacations this week so timing is tough. In my own office, I have the comptroller and ARA starting vacation and the person in my office who works with me on these packages is also going on leave after today. So if there is anything we can do to be responsive to the V/V issues, I am happy to facilitate that today

Kathie

Sent from my iPhone

Message

From: Bonner, Jerome [Bonner.Jerome@epa.gov]
Sent: 7/6/2017 7:35:23 PM
To: Engebretson, Lizabeth [Engebretson.Lizabeth@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]; Taylor, Jeremy [Taylor.Jeremy@epa.gov]; Peabody, Hitch [Peabody.Hitch@epa.gov]
CC: Parker, Gary [parker.gary@epa.gov]; Coomber, Robert [coomber.robert@epa.gov]; Corbett, Krysti [Corbett.Krysti@epa.gov]; Jimenez, Elaine [Jimenez.Elaine@epa.gov]
Subject: RE: Draft V/V Communications - updated schedule to reflect TWO communications

No additional comments or suggested edits.

Thanks
JB

Jerome W. Bonner
Environmental Protection Agency
Office of Administration and Resources Management - Cincinnati
Director, Human Resources
Cincinnati Human Resources Shared Service Center
Tel: 513.569.7950
Mobile: Ex. 6 - Personal Privacy

CONFIDENTIALITY: This communication may contain privileged or other confidential information. If you are not the intended addressee, or believe you have received this communication in error, you may neither copy, disseminate, nor distribute it to anyone else or use it in any unauthorized manner; to do so is strictly prohibited and may be unlawful. If you receive this email by mistake, please advise the sender immediately by using the reply facility in your mail software and delete it from your computer. "Information in this message may be subject to the Privacy Act (5 USC 552a) and should be treated accordingly."

From: Engebretson, Lizabeth
Sent: Thursday, July 06, 2017 3:32 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>
Cc: Parker, Gary <parker.gary@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Jimenez, Elaine <Jimenez.Elaine@epa.gov>
Subject: RE: Draft V/V Communications - updated schedule to reflect TWO communications

Debbi,
From Las Vegas SSC, based on quick review, we do not have additional/recommended changes. Appreciate the update with the Program/Region sending the individualized notices.

Regards,
Liz

From: Hart, Debbi

Sent: Thursday, July 06, 2017 12:30 PM

To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>

Cc: Parker, Gary <parker.gary@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>

Subject: RE: Draft V/V Communications - updated schedule to reflect TWO communications

Any comments by 4PM if possible. Thanks!

From: Hunt, Loretta

Sent: Thursday, July 06, 2017 12:42 PM

To: Bonner, Jerome <Bonner.Jerome@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>

Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>

Subject: RE: Draft V/V Communications

Importance: High

SSC Directors/Hitch,

The communication documents have been updated based on feedback from Donna and John. I need the SSCs/ERD/LERD to comment and provide missing information ASAP. The goal is to send these templates to programs and regions this evening.

Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Hunt, Loretta

Sent: Wednesday, July 05, 2017 5:52 PM

To: Bonner, Jerome <Bonner.Jerome@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>

Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>

Subject: Draft V/V Communications

Importance: High

SSC Directors/Hitch,

Please see the draft employee communication. We tweaked the previous notification Liz forwarded. Please review and edit as necessary. Thanks.

Loretta L. Hunt
Branch Chief

Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/7/2017 4:53:08 PM
To: Parker, Gary [parker.gary@epa.gov]; Loretta Hunt [Hunt.Loretta@epa.gov]
Subject: FW: Final V/V submissions - need by COB tomorrow

Do we need them to do it or is it just as easy for us to do it? If we let them do it can it wait for a day?

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Smith, Susan
Sent: Wednesday, June 07, 2017 12:34 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: Re: Final V/V submissions - need by COB tomorrow

In light of the email we received from Donna, do you need me to revise and remove the SES position? Nigel and I are out of the office today but we can do it tomorrow. Thanks!

Sent from my iPhone

On Jun 6, 2017, at 5:09 PM, Hart, Debbi <Hart.Debbi@epa.gov> wrote:

Susan- got it and thanks! D

Sent from my iPhone

On Jun 6, 2017, at 4:05 PM, Smith, Susan <Smith.Susan@epa.gov> wrote:

Debbi –

Good afternoon! Per the email below, attached are OLEM's revised final V/V materials. Please note, **Ex. 5 - Deliberative Process** If you have questions or need additional information, please feel free to contact me at 202-564-6656.

Sincerely,

Susan

Susan Smith, Director
Organizational Management and Integrity Staff
Office of Land and Emergency Management/U.S. EPA
1301 Constitution Ave., NW, Washington, DC 20460
4139 WJC West/MC: 5101T

202-564-6656 (office)

Follow OLEM on Twitter @EPALand

From: Vizian, Donna
Sent: Monday, June 05, 2017 5:57 PM
To: 2017HQfirstassistants <2017HQfirstassistants@epa.gov>; 2017Regionfirstassistants <2017Regionfirstassistants@epa.gov>
Cc: DAA-Career <DAACareer@epa.gov>; DRA <DRA@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>
Subject: Final V/V submissions - need by COB tomorrow

Hi Everyone. A thanks to you and your staff for all the hard work on the V/V submissions. We are crunching to get our agency-wide plan completed, so please send Debbi any changes you need to make to your submission by COB tomorrow. Thanks again. Donna

<FINAL - OLEM VERA-VSIP Proposal Revised 6-6-2017.docx>
<OLEM Current FY17 Org Chart Revised 6-2-17 .pptx>
<OLEM Projected PB FY18 Org Chart Revised 6-2-17.pptx>
<2017 OLEM VERA-VSIP Budget Summary Sheet- 6-06-2017.pdf>
<OLEM VERA VSIP Major Themes FINAL REVISED 6-6-17.xlsx>
<OLEM Targeted Positions Template - FINAL Revised 6-6-17.xlsx>

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 6/16/2017 8:05:29 PM
To: McNeal, Detha [McNeal.Detha@epa.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]; Schulman, Marvin [Schulman.Marvin@epa.gov]
Subject: Fw: V-V Submission w/MS Edits
Attachments: EPA Prog and Reg Business Cases Tracked Changes Final 6-16-17.docx

Importance: High

Detha, please insert your edits into this version. This is the latest version that captures Debbi and Marvin's changes. Thanks.

From: Hart, Debbi
Sent: Friday, June 16, 2017 3:55 PM
To: Hunt, Loretta
Subject: RE: V-V Submission w/MS Edits

Here you go!

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Schulman, Marvin
Sent: Friday, June 16, 2017 2:42 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>
Subject: V-V Submission w/MS Edits
Importance: High

Is attached

Where I struck out material, I added a comment on the side, so you'd know why

Questions? – Let me know

Marvin
(202) 564-7778

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/22/2017 5:45:40 PM
To: Graf, Kate [Graf.Kate@epa.gov]
CC: Parker, Gary [parker.gary@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: RE: quick VV question

I recall the letters went out via email. Debbi

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Graf, Kate
Sent: Thursday, June 22, 2017 12:37 PM
To: Parker, Gary <parker.gary@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>
Subject: quick VV question
Importance: High

Hi all,

In the talkers on VV it says:

- For employees in the pool, the process will be similar to how the past VERA/VSIP processes were managed.
- Each employee in the pool will receive a letter outlining the VERA/VSIP application process.

I honestly can't remember how they are notified and we are getting that question. I think people are afraid they are going to be on vacation during the window and want to know if it will be a letter to their home, certified mail, an email, etc. I think it was email but can't remember. Any info you have would be great.

Kate Graf
PMO
Office of Chemical Safety and Pollution Prevention
202/564-0193

Message

From: Engebretson, Lizabeth [Engebretson.Lizabeth@epa.gov]
Sent: 7/7/2017 1:24:14 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]; Bonner, Jerome [Bonner.Jerome@epa.gov]; Taylor, Jeremy [Taylor.Jeremy@epa.gov]; Peabody, Hitch [Peabody.Hitch@epa.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]; Parker, Gary [parker.gary@epa.gov]
Subject: RE: V/V Communications Latest Draft

Loretta,

Hi – to be on the same page, is OHR sending the templates/communication to the RHRO/PMOs as shared on the HR Community call? I am unsure if these were sent to RHRO/PMOs.

Regards,

Liz

From: Hunt, Loretta
Sent: Thursday, July 06, 2017 3:52 PM
To: Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>
Subject: V/V Communications Latest Draft
Importance: High

SSC Directors/Hitch,

Here's the latest draft with your recommendations incorporated. I did not include contact information in the templates. You should provide your SSC's contact information to your customers so they can add the information to their communications.

Thanks again for your assistance.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Cooper, Marian [Cooper.Marian@epa.gov]
Sent: 6/8/2017 5:34:01 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: VERA.VSIP update.docx
Attachments: VERA.VSIP update.docx

The Agency is continuing its agency-wide efforts to conduct a VERA/VSIP in the coming months in partnership with its labor unions. OARM is in the process of reviewing the program and regional offices VERA/VISIP business cases and will consolidate these into one agency-wide business case which will be submitted to the Office of Personnel Management and the Office of Management and Budget for approval within the next 10 days. Every program and region is participating and the agency-wide business case considers factors including increasing supervisor to staff ratio; consolidating support functions; restructuring or reducing highly graded supervisory and non-supervisory positions; focusing on core business functions, programmatic and STEM priorities, and consolidating and streamlining programs and functions.

In July, OARM will know what positions will be included and expect this number to be limited. Those who accept a VERA/VSIP offer must leave the agency by early September 2017.

Please look for additional VERA/VSIP information from your organization's senior leadership soon. In the interim, I have provided you with some helpful links below.

To: Bonner, Jerome[Bonner.Jerome@epa.gov]
From: Hart, Debbi
Sent: Mon 7/3/2017 6:16:33 PM
Subject: RE: VERA/VSIP Planning and Updates

Well that is definitely true! LOL

Stay tuned for Wednesday I guess.

From: Bonner, Jerome
Sent: Monday, July 03, 2017 2:15 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: VERA/VSIP Planning and Updates

You too! I had a couple of AAships inquire, but told them we are still working out the details.

Jerome W. Bonner

Environmental Protection Agency

Office of Administration and Resources Management - Cincinnati

Director, Human Resources

Cincinnati Human Resources Shared Service Center

Tel: 513.569.7950

Mobile: Ex. 6 - Personal Privacy

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From: Hart, Debbi
Sent: Monday, July 03, 2017 2:13 PM
To: Bonner, Jerome <Bonner.Jerome@epa.gov>
Subject: RE: VERA/VSIP Planning and Updates

Hey Jerome—

Would like to share with HR community on Thursday but I'll need clearance from Donna. She was looking at it late last week so I'm guessing she will be sharing at her level too.

Hope you have a fabulous holiday! Debbi

From: Bonner, Jerome
Sent: Monday, July 03, 2017 2:01 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: VERA/VSIP Planning and Updates

Hi Debbi

Are you sharing the schedule w/the AAships and Regions when in final draft?

Jerome W. Bonner

Environmental Protection Agency

Office of Administration and Resources Management - Cincinnati

Director, Human Resources

Cincinnati Human Resources Shared Service Center

Tel: 513.569.7950

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"Information in this message may be subject to the Privacy Act (5 USC 552a) and should be treated accordingly."

From: Hart, Debbi

Sent: Monday, July 03, 2017 2:00 PM

To: Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>

Cc: Bonner, Jerome <Bonner.Jerome@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Jimenez, Elaine <Jimenez.Elaine@epa.gov>; Mairose, Sue <Mairose.Sue@epa.gov>; Davis, Cathy <Davis.Cathy@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Cooper, Marian

<Cooper.Marian@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>

Subject: RE: VERA/VSIP Planning and Updates

Thank you Liz! We added one more action—agreement with unions.

From: Engebretson, Lizabeth

Sent: Friday, June 30, 2017 7:48 PM

To: Hart, Debbi <Hart.Debbi@epa.gov>

Cc: Bonner, Jerome <Bonner.Jerome@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Jimenez, Elaine <Jimenez.Elaine@epa.gov>; Mairose, Sue <Mairose.Sue@epa.gov>; Davis, Cathy <Davis.Cathy@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>

Subject: RE: VERA/VSIP Planning and Updates

Debbi,

I had no further recommended changes. Thanks for the opportunity to review.

Regards,

Liz

From: Hart, Debbi

Sent: Thursday, June 29, 2017 12:04 PM

To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>; McNeal, Detha <McNeal.Detha@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>

Cc: Mairose, Sue <Mairose.Sue@epa.gov>; Davis, Cathy <Davis.Cathy@epa.gov>; Jimenez, Elaine <Jimenez.Elaine@epa.gov>; Brown, Rohn <brown.rohn@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Burt, Cynthia <Burt.Cynthia@epa.gov>; Hampton, Torrey <hampton.torrey@epa.gov>

Subject: RE: VERA/VSIP Planning and Updates

Importance: High

Here is the updated schedule for your review.

Debbi Hart
Director

Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

-----Original Appointment-----

From: Hunt, Loretta

Sent: Tuesday, June 06, 2017 5:20 PM

To: Hunt, Loretta; Bonner, Jerome; Engebretson, Lizabeth; Taylor, Jeremy; Cunningham, Bisa; Hart, Debbi; Corbett, Krysti; Coomber, Robert; Schulman, Marvin; McNeal, Detha; Peabody, Hitch

Cc: Mairose, Sue; Davis, Cathy; Jimenez, Elaine; Brown, Rohn; Atkinson, Ryan; Parker, Gary; Burt, Cynthia; Hampton, Torrey

Subject: VERA/VSIP Planning and Updates

When: Thursday, June 29, 2017 3:00 PM-4:00 PM (UTC-05:00) Eastern Time (US & Canada).

Where: Teleconference

Call-in: Ex. 6 - Personal Privacy

Conf. code: Ex. 6 - Personal Privacy

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/15/2017 8:37:22 PM
To: Cooper, Marian [Cooper.Marian@epa.gov]
CC: Loretta Hunt [Hunt.Loretta@epa.gov]
Subject: RE: VERA-VSIP Announcement 0601417.docx
Attachments: VERA-VSIP AnnouncementFlynnJune 19 2017.docx

Importance: High

With track changes and blessed by Loretta as well!

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Cooper, Marian
Sent: Wednesday, June 14, 2017 4:54 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
Subject: VERA-VSIP Announcement 0601417.docx

Comments. Drafted to come from Mike but not sure who will send this out.

MEMORANDUM

SUBJECT: Update on Voluntary Separation Incentive Payment (VSIP) and Voluntary Early Retirement Authority (VERA) Opportunities

FROM: Mike Flynn
Acting Deputy Administrator

TO: All EPA Employees

On June 1, 2017, I announced that the agency had begun a workforce reshaping effort in which headquarters and regional offices were reviewing their current organizations and analyzing where they can achieve efficiencies. On June 16, 2017, the agency submitted its request to the Office of Personnel Management and the Office of Management and Budget to use VERA (also known as early-out) and VSIP (also known as buy-out) where it makes sense and where it is aligned with these efficiencies.

The agency-wide business case reflects multiple factors including increasing ~~supervisor to the~~ staff to supervisor ratio; consolidating support functions; restructuring or reducing highly graded supervisory and non-supervisory positions; focusing on core business functions, programmatic and STEM priorities, and consolidating and streamlining programs and functions.

~~The selection criteria was determined by _____. The criteria is as follows: If the number of applications received exceeds the total number of VSIPs the agency can offer, approvals will be based first on the service computation date used to calculate an employee's leave, then on the entry on duty date for the EPA years of service. If these dates are the same for two EPA eligible employees, then the offer will be granted to the employee who submitted his or her application first.~~

We expect to hear from OPM and OMB on our request by late June. In the interim, agency management will share with their employees information on the grades, occupational series, and geographic locations designated for VERA and VSIP within their organization. We expect a limited number of employees will be offered VERA/VSIP, and those who accept a VERA/VSIP offer must leave the agency by ~~early September~~ late August 2017. The decision to take advantage of a VERA or VSIP is entirely voluntary.

Throughout this process, we have been working with our union partners. We will provide more details as they become available. Thank you again for your support as we work through this process.

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 7/13/2017 7:34:30 PM
To: Kirkland, William [Kirkland.William@epa.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]; Coomber, Robert [coomber.robert@epa.gov]
Subject: Need documents uploaded to the intranet
Attachments: Targetd positions office submissions 7-7-17.xlsx; EPA Prog and Reg Business Cases Final 7-13-17.pdf

Importance: High

Bill,

I need the attached documents to be uploaded to the V/V page. Titles as shown in red below. Thanks.

- VERA Guide (PDF) (20 pp, 337 K)
- VSIP Guide (PDF) (23 pp, 595 K)
- VERA/VSIP FAQs (9 pp , 90 KB)
- OPM VERA
- OPM VSIP
- OPM Reshaping
- OPM Reassignment
- HR Navigator (Registration Required)
- FHR Navigator Webinar (PDF) (29 pp, 1.2 MB)
- Retirement Seminars Schedule (PDF) (2 pp, 124 K)
- VERA VSIP OVERVIEW Video (43 min , 106 MB)
- EPA Business Case
- EPA Targeted Positions

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/30/2017 8:33:02 PM
To: Remmers, Janet [Remmers.Janet@epa.gov]
CC: Baden, Beth [Baden.Beth@epa.gov]; Terris, Carol [Terris.Carol@epa.gov]
Subject: RE: V/V files

I'm forwarding anything I receive that I don't see you copied on Janet. Debbi

From: Remmers, Janet
Sent: Friday, June 30, 2017 3:25 PM
To: Terris, Carol <Terris.Carol@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Baden, Beth <Baden.Beth@epa.gov>
Subject: V/V files

I am checking to see if you got any V/V Budget Tables updates that I missed.

I have the following:

OAR
OCSPP
OLEM
OECA
OARM
OITA
R10

Got a the following , but I am waiting for revisions for:

OGC
R2

Janet Remmers, Ph.D.
RPROS
Office of Budget/OCFO
Mail code: 2732A
office: 202-564-0548

aws: Ex. 6 - Personal Privacy

Message

From: Terris, Carol [Terris.Carol@epa.gov]
Sent: 7/27/2017 11:27:42 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
CC: Collins, BJ [Collins.BJ@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]; Parker, Gary [parker.gary@epa.gov]
Subject: Re: VERA VSIP updated list

Thanks Debbi - Loretta coordinated and we received it

Sent from my iPhone

On Jul 27, 2017, at 7:20 PM, Hart, Debbi <Hart.Debbi@epa.gov> wrote:

Carol- I think BJ provided the earlier version and hopefully can update. D

Sent from my iPhone

On Jul 27, 2017, at 11:54 AM, Terris, Carol <Terris.Carol@epa.gov> wrote:

Hi again Debbi,

Checking in on the final list of VERA VSIP applicants – if your folks can send it to me, we will split out/password protect so budget can finish the funding needs calculations

Many thanks!

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 6/15/2017 8:36:48 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: RE: VERA-VSIP Announcement 0601417.docx

I concur with your edits.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Hart, Debbi
Sent: Thursday, June 15, 2017 4:33 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>
Subject: FW: VERA-VSIP Announcement 0601417.docx
Importance: High

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Cooper, Marian
Sent: Wednesday, June 14, 2017 4:54 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
Subject: VERA-VSIP Announcement 0601417.docx

Comments. Drafted to come from Mike but not sure who will send this out.

Message

From: Parker, Gary [parker.gary@epa.gov]
Sent: 6/8/2017 5:25:40 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]; Schulman, Marvin [Schulman.Marvin@epa.gov]
CC: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: RE: Status Update: VERA/VSIP

Debbi,

My edits/comments in color. For your consideration.

Ex. 5 - Deliberative Process

Mr. Gary Parker
Branch Chief, Workforce Planning
USEPA/OARM/OHR
(O) 202-564-7421
(M) Ex. 6 - Personal Privacy

From: Hart, Debbi
Sent: Thursday, June 08, 2017 12:51 PM
To: Schulman, Marvin <Schulman.Marvin@epa.gov>; Parker, Gary <parker.gary@epa.gov>
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>
Subject: Status Update: VERA/VSIP
Importance: High

Anything I'm missing or I've misstated? Read carefully bc this may got out broadly. THX!

Hello-

FYI-- Here's a quick update.

-
-
-
-
-
-

Ex. 5 - Deliberative Process

- Ex. 5 - Deliberative Process**

Thanks to all for your support past and as we move forward!

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

To: Hart, Debbi[Hart.Debbi@epa.gov]
From: Bonner, Jerome
Sent: Mon 7/3/2017 6:15:20 PM
Subject: RE: VERA/VSIP Planning and Updates

You too! I had a couple of AAships inquire, but told them we are still working out the details.

Jerome W. Bonner

Environmental Protection Agency

Office of Administration and Resources Management - Cincinnati

Director, Human Resources

Cincinnati Human Resources Shared Service Center

Tel: 513.569.7950

Mobile: **Ex. 6 - Personal Privacy**

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From: Hart, Debbi
Sent: Monday, July 03, 2017 2:13 PM

To: Bonner, Jerome <Bonner.Jerome@epa.gov>
Subject: RE: VERA/VSIP Planning and Updates

Hey Jerome—

Would like to share with HR community on Thursday but I'll need clearance from Donna. She was looking at it late last week so I'm guessing she will be sharing at her level too.

Hope you have a fabulous holiday! Debbi

From: Bonner, Jerome
Sent: Monday, July 03, 2017 2:01 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: VERA/VSIP Planning and Updates

Hi Debbi

Are you sharing the schedule w/the AAships and Regions when in final draft?

Jerome W. Bonner

Environmental Protection Agency

Office of Administration and Resources Management - Cincinnati

Director, Human Resources

Cincinnati Human Resources Shared Service Center

Tel: 513.569.7950

Mobile: **Ex. 6 - Personal Privacy**

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From: Hart, Debbi

Sent: Monday, July 03, 2017 2:00 PM

To: Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>

Cc: Bonner, Jerome <Bonner.Jerome@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Jimenez, Elaine <Jimenez.Elaine@epa.gov>; Mairose, Sue <Mairose.Sue@epa.gov>; Davis, Cathy <Davis.Cathy@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Cooper, Marian <Cooper.Marian@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>

Subject: RE: VERA/VSIP Planning and Updates

Thank you Liz! We added one more action **Ex. 5 - Deliberative Process**

From: Engebretson, Lizabeth

Sent: Friday, June 30, 2017 7:48 PM

To: Hart, Debbi <Hart.Debbi@epa.gov>

Cc: Bonner, Jerome <Bonner.Jerome@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Jimenez, Elaine <Jimenez.Elaine@epa.gov>; Mairose, Sue <Mairose.Sue@epa.gov>; Davis, Cathy <Davis.Cathy@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>

Subject: RE: VERA/VSIP Planning and Updates

Debbi,

I had no further recommended changes. Thanks for the opportunity to review.

Regards,

Liz

From: Hart, Debbi

Sent: Thursday, June 29, 2017 12:04 PM

To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>; McNeal, Detha <McNeal.Detha@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>

Cc: Mairose, Sue <Mairose.Sue@epa.gov>; Davis, Cathy <Davis.Cathy@epa.gov>; Jimenez, Elaine <Jimenez.Elaine@epa.gov>; Brown, Rohn <brown.rohn@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Burt, Cynthia <Burt.Cynthia@epa.gov>; Hampton, Torrey <hampton.torrey@epa.gov>

Subject: RE: VERA/VSIP Planning and Updates

Importance: High

Here is the updated schedule for your review.

Debbi Hart
Director

Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

-----Original Appointment-----

From: Hunt, Loretta

Sent: Tuesday, June 06, 2017 5:20 PM

To: Hunt, Loretta; Bonner, Jerome; Engebretson, Lizabeth; Taylor, Jeremy; Cunningham, Bisa; Hart, Debbi; Corbett, Krysti; Coomber, Robert; Schulman, Marvin; McNeal, Detha; Peabody, Hitch

Cc: Mairose, Sue; Davis, Cathy; Jimenez, Elaine; Brown, Rohn; Atkinson, Ryan; Parker, Gary; Burt, Cynthia; Hampton, Torrey

Subject: VERA/VSIP Planning and Updates

When: Thursday, June 29, 2017 3:00 PM-4:00 PM (UTC-05:00) Eastern Time (US & Canada).

Where: Teleconference

Call-in: **Ex. 6 - Personal Privacy**

Conf. code: **Ex. 6 - Personal Privacy**

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/16/2017 7:55:01 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: RE: V-V Submission w/MS Edits
Attachments: EPA Prog and Reg Business Cases Tracked Changes Final 6-16-17.docx

Importance: High

Here you go!

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Schulman, Marvin
Sent: Friday, June 16, 2017 2:42 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>
Subject: V-V Submission w/MS Edits
Importance: High

Is attached

Where I struck out material, I added a comment on the side, so you'd know why

Questions? – Let me know

Marvin
(202) 564-7778

Message

From: Martinez, Gwendolyn [Martinez.Gwendolyn@epa.gov]
Sent: 6/19/2017 9:18:32 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: RE: Update on V?V

Hello Debbi.

Thanks for the information. I missed the update last Thursday. Is there any information to share with me?

Thank you.

Gwen
Gwen Martinez
RMO HR Team Lead
Office of General Counsel
U.S. Environmental Protection Agency
martinez.gwendolyn@epa.gov
202-564-1644 office

Ex. 6 - Personal Privacy mobile

From: Hart, Debbi
Sent: Monday, June 19, 2017 5:17 PM
To: RHRO <RHRO@epa.gov>; OHR PMOs <OHR_PMOs@epa.gov>
Cc: Cooper, Marian <Cooper.Marian@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>
Subject: FW: Update on V?V

All—please see below. DH

From: Vizian, Donna
Sent: Monday, June 19, 2017 4:04 PM
To: 2017HQfirstassistants <2017HQfirstassistants@epa.gov>; 2017Regionfirstassistants <2017Regionfirstassistants@epa.gov>
Cc: DAA-Career <DAACareer@epa.gov>; DRA <DRA@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>
Subject: Update on V?V

Hi Everyone,

The draft request did go over to OPM and OMB on Friday. Thanks to your staff for all the hard work on this. I hope to provide talking points tomorrow for your use in speaking with staff.

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Thanks
Donna

Message

From: Mahoney, Michael J [Mike.Mahoney@opm.gov]
Sent: 7/10/2017 8:18:54 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]; Snowden, Gregory A [Gregory.Snowden@opm.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: RE: EPA's VERA/VSIP Request

Thanks!

Gregory did the heavy lifting

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Monday, July 10, 2017 2:47 PM
To: Mahoney, Michael J; Snowden, Gregory A
Cc: Hart, Debbi
Subject: RE: EPA's VERA/VSIP Request

Thanks!!!!!!!!!!!! I appreciate all of the work you and Greg have done to help make this happen.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Mahoney, Michael J [mailto:Mike.Mahoney@opm.gov]
Sent: Monday, July 10, 2017 2:32 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Snowden, Gregory A <Gregory.Snowden@opm.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: EPA's VERA/VSIP Request

Here tis'...

-mike

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Monday, July 10, 2017 11:13 AM
To: Mahoney, Michael J; Snowden, Gregory A
Cc: Hart, Debbi
Subject: EPA's VERA/VSIP Request
Importance: High

Mike/Gregory,

Is the approval for EPA's request being signed today? Thanks.

Loretta L. Hunt
Branch Chief

Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Hitchens, Lynnann [hitchens.lynnann@epa.gov]
Sent: 8/8/2017 7:26:50 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: article

You need a copy of the SSA V/V – looks easy –

<http://www.govexec.com/pay-benefits/2017/08/social-security-has-sent-early-out-offers-nearly-its-entire-workforce/140008/?oref=relatedstories>

Lynnann Hitchens
Acting Director, Office of Resources, Operations and Management
Office of Administration and Resources Management
P: 202-564-3184

M: Ex. 6 - Personal Privacy

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/13/2017 2:26:10 PM
To: Vizian, Donna [Vizian.Donna@epa.gov]; Showman, John [Showman.John@epa.gov]; Gray, Linda [gray.linda@epa.gov]; Carpenter, Wesley [Carpenter.Wesley@epa.gov]
CC: Loretta Hunt [Hunt.Loretta@epa.gov]; Parker, Gary [parker.gary@epa.gov]
Subject: Anticipated date to send informal V/V package over for OPM/OMB review--

Importance: High

We are going to say we will send this Friday (June 16th) with hopes we may be able to send slightly sooner. Let us know if questions. Thanks. DH

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

Message

From: Smith, Susan [Smith.Susan@epa.gov]
Sent: 6/7/2017 4:34:23 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: Re: Final V/V submissions - need by COB tomorrow

In light of the email we received from Donna, Ex. 5 - Deliberative Process Nigel and I are out of the office today but we can do it tomorrow. Thanks!

Sent from my iPhone

On Jun 6, 2017, at 5:09 PM, Hart, Debbi <Hart.Debbi@epa.gov> wrote:

Susan- got it and thanks! D

Sent from my iPhone

On Jun 6, 2017, at 4:05 PM, Smith, Susan <Smith.Susan@epa.gov> wrote:

Debbi –

Good afternoon! Per the email below, attached are OLEM's revised final V/V materials. Please note, Ex. 5 - Deliberative Process If you have questions or need additional information, please feel free to contact me at 202-564-6656.

Sincerely,

Susan

Susan Smith, Director
Organizational Management and Integrity Staff
Office of Land and Emergency Management/U.S. EPA
1301 Constitution Ave., NW, Washington, DC 20460
4139 WJC West/MC: 5101T

202-564-6656 (office)
Ex. 6 - Personal Privacy cell)
202-566-6324 (fax)

Follow OLEM on Twitter @EPALand

From: Vizian, Donna
Sent: Monday, June 05, 2017 5:57 PM
To: 2017HQfirstassistants <2017HQfirstassistants@epa.gov>; 2017Regionfirstassistants <2017Regionfirstassistants@epa.gov>
Cc: DAA-Career <DAACareer@epa.gov>; DRA <DRA@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>
Subject: Final V/V submissions - need by COB tomorrow

Hi Everyone. A thanks to you and your staff for all the hard work on the V/V submissions. We are crunching to get our agency-wide plan completed, so please send Debbi any changes you need to make to your submission by COB tomorrow. Thanks again. Donna

<FINAL - OLEM VERA-VSIP Proposal Revised 6-6-2017.docx>
<OLEM Current FY17 Org Chart Revised 6-2-17 .pptx>
<OLEM Projected PB FY18 Org Chart Revised 6-2-17.pptx>
<2017 OLEM VERA-VSIP Budget Summary Sheet- 6-06-2017.pdf>
<OLEM VERA VSIP Major Themes FINAL REVISED 6-6-17.xlsx>
<OLEM Targeted Positions Template - FINAL Revised 6-6-17.xlsx>

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/19/2017 9:16:33 PM
To: RHRO [RHRO@epa.gov]; OHR PMOs [OHR_PMOs@epa.gov]
CC: Marian Cooper [Cooper.Marian@epa.gov]; Coomber, Robert [coomber.robert@epa.gov]; Corbett, Krysti [Corbett.Krysti@epa.gov]; Loretta Hunt [Hunt.Loretta@epa.gov]; Parker, Gary [parker.gary@epa.gov]; Gray, Linda [gray.linda@epa.gov]; Carpenter, Wesley [Carpenter.Wesley@epa.gov]
Subject: FW: Update on V?V

All—please see below. DH

From: Vizian, Donna
Sent: Monday, June 19, 2017 4:04 PM
To: 2017HQfirstassistants <2017HQfirstassistants@epa.gov>; 2017Regionfirstassistants <2017Regionfirstassistants@epa.gov>
Cc: DAA-Career <DAACareer@epa.gov>; DRA <DRA@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>
Subject: Update on V?V

Hi Everyone,

The draft request did go over to OPM and OMB on Friday. Thanks to your staff for all the hard work on this. I hope to provide talking points tomorrow for your use in speaking with staff.

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Thanks
Donna

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 7/3/2017 6:12:45 PM
To: Bonner, Jerome [Bonner.Jerome@epa.gov]
Subject: RE: VERA/VSIP Planning and Updates

Hey Jerome—

Would like to share with HR community on Thursday but I'll need clearance from Donna. She was looking at it late last week so I'm guessing she will be sharing at her level too.

Hope you have a fabulous holiday! Debbi

From: Bonner, Jerome
Sent: Monday, July 03, 2017 2:01 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: VERA/VSIP Planning and Updates

Hi Debbi

Are you sharing the schedule w/the AAships and Regions when in final draft?

Jerome W. Bonner
Environmental Protection Agency
Office of Administration and Resources Management - Cincinnati
Director, Human Resources
Cincinnati Human Resources Shared Service Center
Tel: 513.569.7950
Mobile: Ex. 6 - Personal Privacy

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From: Hart, Debbi
Sent: Monday, July 03, 2017 2:00 PM
To: Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>
Cc: Bonner, Jerome <Bonner.Jerome@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Jimenez, Elaine <Jimenez.Elaine@epa.gov>; Mairose, Sue <Mairose.Sue@epa.gov>; Davis, Cathy <Davis.Cathy@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Cooper, Marian <Cooper.Marian@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Parker, Gary <parker.gary@epa.gov>;

Cunningham, Bisa <cunningham.bisa@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>

Subject: RE: VERA/VSIP Planning and Updates

Thank you Liz! We added one more action—

Ex. 5 - Deliberative Process

From: Engebretson, Lizabeth

Sent: Friday, June 30, 2017 7:48 PM

To: Hart, Debbi <Hart.Debbi@epa.gov>

Cc: Bonner, Jerome <Bonner.Jerome@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Jimenez, Elaine <Jimenez.Elaine@epa.gov>; Mairose, Sue <Mairose.Sue@epa.gov>; Davis, Cathy <Davis.Cathy@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>

Subject: RE: VERA/VSIP Planning and Updates

Debbi,

I had no further recommended changes. Thanks for the opportunity to review.

Regards,

Liz

From: Hart, Debbi

Sent: Thursday, June 29, 2017 12:04 PM

To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>; McNeal, Detha <McNeal.Detha@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>

Cc: Mairose, Sue <Mairose.Sue@epa.gov>; Davis, Cathy <Davis.Cathy@epa.gov>; Jimenez, Elaine <Jimenez.Elaine@epa.gov>; Brown, Rohn <brown.rohn@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Burt, Cynthia <Burt.Cynthia@epa.gov>; Hampton, Torrey <hampton.torrey@epa.gov>

Subject: RE: VERA/VSIP Planning and Updates

Importance: High

Here is the updated schedule for your review.

Debbi Hart

Director

Policy, Planning & Training Division

OHR, OARM

USEPA

202.564.2011

hart.debbi@epa.gov

-----Original Appointment-----

From: Hunt, Loretta

Sent: Tuesday, June 06, 2017 5:20 PM

To: Hunt, Loretta; Bonner, Jerome; Engebretson, Lizabeth; Taylor, Jeremy; Cunningham, Bisa; Hart, Debbi; Corbett, Krysti; Coomber, Robert; Schulman, Marvin; McNeal, Detha; Peabody, Hitch

Cc: Mairose, Sue; Davis, Cathy; Jimenez, Elaine; Brown, Rohn; Atkinson, Ryan; Parker, Gary; Burt, Cynthia; Hampton, Torrey

Subject: VERA/VSIP Planning and Updates

When: Thursday, June 29, 2017 3:00 PM-4:00 PM (UTC-05:00) Eastern Time (US & Canada).

Where: Teleconference

Call-in:

Conf. code:

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/30/2017 8:13:22 PM
To: Cooper, Marian [Cooper.Marian@epa.gov]; Vizian, Donna [Vizian.Donna@epa.gov]
Subject: RE: Do you have the revised V/V timeline? YES
Attachments: SSC Schedule V-V June28 2017 .docx

Hey—Here it is for both of you. Didn't see any comments from SSCs yet. Let me know what you think.

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Cooper, Marian
Sent: Friday, June 30, 2017 3:28 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: Do you have the revised V/V timeline?

Marian Pechmann Cooper
Chief of Staff
Office of Administration and Resources Management
William Jefferson Clinton Federal Building-NORTH (3330)
Washington, DC 20460
office number -- 202 564-0620
office fax -- 202 564-0233



Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/13/2017 1:45:27 PM
To: Parker, Gary [parker.gary@epa.gov]; Loretta Hunt [Hunt.Loretta@epa.gov]
Subject: Need to know when we anticipate we will send over the V/V package this week--

Importance: High

They want a date before noon today.

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Also need to fully populate V/V templates

from OPM which I started on Friday. Let me know ASAP please how much time you think you need. Thanks. Debbi

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

Message

From: Bell, Matthew [Bell.Matthew@epa.gov]
Sent: 6/28/2017 8:08:59 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
CC: Cooper, Marian [Cooper.Marian@epa.gov]
Subject: V/V Quick Write up for the OARM weekly report

Hi Debbi,

Can you give us a quick write-up about the OMB meeting you just returned from regarding VERA/VSIP (why, what, result, etc.)? We'd like to include in the OARM weekly report.

A response within the next couple hours or by 8am tomorrow is needed. Sorry for the quick turnaround time.

Thanks.

Sincerely,

Matthew Bell
Special Assistant
Office of Administration and Resources Management
U.S. Environmental Protection Agency
(202)564-3282

Message

From: Terris, Carol [Terris.Carol@epa.gov]
Sent: 7/27/2017 3:54:09 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: VERA VSIP updated list

Hi again Debbi,

Checking in on the final list of VERA VSIP applicants – if your folks can send it to me, we will split out/password protect so budget can finish the funding needs calculations

Many thanks!

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 8/3/2017 6:14:31 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: RE: Do we need to have a V/V mtg at 3 pm today?

Thanks. Please be sure to copy me on stuff like that!

From: Hunt, Loretta
Sent: Thursday, August 03, 2017 2:12 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: Do we need to have a V/V mtg at 3 pm today?

See attached. We need to discuss with Donna and John.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Hart, Debbi
Sent: Thursday, August 03, 2017 2:04 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>
Subject: RE: Do we need to have a V/V mtg at 3 pm today?

Ex. 5 - Deliberative Process

From: Hunt, Loretta
Sent: Thursday, August 03, 2017 1:57 PM
To: Bonner, Jerome <Bonner.Jerome@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Parker, Gary <parker.gary@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
Subject: RE: Do we need to have a V/V mtg at 3 pm today?

Not yet. We'll follow-up with senior management.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Bonner, Jerome
Sent: Thursday, August 03, 2017 1:52 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>
Cc: Parker, Gary <parker.gary@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
Subject: RE: Do we need to have a V/V mtg at 3 pm today?

Debbi/Loretta

Ex. 5 - Deliberative Process

Jerome W. Bonner
Environmental Protection Agency
Office of Administration and Resources Management - Cincinnati
Director, Human Resources
Cincinnati Human Resources Shared Service Center
Tel: 513.569.7950
Mobile: **Ex. 6 - Personal Privacy**

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From: Hart, Debbi
Sent: Thursday, August 03, 2017 1:51 PM
To: Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
Cc: Parker, Gary <parker.gary@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>
Subject: RE: Do we need to have a V/V mtg at 3 pm today?

Liz-

We haven't heard back from OPM so we elevated. We'll let you guys know as soon as we hear anything. debbi

From: Engebretson, Lizabeth
Sent: Thursday, August 03, 2017 1:48 PM
To: Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Coomber, Robert

<coomber.robert@epa.gov>

Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>

Subject: RE: Do we need to have a V/V mtg at 3 pm today?

I don't have a need – Unless there is news from OPM on the agency request that went forward...

Regards,
Liz

From: Taylor, Jeremy

Sent: Thursday, August 03, 2017 10:46 AM

To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>

Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>

Subject: RE: Do we need to have a V/V mtg at 3 pm today?

I'm good if no one else has anything.

Jeremy A. Taylor
OARM-RTP-HRMD
Director
919-541-0537

OARM-RTP

SERVE. SOLVE. COLLABORATE.



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From: Hunt, Loretta

Sent: Thursday, August 03, 2017 1:37 PM

To: Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>

Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>

Subject: Do we need to have a V/V mtg at 3 pm today?

Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch

Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Vizian, Donna [Vizian.Donna@epa.gov]
Sent: 6/13/2017 1:33:15 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: FW: Vera VSIP

Do you know

-----Original Message-----

From: Walsh, Ed
Sent: Tuesday, June 13, 2017 9:31 AM
To: Vizian, Donna <Vizian.Donna@epa.gov>; Richardson, RobinH <Richardson.RobinH@epa.gov>
Subject: Vera VSIP

Hi Donna/ Robin.

Do you know of any specific requirement to notify congress of plans around VERA/VSIP?

Thanks

Ed

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 6/16/2017 5:33:19 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]; McNeal, Detha [McNeal.Detha@epa.gov]; Schulman, Marvin [Schulman.Marvin@epa.gov]
Subject: Latest business case/LH global changes
Attachments: EPA Prog and Reg Business Cases Tracked Changes 6-16-17.docx

Importance: High

Soooooooo, One Drive is slow and won't allow me to upload the file.

Debbi, please work from this file to make any additional changes.

Detha, I believe all of your changes were picked up but please make sure I haven't overwritten anything.

Marvin, please check your assigned offices and make only necessary changes.

I believe there are only a few comments left in the margin. Please address them if it concerns your assigned office.

Thanks.

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 8/1/2017 6:35:33 PM
To: Loretta Hunt [Hunt.Loretta@epa.gov]
Subject: FW: VERA VSIP updated list

Hey—Can you please send me whatever you sent to Carol? I feel sort of foolish--I only answered her bc I couldn't see that anyone had responded.

From: Terris, Carol
Sent: Thursday, July 27, 2017 7:28 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Collins, BJ <Collins.BJ@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Parker, Gary <parker.gary@epa.gov>
Subject: Re: VERA VSIP updated list

Thanks Debbi - Loretta coordinated and we received it

Sent from my iPhone

On Jul 27, 2017, at 7:20 PM, Hart, Debbi <Hart.Debbi@epa.gov> wrote:

Carol- I think BJ provided the earlier version and hopefully can update. D

Sent from my iPhone

On Jul 27, 2017, at 11:54 AM, Terris, Carol <Terris.Carol@epa.gov> wrote:

Hi again Debbi,

Checking in on the final list of VERA VSIP applicants – if your folks can send it to me, we will split out/password protect so budget can finish the funding needs calculations

Many thanks!

Message

From: Parker, Gary [parker.gary@epa.gov]
Sent: 6/5/2017 6:46:09 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: 20170605 VERA VSIP SES.SL.ST (002).xlsx
Attachments: 20170605 VERA VSIP SES.SL.ST (002).xlsx

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 7/14/2017 6:13:43 PM
To: Mairose, Sue [Mairose.Sue@epa.gov]
Subject: FW: Need documents uploaded to the intranet
Attachments: Targetd positions office submissions 7-7-17.xlsx; EPA Prog and Reg Business Cases Final 7-13-17.pdf
Importance: High

FYI-- here is final business case and targeted positions template (now posted on our V/V website). Hang in there! Debbi

From: Hunt, Loretta
Sent: Thursday, July 13, 2017 3:35 PM
To: Kirkland, William <Kirkland.William@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
Subject: Need documents uploaded to the intranet
Importance: High

Bill,

I need the attached documents to be uploaded to the V/V page. Titles as shown in red below. Thanks.

- VERA Guide (PDF) (20 pp, 337 K)
- VSIP Guide (PDF) (23 pp, 595 K)
- VERA/VSIP FAQs (9 pp , 90 KB)
- OPM VERA
- OPM VSIP
- OPM Reshaping
- OPM Reassignment
- HR Navigator (Registration Required)
- FHR Navigator Webinar (PDF) (29 pp, 1.2 MB)
- Retirement Seminars Schedule (PDF) (2 pp, 124 K)
- VERA VSIP OVERVIEW Video (43 min , 106 MB)
- EPA Business Case
- EPA Targeted Positions

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 7/7/2017 12:31:13 PM
To: Sanders, Amy [Sanders.Amy@epa.gov]
CC: Sypniewski, Bruce [sypniewski.bruce@epa.gov]; Marlinga, Richard [marlinga.richard@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]; Parker, Gary [parker.gary@epa.gov]
Subject: Re: V/V Communication Templates

Yes

Sent from my iPhone

On Jul 7, 2017, at 8:02 AM, Sanders, Amy <Sanders.Amy@epa.gov> wrote:

Loretta,

Last time our ARA sent this out. I just want to confirm that's still okay?

Thanks,

Amy Sanders
Acting, Assistant Regional Administrator
U.S. EPA, Region 5
Resources Management Division
77 W Jackson Blvd
Chicago, IL 60604
Email: sanders.amy@epa.gov
Office: (312) 353-9196
Office Fax: (312) 353-1517

From: Hunt, Loretta
Sent: Thursday, July 06, 2017 6:03 PM
To: RHRO <RHRO@epa.gov>; OHR PMOs <OHR_PMOs@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>
Subject: V/V Communication Templates
Importance: High

HR Community,

Here are the templates we promised on today's HR Community Call.

Please keep in mind the following:

-
- **Ex. 5 - Deliberative Process**
-

• **Ex. 5 - Deliberative Process**

If you have any questions or concerns about the template, please contact Debbi Hart at (202) 564-2011 or hart.debbi@epa.gov.

Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Graf, Kate [Graf.Kate@epa.gov]
Sent: 6/30/2017 1:10:59 PM
To: Remmers, Janet [Remmers.Janet@epa.gov]
CC: Berkley, Bruce [Berkley.Bruce@epa.gov]; Scott, Gregory [Scott.Gregory@epa.gov]; Morales, Oscar [Morales.Oscar@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]
Subject: OCSPP VV Table - redone
Attachments: OCSPP_v-v_Table.docx

Janet,
Here is the OCSPP VV table redone. Is there anyone else we need to send this to?
Thanks,
Kate

To: Loretta Hunt[Hunt.Loretta@epa.gov]; Kuhns, Jason[kuhns.jason@epa.gov]; McNeal, Detha[McNeal.Detha@epa.gov]; Parker, Gary[parker.gary@epa.gov]; Marvin Schulman[Schulman.Marvin@epa.gov]; Willig, Jeanine[willig.jeanine@epa.gov]
From: Hart, Debbi
Sent: Mon 6/5/2017 6:09:51 PM
Subject: Attention V/V team--

Thanks for all your efforts over the past week—I know you were way busy and I can see that we made huge progress. Hooray!

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Thanks again and let me know if you have any questions. Debbi

Debbi Hart
Director

Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

Message

From: Snowden, Gregory A [Gregory.Snowden@opm.gov]
Sent: 7/7/2017 4:10:36 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]; Mahoney, Michael J [Mike.Mahoney@opm.gov]
CC: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: RE: EPA Final VERA/VSIP Request--email 3 of 3

Yes, we have received the information. Thanks.

From: Hart, Debbi [mailto:Hart.Debbi@epa.gov]
Sent: Friday, July 07, 2017 12:03 PM
To: Snowden, Gregory A; Mahoney, Michael J
Cc: Hunt, Loretta
Subject: FW: EPA Final VERA/VSIP Request--email 3 of 3

Hello Gregory and Mike-

Are you in receipt of all three pieces? Can you please let me know if you have any other requests or questions (Loretta is out today)? Thanks. Debbi

From: Hart, Debbi
Sent: Friday, July 07, 2017 8:57 AM
To: 'Snowden, Gregory A' <Gregory.Snowden@opm.gov>; 'Mahoney, Michael J' <Mike.Mahoney@opm.gov>; 'Coleman, Darrell E' <Darrell.Coleman@opm.gov>; 'Thornton, Cathryn' <Cathryn.Thornton@opm.gov>; 'Butler, Monica' <Monica.Butler@opm.gov>; 'Mulligan, James S. EOP/OMB' <James_S_Mulligan@omb.eop.gov>; 'Grossman, Andrea L. EOP/OMB' <Andrea_L_Grossman@omb.eop.gov>
Cc: Vizian, Donna <Vizian.Donna@epa.gov>; Showman, John <Showman.John@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Loretta Hunt <Hunt.Loretta@epa.gov>
Subject: EPA Final VERA/VSIP Request--email 3 of 3

EPA's final targeted positions chart. I will contact you to ensure receipt of all three pieces. Debbi

From: Hart, Debbi
Sent: Friday, July 07, 2017 8:54 AM
To: 'Snowden, Gregory A' <Gregory.Snowden@opm.gov>; 'Mahoney, Michael J' <Mike.Mahoney@opm.gov>; 'Coleman, Darrell E' <Darrell.Coleman@opm.gov>; 'Thornton, Cathryn' <Cathryn.Thornton@opm.gov>; 'Butler, Monica' <Monica.Butler@opm.gov>; 'Mulligan, James S. EOP/OMB' <James_S_Mulligan@omb.eop.gov>; 'Grossman, Andrea L. EOP/OMB' <Andrea_L_Grossman@omb.eop.gov>
Cc: Vizian, Donna <Vizian.Donna@epa.gov>; Showman, John <Showman.John@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Loretta Hunt <Hunt.Loretta@epa.gov>
Subject: EPA Final VERA/VSIP Request--email 2 of 3

EPA's final business case (attached). DH

From: Hart, Debbi
Sent: Friday, July 07, 2017 8:52 AM
To: Snowden, Gregory A <Gregory.Snowden@opm.gov>; Mahoney, Michael J <Mike.Mahoney@opm.gov>; Coleman, Darrell E <Darrell.Coleman@opm.gov>; Thornton, Cathryn <Cathryn.Thornton@opm.gov>; Butler, Monica <Monica.Butler@opm.gov>; Mulligan, James S. EOP/OMB <James_S_Mulligan@omb.eop.gov>; 'Grossman, Andrea L.

EOP/OMB' <Andrea.L.Grossman@omb.eop.gov>

Cc: Vizian, Donna <Vizian.Donna@epa.gov>; Showman, John <Showman.John@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Loretta Hunt <Hunt.Loretta@epa.gov>

Subject: EPA Final VERA/VSIP Request--email 1 of 3

Importance: High

Greetings All-

Thank you for your assistance with this effort. As for our informal request, we are submitting our final package in three pieces. Attached is our signed VERA/VSIP template request. This will be followed by our final business case and targeted positions table. Please let us know if there are any questions. Thanks again-- Debbi

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

To: Bonner, Jerome[Bonner.Jerome@epa.gov]; Hart, Debbi[Hart.Debbi@epa.gov]
Cc: Parker, Gary[parker.gary@epa.gov]; Schulman, Marvin[Schulman.Marvin@epa.gov]; Engebretson, Lizabeth[Engebretson.Lizabeth@epa.gov]; Taylor, Jeremy[Taylor.Jeremy@epa.gov]; Atkinson, Ryan[Atkinson.Ryan@epa.gov]; Peabody, Hitch[Peabody.Hitch@epa.gov]; Cunningham, Bisa[cunningham.bisa@epa.gov]; Coomber, Robert[coomber.robert@epa.gov]
From: Hunt, Loretta
Sent: Thur 8/3/2017 5:56:55 PM
Subject: RE: Do we need to have a V/V mtg at 3 pm today?

Ex. 5 - Deliberative Process

Loretta L. Hunt

Branch Chief

Policy and Accountability Branch

Policy, Planning and Training Division

Office of Human Resources

U.S. EPA

Phone: (202) 564-6963

Email: hunt.loretta@epa.gov

From: Bonner, Jerome
Sent: Thursday, August 03, 2017 1:52 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>
Cc: Parker, Gary <parker.gary@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
Subject: RE: Do we need to have a V/V mtg at 3 pm today?

Debbi/Loretta

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Jerome W. Bonner

Environmental Protection Agency

Office of Administration and Resources Management - Cincinnati

Director, Human Resources

Cincinnati Human Resources Shared Service Center

Tel: 513.569.7950

Mobile:

Ex. 6 - Personal Privacy

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"Information in this message may be subject to the Privacy Act (5 USC 552a) and should be treated accordingly."

From: Hart, Debbi

Sent: Thursday, August 03, 2017 1:51 PM

To: Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>

Cc: Parker, Gary <parker.gary@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>

Subject: RE: Do we need to have a V/V mtg at 3 pm today?

Liz-

We haven't heard back from OPM so we elevated. We'll let you guys know as soon as we hear anything. debbi

From: Engebretson, Lizabeth
Sent: Thursday, August 03, 2017 1:48 PM
To: Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>
Subject: RE: Do we need to have a V/V mtg at 3 pm today?

I don't have a need – Unless there is news from OPM on the agency request that went forward...

Regards,

Liz

From: Taylor, Jeremy
Sent: Thursday, August 03, 2017 10:46 AM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>
Subject: RE: Do we need to have a V/V mtg at 3 pm today?

I'm good if no one else has anything.

Jeremy A. Taylor

OARM-RTP-HRMD

Director

919-541-0537



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From: Hunt, Loretta

Sent: Thursday, August 03, 2017 1:37 PM

To: Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>

Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>

Subject: Do we need to have a V/V mtg at 3 pm today?

Thanks.

Loretta L. Hunt

Branch Chief

Policy and Accountability Branch

Policy, Planning and Training Division

Office of Human Resources

U.S. EPA

Phone: (202) 564-6963

Email: hunt.loretta@epa.gov

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 7/7/2017 4:11:39 PM
To: Showman, John [Showman.John@epa.gov]
CC: Loretta Hunt [Hunt.Loretta@epa.gov]
Subject: FW: OMB questions on updated, final V/V submission--

Importance: High

FYI.

From: Hart, Debbi
Sent: Friday, July 07, 2017 12:10 PM
To: Terris, Carol <Terris.Carol@epa.gov>
Subject: OMB questions on updated, final V/V submission--
Importance: High

Hey Carol-

Per my v-mail, OMB (Andrea G.) just notified me that she will be sending a few questions shortly. She said most everything looks the way she would expect it. If her questions pertain to the cost tables, is there a POC from your shop that could assist if needed today. We are trying to get our final approval ASAP. Thank you! Debbi

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

Message

From: Parker, Gary [parker.gary@epa.gov]
Sent: 6/9/2017 4:45:51 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
CC: Kuhns, Jason [Kuhns.Jason@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]; Schulman, Marvin [Schulman.Marvin@epa.gov]; McNeal, Detha [McNeal.Detha@epa.gov]
Subject: VERA VSIP Roll Up by Appropriations
Attachments: 20170609 VERA VSIP For Agency.xlsx

Debbi,

Attached please find our roll up numbers by appropriation and themes.

R,
Gary

Mr. Gary Parker
Branch Chief, Workforce Planning
USEPA/OARM/OHR
(O) 202-564-7421
(M) **Ex. 6 - Personal Privacy**

Message

From: Kuhns, Jason [Kuhns.Jason@epa.gov]
Sent: 6/8/2017 3:28:30 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]; Parker, Gary [parker.gary@epa.gov]
Subject: V.V Table
Attachments: Position Targets roll up.xlsx

Thanks,

Jason Kuhns
U.S. Environmental Protection Agency
Office of Human Resources
202-564-3236
kuhns.jason@epa.gov

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 6/19/2017 2:53:20 PM
To: Engebretson, Lizabeth [Engebretson.Lizabeth@epa.gov]; Bonner, Jerome [Bonner.Jerome@epa.gov]; Taylor, Jeremy [Taylor.Jeremy@epa.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]; Parker, Gary [parker.gary@epa.gov]
Subject: Draft Business Cases and Targeted Positions
Attachments: EPA Targeted Positions.xlsx; EPA Prog and Reg Business Cases 6-16-17 ver 3.docx

Importance: High

SSC Directors,

I have attached the draft business cases and targeted positions submitted to OPM on 6/16/17.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 8/3/2017 5:50:30 PM
To: Engebretson, Lizabeth [Engebretson.Lizabeth@epa.gov]; Taylor, Jeremy [Taylor.Jeremy@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]; Atkinson, Ryan [Atkinson.Ryan@epa.gov]; Bonner, Jerome [Bonner.Jerome@epa.gov]; Peabody, Hitch [Peabody.Hitch@epa.gov]; Cunningham, Bisa [cunningham.bisa@epa.gov]; Coomber, Robert [coomber.robert@epa.gov]
CC: Parker, Gary [parker.gary@epa.gov]; Schulman, Marvin [Schulman.Marvin@epa.gov]
Subject: RE: Do we need to have a V/V mtg at 3 pm today?

Liz-

We haven't heard back from OPM so we elevated. We'll let you guys know as soon as we hear anything. debbi

From: Engebretson, Lizabeth
Sent: Thursday, August 03, 2017 1:48 PM
To: Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>
Subject: RE: Do we need to have a V/V mtg at 3 pm today?

I don't have a need – Unless there is news from OPM on the agency request that went forward...

Regards,
Liz

From: Taylor, Jeremy
Sent: Thursday, August 03, 2017 10:46 AM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>
Subject: RE: Do we need to have a V/V mtg at 3 pm today?

I'm good if no one else has anything.

Jeremy A. Taylor
OARM-RTP-HRMD
Director
919-541-0537

OARM-RTP

SERVE. SOLVE. COLLABORATE.



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you receive this email by mistake, please advise the sender immediately by using the reply facility in your mail software and delete it from your computer. "Information in this message may be subject to the Privacy Act (5 USC 552a) and should be treated accordingly."

From: Hunt, Loretta

Sent: Thursday, August 03, 2017 1:37 PM

To: Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>

Subject: Do we need to have a V/V mtg at 3 pm today?

Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

To: Hart, Debbi[Hart.Debbi@epa.gov]
From: Bonner, Jerome
Sent: Mon 7/3/2017 6:01:09 PM
Subject: RE: VERA/VSIP Planning and Updates

Hi Debbi

Ex. 5 - Deliberative Process

Jerome W. Bonner

Environmental Protection Agency

Office of Administration and Resources Management - Cincinnati

Director, Human Resources

Cincinnati Human Resources Shared Service Center

Tel: 513.569.7950

Mobile: **Ex. 6 - Personal Privacy**

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From: Hart, Debbi
Sent: Monday, July 03, 2017 2:00 PM
To: Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>
Cc: Bonner, Jerome <Bonner.Jerome@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Jimenez, Elaine <Jimenez.Elaine@epa.gov>; Mairose, Sue <Mairose.Sue@epa.gov>; Davis, Cathy <Davis.Cathy@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Cooper, Marian <Cooper.Marian@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>
Subject: RE: VERA/VSIP Planning and Updates

Thank you Liz!

Ex. 5 - Deliberative Process

From: Engebretson, Lizabeth
Sent: Friday, June 30, 2017 7:48 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Bonner, Jerome <Bonner.Jerome@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Jimenez, Elaine <Jimenez.Elaine@epa.gov>; Mairose, Sue <Mairose.Sue@epa.gov>; Davis, Cathy <Davis.Cathy@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>
Subject: RE: VERA/VSIP Planning and Updates

Debbi,

Ex. 5 - Deliberative Process

Thanks for the opportunity to review.

Regards,

Liz

From: Hart, Debbi
Sent: Thursday, June 29, 2017 12:04 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Schulman, Marvin

<Schulman.Marvin@epa.gov>; McNeal, Detha <McNeal.Detha@epa.gov>; Peabody, Hitch
<Peabody.Hitch@epa.gov>

Cc: Mairose, Sue <Mairose.Sue@epa.gov>; Davis, Cathy <Davis.Cathy@epa.gov>; Jimenez, Elaine <Jimenez.Elaine@epa.gov>; Brown, Rohn <brown.rohn@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Burt, Cynthia <Burt.Cynthia@epa.gov>; Hampton, Torrey <hampton.torrey@epa.gov>

Subject: RE: VERA/VSIP Planning and Updates

Importance: High

Here is the updated schedule for your review.

Debbi Hart
Director

Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

-----Original Appointment-----

From: Hunt, Loretta

Sent: Tuesday, June 06, 2017 5:20 PM

To: Hunt, Loretta; Bonner, Jerome; Engebretson, Lizabeth; Taylor, Jeremy; Cunningham, Bisa; Hart, Debbi; Corbett, Krysti; Coomber, Robert; Schulman, Marvin; McNeal, Detha; Peabody, Hitch

Cc: Mairose, Sue; Davis, Cathy; Jimenez, Elaine; Brown, Rohn; Atkinson, Ryan; Parker, Gary; Burt, Cynthia; Hampton, Torrey

Subject: VERA/VSIP Planning and Updates

When: Thursday, June 29, 2017 3:00 PM-4:00 PM (UTC-05:00) Eastern Time (US & Canada).

Where: Teleconference

Call-in: Ex. 6 - Personal Privacy

Conf. code: Ex. 6 - Personal Privacy

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 7/5/2017 9:52:21 PM
To: Bonner, Jerome [Bonner.Jerome@epa.gov]; Engebretson, Lizabeth [Engebretson.Lizabeth@epa.gov]; Taylor, Jeremy [Taylor.Jeremy@epa.gov]; Peabody, Hitch [Peabody.Hitch@epa.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]; Parker, Gary [parker.gary@epa.gov]; Coomber, Robert [coomber.robert@epa.gov]; Corbett, Krysti [Corbett.Krysti@epa.gov]
Subject: Draft V/V Communications
Attachments: Final Approved VERA-VSIP Announcement 7-5-17.docx

Importance: High

SSC Directors/Hitch,

Please see the draft employee communication. We tweaked the previous notification Liz forwarded. Please review and edit as necessary. Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 7/6/2017 10:51:49 PM
To: Engebretson, Lizabeth [Engebretson.Lizabeth@epa.gov]; Bonner, Jerome [Bonner.Jerome@epa.gov]; Taylor, Jeremy [Taylor.Jeremy@epa.gov]; Peabody, Hitch [Peabody.Hitch@epa.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]; Parker, Gary [parker.gary@epa.gov]
Subject: V/V Communications Latest Draft
Attachments: Prog and Reg VERA-VSIP Announcement 7-6-17.docx

Importance: High

SSC Directors/Hitch,

Here's the latest draft with your recommendations incorporated. I did not include contact information in the templates. You should provide your SSC's contact information to your customers so they can add the information to their communications.

Thanks again for your assistance.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/16/2017 2:35:16 PM
To: Loretta Hunt [Hunt.Loretta@epa.gov]
CC: Parker, Gary [parker.gary@epa.gov]
Subject: call when you're back so we can see where things stand for the VV--her is what we need--

Ex. 5 - Deliberative Process

Working on business case review

Also need to update schedule. Gary is out today.

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

Message

From: Mahoney, Michael J [Mike.Mahoney@opm.gov]
Sent: 7/10/2017 6:31:37 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]; Snowden, Gregory A [Gregory.Snowden@opm.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: RE: EPA's VERA/VSIP Request
Attachments: 20170710142134290.pdf

Here tis'...

-mike

From: Hunt, Loretta [mailto:Hunt.Loretta@epa.gov]
Sent: Monday, July 10, 2017 11:13 AM
To: Mahoney, Michael J; Snowden, Gregory A
Cc: Hart, Debbi
Subject: EPA's VERA/VSIP Request
Importance: High

Mike/Gregory,

Is the approval for EPA's request being signed today? Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Parker, Gary [parker.gary@epa.gov]
Sent: 6/9/2017 1:31:13 PM
To: Allen, Reginald [Allen.Reginald@epa.gov]
CC: Lesperance, Twanna [Lesperance.Twanna@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]; Kuhns, Jason [Kuhns.Jason@epa.gov]
Subject: URGENT VERA VSIP

Reggie,

VERA VSIP numbers are being finalized today. Need your help with one issue we have in reviewing your V/V numbers.

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

I need to

know which appropriations are impacted by the reduction. Please provide that information soonest.

R,
Gary

Mr. Gary Parker
Branch Chief, Workforce Planning
USEPA/OARM/OHR
(O) 202-564-7421
(M) **Ex. 6 - Personal Privacy**

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/8/2017 2:34:14 PM
To: Schulman, Marvin [Schulman.Marvin@epa.gov]
Subject: RE: V/V Packages

OK—let's make sure we have latest and greatest and update theme chart accordingly.

From: Schulman, Marvin
Sent: Thursday, June 08, 2017 10:32 AM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: FW: V/V Packages
Importance: High

Debbi –

FYI – this is the email message that led me to reach out to OA...must have been a "version-control" issue based on an older chart

From: Hunt, Loretta
Sent: Wednesday, June 07, 2017 3:13 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>
Cc: Kuhns, Jason <Kuhns.Jason@epa.gov>; Willig, Jeanine <willig.jeanine@epa.gov>; McNeal, Detha <McNeal.Detha@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>
Subject: V/V Packages
Importance: High

Debbi,

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Marvin and Detha, please follow-up with those offices to ensure they modify their submissions to reflect Donna's guidance on the targeted positions.

Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

--

From: Vizian, Donna
Sent: Tuesday, June 06, 2017 6:36 PM

To: Robbins, Chris <Robbins.Chris@epa.gov>; Kavlock, Robert <Kavlock.Robert@epa.gov>; Simon, Nigel <Simon.Nigel@epa.gov>; Breen, Barry <Breen.Barry@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Showman, John <Showman.John@epa.gov>
Subject: Decision on including SES in the V/V

Hi –	Ex. 5 - Deliberative Process
Ex. 5 - Deliberative Process	
Ex. 5 - Deliberative Process	Please let me know if you have any questions.

Thanks
Donna

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/6/2017 3:47:44 PM
To: Loretta Hunt [Hunt.Loretta@epa.gov]
Subject: FW: Freeze of Targeted V/V Positions

OK- this is too many questions—need to nip it. Can you call Arron?

FYI— **Ex. 5 - Deliberative Process**

Ex. 5 - Deliberative Process

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Fowler, Joshua
Sent: Tuesday, June 06, 2017 11:26 AM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: FW: Freeze of Targeted V/V Positions

Hi Loretta,

Ex. 5 - Deliberative Process

Josh Fowler
Human Resources Officer
EPA Region 8
1595 Wynkoop St. Denver, CO 80212
fowler.joshua@epa.gov
303-312-6348 (work)
(cell)

Ex. 6 - Personal Privacy

From: Thomas, Deb
Sent: Tuesday, June 6, 2017 8:41 AM
To: Bohan, Suzanne <bohan.suzanne@epa.gov>; Fowler, Joshua <Fowler.Joshua@epa.gov>; Kortuem, Patrice <Kortuem.Patrice@epa.gov>; Buhl, Rick <Buhl.Rick@epa.gov>; Vuong, Stephanie <Vuong.Stephanie@epa.gov>; Bielenberg, Ben <Bielenberg.Ben@epa.gov>
Subject: FW: Freeze of Targeted V/V Positions

FYI

From: Vizian, Donna
Sent: Tuesday, June 06, 2017 8:39 AM
To: 2017HQfirstassistants <2017HQfirstassistants@epa.gov>; 2017Regionfirstassistants

<2017Regionfirstassistants@epa.gov>; ARA <ARA@epa.gov>; DAA-Career <DAACareer@epa.gov>; DRA <DRA@epa.gov>

Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>

Subject: Freeze of Targeted V/V Positions

OPM's VERA guidance requires that VERA eligible employees serve in a position for a minimum time specified by OPM (usually 30 days prior to the date of the agency request). Given the current schedule for submitting our V/V business case later this month, please be aware that movement in and out of all targeted positions through reassignments, reorganizations, etc. must cease effective immediately. The prohibition on movement in and out of targeted positions extends to VSIP targeted positions too.

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/20/2017 8:08:16 PM
To: Bonner, Jerome [Bonner.Jerome@epa.gov]; Taylor, Jeremy [Taylor.Jeremy@epa.gov]
CC: Coomber, Robert [coomber.robert@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]; Mick, David [Mick.David@epa.gov]; Atkinson, Ryan [Atkinson.Ryan@epa.gov]; Helm, Arron [Helm.Arron@epa.gov]; Corbett, Krysti [Corbett.Krysti@epa.gov]; Engebretson, Lizabeth [Engebretson.Lizabeth@epa.gov]; Parker, Gary [parker.gary@epa.gov]; Dean, StevenB [Dean.StevenB@epa.gov]; Cunningham, Bisa [cunningham.bisa@epa.gov]
Subject: RE: Retirement Training Schedule

Thanks—We are retrieving the file from Bisa as we speak and I've primed our website folks for posting ASAP. Probably not until tomorrow morning as they are gone for the day. Debbi

From: Bonner, Jerome
Sent: Tuesday, June 20, 2017 3:47 PM
To: Taylor, Jeremy <Taylor.Jeremy@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Mick, David <Mick.David@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Helm, Arron <Helm.Arron@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Dean, StevenB <Dean.StevenB@epa.gov>
Subject: Re: Retirement Training Schedule

The file was delivered to Bisa today.

Sent from my iPhone

On Jun 20, 2017, at 15:44, Taylor, Jeremy <Taylor.Jeremy@epa.gov> wrote:

Asking for the group. Has the 508 compliant version been posted to the intranet yet?

Jeremy A. Taylor
OARM-RTP-HRMD
Director
919-541-0537

<image001.png>

CONFIDENTIALITY: This communication may contain privileged or other confidential information. If you are not the intended addressee, or believe you have received this communication in error, you may neither copy, disseminate, nor distribute it to anyone else or use it in any unauthorized manner; to do so is strictly prohibited and may be unlawful. If you receive this email by mistake, please advise the sender immediately by using the reply facility in your mail software and delete it from your computer. "Information in this message may be subject to the Privacy Act (5 USC 552a) and should be treated accordingly."

From: Hart, Debbi
Sent: Tuesday, June 20, 2017 12:31 PM
To: Taylor, Jeremy <Taylor.Jeremy@epa.gov>
Cc: Coomber, Robert <coomber.robert@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Mick, David <Mick.David@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Helm, Arron

<Helm.Arron@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Bonner, Jerome
<Bonner.Jerome@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Parker, Gary
<parker.gary@epa.gov>; Dean, StevenB <Dean.StevenB@epa.gov>

Subject: RE: Retirement Training Schedule

Thanks for the update!

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Taylor, Jeremy
Sent: Tuesday, June 20, 2017 12:20 PM
To: Corbett, Krysti <Corbett.Krysti@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>;
Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>
Cc: Coomber, Robert <coomber.robert@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta
<Hunt.Loretta@epa.gov>; Mick, David <Mick.David@epa.gov>; Atkinson, Ryan
<Atkinson.Ryan@epa.gov>; Helm, Arron <Helm.Arron@epa.gov>
Subject: RE: Retirement Training Schedule

Hello Krysti,

Starting next week each SSC will provide webinars twice on each Tuesday and Thursday until the window ends on July 26th. Times will vary to cover time zones across serviced organizations. We may provide additional sessions for customers by request if needed. There is also a 508 compliant version of the presentation that is going on the Agency VERA/VSIP intranet site that employees can access on their own as needed.

Jeremy A. Taylor
OARM-RTP-HRMD
Director
919-541-0537

<image001.png>

CONFIDENTIALITY: This communication may contain privileged or other confidential information. If you are not the intended addressee, or believe you have received this communication in error, you may neither copy, disseminate, nor distribute it to anyone else or use it in any unauthorized manner; to do so is strictly prohibited and may be unlawful. If you receive this email by mistake, please advise the sender immediately by using the reply facility in your mail software and delete it from your computer. "Information in this message may be subject to the Privacy Act (5 USC 552a) and should be treated accordingly."

From: Corbett, Krysti
Sent: Tuesday, June 20, 2017 11:59 AM
To: Bonner, Jerome <Bonner.Jerome@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>;
Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>

Cc: Coomber, Robert <coomber.robert@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Mick, David <Mick.David@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Helm, Arron <Helm.Arron@epa.gov>

Subject: Retirement Training Schedule

Hey Everyone –

Can you please share the retirement training schedule with us so that we can share with the unions? THANKS!

Krysti Corbett

Director

Labor and Employee Relations Division

Office of Human Resources

U.S. Environmental Protection Agency

1200 Pennsylvania Avenue, N.W.

WJC North 6317A

Washington DC 20460

Mail Code 3602A

Desk Phone: (202) 564-6295

Mobile: **Ex. 6 - Personal Privacy**

corbett.krysti@epa.gov

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/29/2017 1:32:39 PM
To: Mulligan, James S. EOP/OMB [James_S_Mulligan@omb.eop.gov]
Subject: I'm updating our V/V schedule--

And want to be realistic. Any chance we could discuss briefly?

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 7/13/2017 1:11:06 PM
To: Showman, John [Showman.John@epa.gov]
Subject: RE: Voluntary Early Retirement Authority and Voluntary Separation Incentive Payment Opportunities in OARM

Did you intend to put this out so that everyone can see who is in? Just checking...

From: Showman, John

Sent: Thursday, July 13, 2017 8:27 AM

To: Louis, Patricia <Louis.Patricia@epa.gov>; Bell, Shirley <Bell.Shirley@epa.gov>; Black, Cheryl <black.cheryl@epa.gov>; Davis, MichaelH <Davis.MichaelH@epa.gov>; Lluberas, Luis <Lluberas.Luis@epa.gov>; Amorosi, Joanne <Amorosi.Joanne@epa.gov>; Allen, Shakethia <allen.shakethia@epa.gov>; Neely, Rodney <Neely.Rodney@epa.gov>; Mckay, Linda <Mckay.Linda@epa.gov>; Saracco, Silvia <Saracco.Silvia@epa.gov>; Chenkin, Howard <Chenkin.Howard@epa.gov>; Clarke, Denise <clarke.denise@epa.gov>; Valentino, Thomas <Valentino.Thomas@epa.gov>; Lyles, Dianne <lyles.dianne@epa.gov>; Sutton, Donald <Sutton.Donald@epa.gov>; Gillis-Massey, Martina <gillis-massey.martina@epa.gov>; Nelson-Palmer, Brian <nelson-palmer.brian@epa.gov>; Gray, RobertA <Gray.RobertA@epa.gov>; Madison, Tommie <Madison.Tommie@epa.gov>; Macht, Jennifer <Macht.Jennifer@epa.gov>; Hubbell, Holly <Hubbell.Holly@epa.gov>; Brown, Dawn <Brown.Dawn@epa.gov>; Baptist, Douglas <Baptist.Douglas@epa.gov>; Moroni, Susan <moroni.susan@epa.gov>; Vaughn, Celia <Vaughn.Celia@epa.gov>; Koehler, Alfred <koehler.alfred@epa.gov>; Tonsil, Pauline <tonsil.pauline@epa.gov>; Oliver, John <Oliver.John@epa.gov>; Brunecz, Michelle <Brunecz.Michelle@epa.gov>; Danley-Smith, Sylvia <Danley-Smith.Sylvia@epa.gov>; ODEND'HAL, JULIANNE <OdendHal.Julianne@epa.gov>; Alston, Lawrence <Alston.Lawrence@epa.gov>; Greene, Diane <greene.diane@epa.gov>; Hairston, Lakeyshia <Hairston.Lakeyshia@epa.gov>; Smith, Leon <Smith.Leon@epa.gov>; Clark, Cheryl <clark.cheryl@epa.gov>; Messick, Michelle <Messick.Michelle@epa.gov>; Parker, Veronica <Parker.Veronica@epa.gov>; Oboyle, Ellen <oboyle.ellen@epa.gov>; Anthony, Peggy <Anthony.Peggy@epa.gov>; Young, Jill <Young.Jill@epa.gov>; Belles, Richard <Belles.Richard@epa.gov>; Creed, Suzette <Creed.Suzette@epa.gov>; Jones, Traci <Jones.Traci@epa.gov>; Arnold, Eileen <Arnold.Eileen@epa.gov>; Taylor, Jeffrey <Taylor.Jeff@epa.gov>; Wilson, Robert <Wilson.Robert@epa.gov>; Rodriguez, Victor <Rodriguez.Victor@epa.gov>; Barber, Wayne <Barber.Wayne@epa.gov>; Martinez, Doris <Martinez.Doris@epa.gov>; Moore, Bobby <Moore.Bobby@epa.gov>; Kirkland, William <Kirkland.William@epa.gov>; Gantt, Adrienne <Gantt.Adrienne@epa.gov>; Hitchcock, Charlie <Hitchcock.Charlie@epa.gov>; Pierce, DeEdria <Pierce.DeEdria@epa.gov>; Love, Stephanie <Love.Stephanie@epa.gov>; Viney, Barbara <Viney.Barbara@epa.gov>; Beard, Deborah-Ward <beard.deborah-ward@epa.gov>; Keemer, Mary <Keemer.Mary@epa.gov>; Lew, William <Lew.William@epa.gov>; Perkins, Barbara <Perkins.Barbara@epa.gov>; Jackson, Mildred <Jackson.Mildred@epa.gov>; KHATRI, KUSH <Khatri.Kush@epa.gov>; Marusak, Kirk <Marusak.Kirk@epa.gov>; Robinson, Latonya <Robinson.Latonya@epa.gov>; Thomas, Bridgette <thomas.bridgette@epa.gov>; Fields, Deborah <Fields.Deborah@epa.gov>; Williams, Laurie <Williams.Laurie@epa.gov>; Williams, Nicole <Williams.Nicole@epa.gov>; Little, Patricia L. <Little.PatriciaL@epa.gov>; Harris, PhyllisA <Harris.PhyllisA@epa.gov>; Owens, Terri <Owens.Terri@epa.gov>; Murray, Cheryl <Murray.Cheryl@epa.gov>; Smith, HelenT <Smith.HelenT@epa.gov>; Brandon, Shantell <Brandon.Shantell@epa.gov>; Harrison, Tina <Harrison.Tina@epa.gov>; Hood, Anthony <Hood.Anthony@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>; Perry, Mike <Perry.Mike@epa.gov>; Chesley, Don <Chesley.Don@epa.gov>; Brown, Geraldine <Brown.Geraldine@epa.gov>; Green, Eugene <Green.Eugene@epa.gov>; Rousey, Toni <Rousey.Toni@epa.gov>; Joyce, Mark <Joyce.Mark@epa.gov>; Walker, Nadene <Walker.Nadene@epa.gov>; Womack, Sandy <Womack.Sandy@epa.gov>; Wiskerchen, Nicholas <Wiskerchen.Nicholas@epa.gov>; Richardson, Karen <Richardson.Karen@epa.gov>; Gooden, Melanie <Gooden.Melanie@epa.gov>; Fletcher, Linda <Fletcher.Linda@epa.gov>; Jackson, Terrence <Jackson.Terrence@epa.gov>; Settle, Steve <Settle.Steve@epa.gov>; Levesque, Dan <Levesque.Dan@epa.gov>; Brown, Wendy <brown.wendy@epa.gov>; Facey, Lester <Facey.Lester@epa.gov>; McClendon, Michelle <McClendon.Michelle@epa.gov>; Smith-Starckey, Tracye <Smith-Starckey.Tracye@epa.gov>; Terrell, Piyachat

<Terrell.Piyachat@epa.gov>; Smith, KentS <Smith.KentS@epa.gov>; Milam, Claire <Milam.Claire@epa.gov>; Nieves, Michael <Nieves.Michael@epa.gov>; Bogus, Alan <Bogus.Alan@epa.gov>; Mercado, EdnaD <Mercado.EdnaD@epa.gov>; Griffin, Malissa <Griffin.Malissa@epa.gov>; Allen, Tania <Allen.Tania@epa.gov>; Ridings, Sharon <Ridings.Sharon@epa.gov>; Schreefer, Kenneth <Schreefer.Kenneth@epa.gov>; Barnes, Jonathan <barnes.jonathan@epa.gov>; Chopp, Justine <Chopp.Justine@epa.gov>; Ware, Beverly <Ware.Beverly@epa.gov>; Davis-Ray, Bernie <Davis-Ray.Bernie@epa.gov>; Jones, Lynnett <Jones.Lynnett@epa.gov>; White, Wayne D. <White.Wayned@epa.gov>; Robinson, Stacey <Robinson.Stacey@epa.gov>; Jackson, Raphael <Jackson.Raphael@epa.gov>; Bowling, Danita <Bowling.Danita@epa.gov>; Johnson, Dexter <Johnson.Dexter@epa.gov>; Randall, Brenda <Randall.Brenda@epa.gov>; Santiago, Marilsa <santiago.marilsa@epa.gov>; Neill, Charles <Neill.Charles@epa.gov>; McDonald, Joshua <McDonald.Joshua@epa.gov>; Metoyer, Bryford <Metoyer.Bryford@epa.gov>; Eme, Sunday <Eme.Sunday@epa.gov>; Snipes, Rebecca <snipes.rebecca@epa.gov>; Stinger, Peter <Stinger.Peter@epa.gov>; McCutcheon, Pamela <McCutcheon.Pamela@epa.gov>; Armstrong, Marilyn <Armstrong.Marilyn@epa.gov>; Bushta, Jason <Bushta.Jason@epa.gov>; Boyle, Norman <Boyle.Norman@epa.gov>; Dady, John <Dady.John@epa.gov>; Gillikin, Pamela <Gillikin.Pamela@epa.gov>; DeLaCruz-Matthews, Alexandria <DeLaCruz-Matthews.Alexandria@epa.gov>; Rocque, Eulvid <rocque.eulvid@epa.gov>; Tenner, Angie <Tenner.Angie@epa.gov>; Blankenship, Steven <Blankenship.Steven@epa.gov>; Piard-Hylton, Rose <Piard-Hylton.Rose@epa.gov>; Cherry, Linear <Cherry.Linear@epa.gov>; Reid, Carol <Reid.Carol@epa.gov>; Gourdine, Charles <Gourdine.Charles@epa.gov>; HERBAS, ALEJANDRA <herbas.alejandra@epa.gov>; SCOTT, INETHIA <SCOTT.INETHIA@EPA.GOV>; McCleary, James <McCleary.James@epa.gov>; Carbonaro, Joseph <Carbonaro.Joe@epa.gov>; Ross, Jon <Ross.Jon@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>; Christofel, Dave <Christofel.David@epa.gov>; Smith, Jacqueline <Smith.Jacqueline@epa.gov>; Ward, Anthony <Ward.Anthony@epa.gov>; JOHNSON, ROBIN-TG <Johnson.Robin-TG@epa.gov>; Gonzales, Eddie <Gonzales.Eddie@epa.gov>; Bowlding, Pat <Bowlding.Pat@epa.gov>; Carrillo, Oscar <Carrillo.Oscar@epa.gov>; Kane-Sharp, Bonnie <Kane-Sharp.Bonnie@epa.gov>; Lake, Debbie <Lake.Debbie@epa.gov>

Cc: Vizian, Donna <Vizian.Donna@epa.gov>; Jablonski, Janice <jablonski.janice@epa.gov>; Noga, Vaughn <Noga.Vaughn@EPA.GOV>; Petrole, Maryann <Petrole.Maryann@epa.gov>; Carter, Rick <Carter.Rick@epa.gov>; Helm, Arron <Helm.Arron@epa.gov>; Collins, BJ <Collins.BJ@epa.gov>; Polk, Denise <Polk.Denise@epa.gov>; Neal, Kerry <neal.kerry@epa.gov>; Patrick, Kimberly <Patrick.Kimberly@epa.gov>; Legare, Pamela <Legare.Pamela@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Hitchens, Lynnnann <hitchens.lynnann@epa.gov>; Hardy, Michael <Hardy.Michael@epa.gov>

Subject: Voluntary Early Retirement Authority and Voluntary Separation Incentive Payment Opportunities in OARM

The U.S. Office of Personnel Management and the U.S. Office of Management and Budget have approved our request to offer Voluntary Separation Incentive Payment (buy-out) and Voluntary Early Retirement Authority (early-out) opportunities. As our organization explores various workforce planning efforts, we want to take advantage of these and other flexibilities and tools to help ensure that our workforce possesses the mix of skills most appropriate for carrying out our mission. This decision was not made lightly; we value our dedicated employees and appreciate the work you perform on behalf of the American people.

In accordance with statute and regulations, we identified the specific grades, occupational series, and geographic locations designated for VERA and VSIP for OPM and OMB, and have received their approval for the categories identified in Attachment A. The maximum number of VSIPs offered to employees in OARM will be 98. If the number of applications received exceeds the maximum number of VSIPs we can offer under one of the categories identified in Attachment A, approvals will be based first on service computation date for leave and then on entry on duty date (total EPA years of service). If the SCD and EOD dates are the same for two eligible employees, then the offer will be granted to the employee who submitted his or her application first. Attachment A also shows the maximum number of VSIP offers that will be approved by organization, grade, occupational series, and geographic location, as applicable.

You can find basic eligibility criteria for VSIPs and VERAs in Attachment B. The Human Resources Shared Service Center in Cincinnati can provide you with more information regarding your benefits and retirement, and can assist you with obtaining a retirement annuity estimate (OARM-RTP employees should contact the HR Shared Service Center in RTP). Attachment C provides contact information for this purpose.

If you decide to apply, you should do so early in the application period, which opens on July 13, 2017 and closes at 11:59 p.m. Eastern standard time on July 26, 2017. Applications submitted between 12:00 a.m. EST, July 13, 2017 and 11:59 p.m. EST, July 26, 2017, will be accepted on a first come, first served basis if the number of applications does not exceed the maximum VERA/VSIP offers available.

Applications will only be accepted during this period using the online application system. Specific instructions on how and when to apply are in Attachment D. If your application is approved and you decide to proceed with VERA and/or VSIP, you must depart during the separation window which ends on September 2, 2017.

The decision to take advantage of a VERA or VSIP is entirely voluntary. This is a very personal decision. No one will be pressured to submit an application, and no one is required to accept an offer. You are urged to carefully consider the information provided and your personal situation prior to making a decision.

We will continue to provide anyone considering this decision with useful information and expert contacts. We plan to use all flexibilities and tools available to help OARM most effectively support both individual employees as well as the agency's strategic mission.

Thank you.

John L Showman III, Acting Principal Deputy Assistant Administrator
Office of Administration and Resources Management
US Environmental Protection Agency
202-564-5341

Message

From: Cunningham, Bisa [cunningham.bisa@epa.gov]
Sent: 6/6/2017 3:38:40 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]; Engebretson, Lizabeth [Engebretson.Lizabeth@epa.gov]; Bonner, Jerome [Bonner.Jerome@epa.gov]; Taylor, Jeremy [Taylor.Jeremy@epa.gov]; Corbett, Krysti [Corbett.Krysti@epa.gov]; Coomber, Robert [coomber.robert@epa.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]; Schulman, Marvin [Schulman.Marvin@epa.gov]; McNeal, Detha [McNeal.Detha@epa.gov]; Hampton, Torrey [hampton.torrey@epa.gov]
Subject: RE: Need to Schedule Regular VERA/VSIP Meetings

I prefer Thursdays.

r/s

Bisa Cunningham
Director, Diversity, Recruitment, & Employee Services Division
Environmental Protection Agency
Office of Administration and Resources Management
Office of Human Resources, WJC North (Room 1402 Y/Z)
Office: 202-564-6635
Mobile: **Ex. 6 - Personal Privacy**
Email: Cunningham.Bisa@epa.gov

From: Hunt, Loretta
Sent: Tuesday, June 06, 2017 11:32 AM
To: Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>; McNeal, Detha <McNeal.Detha@epa.gov>; Hampton, Torrey <hampton.torrey@epa.gov>
Subject: Need to Schedule Regular VERA/VSIP Meetings
Importance: High

I would like to schedule regular V/V meetings for planning and updates on Tuesdays or Thursdays. Please let me know your preference. Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Helm, Arron [Helm.Arron@epa.gov]
Sent: 7/14/2017 4:55:50 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: Re: VERA VSIP Applications Received

Closest buys next happy hour round!

Sent from my iPhone

On Jul 14, 2017, at 12:15 PM, Hunt, Loretta <Hunt.Loretta@epa.gov> wrote:

Do we win a prize if our guess is close?

From: Helm, Arron
Sent: Friday, July 14, 2017 10:19:07 AM
To: Hart, Debbi
Cc: Hunt, Loretta
Subject: Re: VERA VSIP Applications Received

Ex. 5 - Deliberative Process

Sent from my iPhone

On Jul 14, 2017, at 9:43 AM, Hart, Debbi <Hart.Debbi@epa.gov> wrote:

Thanks— **Ex. 5 - Deliberative Process** What is your estimate for what our total will be? I'm doing an informal poll!

From: Helm, Arron
Sent: Thursday, July 13, 2017 7:49 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>
Subject: Fwd: VERA VSIP Applications Received

FYI. Today's count.

Sent from my iPhone

Begin forwarded message:

From: "Helm, Arron" <Helm.Arron@epa.gov>
Date: July 13, 2017 at 4:16:42 PM EDT
To: "Vizian, Donna" <Vizian.Donna@epa.gov>, "Showman, John" <Showman.John@epa.gov>, "Carter, Rick" <Carter.Rick@epa.gov>
Subject: Fwd: VERA VSIP Applications Received

See below.

Sent from my iPhone

Begin forwarded message:

From: "Martinson, Alice" <Martinson.Alice@epa.gov>
Date: July 13, 2017 at 4:04:38 PM EDT
To: "Helm, Arron" <Helm.Arron@epa.gov>, "Collins, BJ" <Collins.BJ@epa.gov>, "Carter, Rick" <Carter.Rick@epa.gov>, "Atkinson, Ryan" <Atkinson.Ryan@epa.gov>, "Taylor, Jeremy" <Taylor.Jeremy@epa.gov>, "Bonner, Jerome" <Bonner.Jerome@epa.gov>, "Engebretson, Lizabeth" <Engebretson.Lizabeth@epa.gov>
Cc: "Mairose, Sue" <Mairose.Sue@epa.gov>, "Davis, Cathy" <Davis.Cathy@epa.gov>, "Jimenez, Elaine" <Jimenez.Elaine@epa.gov>
Subject: VERA VSIP Applications Received

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

For comparison, here's what we received in the first few days of the past 2 VERA/VSIP windows:

Application Period	Day 1	Day 2	Day 3	
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Ex. 5 - Deliberative Process

~ Alice

Alice Martinson
Acting Section Chief, RTP-SSC
U.S. Environmental Protection Agency
OARM/HRMD-RTP (MD-C639-02)
Research Triangle Park, NC 27711
voice: 919-541-5420
fax: 919-541-1360

<image001.jpg>

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Message

From: Bonner, Jerome [Bonner.Jerome@epa.gov]
Sent: 6/20/2017 7:46:33 PM
To: Taylor, Jeremy [Taylor.Jeremy@epa.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]; Coomber, Robert [coomber.robert@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]; Mick, David [Mick.David@epa.gov]; Atkinson, Ryan [Atkinson.Ryan@epa.gov]; Helm, Arron [Helm.Arron@epa.gov]; Corbett, Krysti [Corbett.Krysti@epa.gov]; Engebretson, Lizabeth [Engebretson.Lizabeth@epa.gov]; Parker, Gary [parker.gary@epa.gov]; Dean, StevenB [Dean.StevenB@epa.gov]
Subject: Re: Retirement Training Schedule

The file was delivered to Bisa today.

Sent from my iPhone

On Jun 20, 2017, at 15:44, Taylor, Jeremy <Taylor.Jeremy@epa.gov> wrote:

Asking for the group. Has the 508 compliant version been posted to the intranet yet?

Jeremy A. Taylor
OARM-RTP-HRMD
Director
919-541-0537

<image001.png>

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From: Hart, Debbi
Sent: Tuesday, June 20, 2017 12:31 PM
To: Taylor, Jeremy <Taylor.Jeremy@epa.gov>
Cc: Coomber, Robert <coomber.robert@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Mick, David <Mick.David@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Helm, Arron <Helm.Arron@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Dean, StevenB <Dean.StevenB@epa.gov>
Subject: RE: Retirement Training Schedule

Thanks for the update!

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Taylor, Jeremy
Sent: Tuesday, June 20, 2017 12:20 PM
To: Corbett, Krysti <Corbett.Krysti@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>
Cc: Coomber, Robert <coomber.robert@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Mick, David <Mick.David@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Helm, Arron <Helm.Arron@epa.gov>
Subject: RE: Retirement Training Schedule

Hello Krysti,

Starting next week each SSC will provide webinars twice on each Tuesday and Thursday until the window ends on July 26th. Times will vary to cover time zones across serviced organizations. We may provide additional sessions for customers by request if needed. There is also a 508 compliant version of the presentation that is going on the Agency VERA/VSIP intranet site that employees can access on their own as needed.

Jeremy A. Taylor
OARM-RTP-HRMD
Director
919-541-0537

<image001.png>

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From: Corbett, Krysti
Sent: Tuesday, June 20, 2017 11:59 AM
To: Bonner, Jerome <Bonner.Jerome@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>
Cc: Coomber, Robert <coomber.robert@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Mick, David <Mick.David@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Helm, Arron <Helm.Arron@epa.gov>
Subject: Retirement Training Schedule

Hey Everyone –

Can you please share the retirement training schedule with us so that we can share with the unions? THANKS!

Krysti Corbett
Director

Labor and Employee Relations Division
Office of Human Resources
U.S. Environmental Protection Agency
1200 Pennsylvania Avenue, N.W.
WJC North 6317A
Washington DC 20460
Mail Code 3602A
Desk Phone: (202) 564-6295
Mobile: **Ex. 6 - Personal Privacy**
corbett.krysti@epa.gov

Message

From: Showman, John [Showman.John@epa.gov]
Sent: 6/8/2017 12:25:10 PM
To: Cooper, Marian [Cooper.Marian@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]; Vizian, Donna [Vizian.Donna@epa.gov]
Subject: One more from my old files
Attachments: VERA VSIP.pdf

Message

From: Kuhns, Jason [Kuhns.Jason@epa.gov]
Sent: 6/16/2017 11:11:35 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: V_V Summary Slides for Leadership 6.16.17.pptx
Attachments: V_V Summary Slides for Leadership 6.16.17.pptx

Thanks,
jason

Message

From: Parker, Gary [parker.gary@epa.gov]
Sent: 6/14/2017 4:40:23 PM
To: Coomber, Robert [coomber.robert@epa.gov]; Corbett, Krysti [Corbett.Krysti@epa.gov]
CC: Kuhns, Jason [Kuhns.Jason@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: V/V Roll Up
Attachments: 20170612 Roll Up Location_Pay Grades.xlsx

Krysti/Bob,

Attached is roll up of V/V numbers. Let me know if you have any questions.

R,
Gary

Mr. Gary Parker
Branch Chief, Workforce Planning
USEPA/OARM/OHR
(O) 202-564-7421

(M) Ex. 6 - Personal Privacy

To: Vizian, Donna[Vizian.Donna@epa.gov]; Showman, John[Showman.John@epa.gov];
Carpenter, Wesley[Carpenter.Wesley@epa.gov]; Gray, Linda[gray.linda@epa.gov]
Cc: Loretta Hunt[Hunt.Loretta@epa.gov]; Parker, Gary[parker.gary@epa.gov]; Marian
Cooper[Cooper.Marian@epa.gov]; Corbett, Krysti[Corbett.Krysti@epa.gov]
From: Hart, Debbi
Sent: Thur 6/8/2017 5:36:40 PM
Subject: Status Update: VERA/VSIP

Please see below and let me know if I can share this with HR community to keep them in the loop. Am I missing anything? Feel free to share if appropriate. Thanks in advance. Debbi

Hello!

FYI-- Here's a quick update.

Ex. 5 - Deliberative Process

Thanks to all for your support past and as we move forward! Debbi

Debbi Hart
Director

Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 8/2/2017 5:07:56 PM
To: Davis, Cathy [Davis.Cathy@epa.gov]; Taylor, Jeremy [Taylor.Jeremy@epa.gov]; Atkinson, Ryan [Atkinson.Ryan@epa.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]; Parker, Gary [parker.gary@epa.gov]; Vaughan, Pat [Vaughan.Pat@epa.gov]; Kanet, Audrey [kanet.audrey@epa.gov]
Subject: V/V offers

Cathy,

V/V offers can only be made to positions that correspond to the master spreadsheet approved by OPM and OMB.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

To: Hunt, Loretta[Hunt.Loretta@epa.gov]; Shanahan, Katherine[Shanahan.Katherine@epa.gov]
From: Hart, Debbi
Sent: Thur 6/29/2017 9:37:09 PM
Subject: RE: The V/V call

Yes-- thank you! I had to bail out at 3 and there was a lot of buzz at that point so I'm glad to read that everyone seemed to work through it okay. Thanks for volunteering to continue in the coordination role-- we can use your help as all things seem to be hitting at once. Debbi

-----Original Message-----

From: Hunt, Loretta
Sent: Thursday, June 29, 2017 5:03 PM
To: Shanahan, Katherine <Shanahan.Katherine@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: The V/V call

Kathie, thanks again for your help with herding the cats. We really appreciate it.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

-----Original Message-----

From: Shanahan, Katherine
Sent: Thursday, June 29, 2017 4:48 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>
Subject: The V/V call

Hi Deb

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process Let me know if you need anything more.

Karhie

Sent from my iPhone

To: Smith, Susan[Smith.Susan@epa.gov]
From: Hart, Debbi
Sent: Wed 6/7/2017 9:57:09 PM
Subject: RE: Final V/V submissions - need by COB tomorrow

Yes please. Thanks!

Debbi Hart
Director

Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Smith, Susan
Sent: Wednesday, June 07, 2017 12:34 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: Re: Final V/V submissions - need by COB tomorrow

In light of the email we received from Donna, Ex. 5 - Deliberative Process
Ex. 5 - Deliberative Process Nigel and I are out of the office today but we can do it tomorrow. Thanks!

Sent from my iPhone

On Jun 6, 2017, at 5:09 PM, Hart, Debbi <Hart.Debbi@epa.gov> wrote:

Susan- got it and thanks! D

Sent from my iPhone

On Jun 6, 2017, at 4:05 PM, Smith, Susan <Smith.Susan@epa.gov> wrote:

Debbi –

Good afternoon! Per the email below, Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

If you have questions or need additional information, please feel free to contact me at 202-564-6656.

Sincerely,

Susan

Susan Smith, Director

Organizational Management and Integrity Staff

Office of Land and Emergency Management/U.S. EPA

1301 Constitution Ave., NW, Washington, DC 20460

4139 WJC West/MC: 5101T

202-564-6656 (office)

Ex. 6 - Personal Privacy (cell)

202-566-6324 (fax)

[Follow OLEM](#) on Twitter @EPALand

12

From: Vizian, Donna

Sent: Monday, June 05, 2017 5:57 PM

To: 2017HQfirstassistants <2017HQfirstassistants@epa.gov>;
2017Regionfirstassistants <2017Regionfirstassistants@epa.gov>

Cc: DAA-Career <DAACareer@epa.gov>; DRA <DRA@epa.gov>; Hart, Debbi
<Hart.Debbi@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley
<Carpenter.Wesley@epa.gov>

Subject: Final V/V submissions - need by COB tomorrow

Hi Everyone. A thanks to you and your staff for all the hard work on the V/V submissions. We are crunching to get our agency-wide plan completed, so please send Debbi any changes you need to make to your submission by COB tomorrow. Thanks

again. Donna

<FINAL - OLEM VERA-VSIP Proposal Revised 6-6-2017.docx>

<OLEM Current FY17 Org Chart Revised 6-2-17 .pptx>

<OLEM Projected PB FY18 Org Chart Revised 6-2-17.pptx>

<2017 OLEM VERA-VSIP Budget Summary Sheet- 6-06-2017.pdf>

<OLEM VERA VSIP Major Themes FINAL REVISED 6-6-17.xlsx>

<OLEM Targeted Positions Template - FINAL Revised 6-6-17.xlsx>

Message

From: Peabody, Hitch [Peabody.Hitch@epa.gov]
Sent: 7/6/2017 8:02:54 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]; Bonner, Jerome [Bonner.Jerome@epa.gov]; Engebretson, Lizabeth [Engebretson.Lizabeth@epa.gov]; Taylor, Jeremy [Taylor.Jeremy@epa.gov]
CC: Parker, Gary [parker.gary@epa.gov]; Coomber, Robert [coomber.robert@epa.gov]; Corbett, Krysti [Corbett.Krysti@epa.gov]
Subject: RE: Draft V/V Communications - updated schedule to reflect TWO communications

No comments or questions. Sorry I missed the 4PM deadline!

Hitch

From: Hart, Debbi
Sent: Thursday, July 06, 2017 3:30 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>
Cc: Parker, Gary <parker.gary@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>
Subject: RE: Draft V/V Communications - updated schedule to reflect TWO communications

Any comments by 4PM if possible. Thanks!

From: Hunt, Loretta
Sent: Thursday, July 06, 2017 12:42 PM
To: Bonner, Jerome <Bonner.Jerome@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>
Subject: RE: Draft V/V Communications
Importance: High

SSC Directors/Hitch,

The communication documents have been updated based on feedback from Donna and John. I need the SSCs/ERD/LEED to comment and provide missing information ASAP. The goal is to send these templates to programs and regions this evening.

Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Hunt, Loretta

Sent: Wednesday, July 05, 2017 5:52 PM

To: Bonner, Jerome <Bonner.Jerome@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>

Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>

Subject: Draft V/V Communications

Importance: High

SSC Directors/Hitch,

Please see the draft employee communication. We tweaked the previous notification Liz forwarded. Please review and edit as necessary. Thanks.

Loretta L. Hunt

Branch Chief

Policy and Accountability Branch

Policy, Planning and Training Division

Office of Human Resources

U.S. EPA

Phone: (202) 564-6963

Email: hunt.loretta@epa.gov

To: Hunt, Loretta[Hunt.Loretta@epa.gov]; Parker, Gary[parker.gary@epa.gov]; Kuhns, Jason[Kuhns.Jason@epa.gov]; Willig, Jeanine[willig.jeanine@epa.gov]
Cc: Hart, Debbie[Hart.Debbi@epa.gov]; McNeal, Detha[McNeal.Detha@epa.gov]
From: Schulman, Marvin
Sent: Wed 6/7/2017 9:49:18 PM
Subject: FW: business case
V-V Business Case OECA May 2017.docx

Attached is the "new and improved" version of the OECA business case.

Ex. 5 - Deliberative Process

Loretta – this version has already replaced the one I'd previously uploaded to the Sharepoint site you created

Marvin

From: Milton, Laura
Sent: Wednesday, June 07, 2017 5:35 PM
To: Schulman, Marvin <Schulman.Marvin@epa.gov>
Subject: RE: business case

Laura Milton, PMO

Administrative Management Division

OECA/Office of Administration and Policy

US Environmental Protection Agency

Phone: 202-564-6017

milton.laura@epa.gov

From: Milton, Laura
Sent: Wednesday, June 07, 2017 5:25 PM
To: Schulman, Marvin <Schulman.Marvin@epa.gov>
Subject: business case

Ex. 5 - Deliberative Process

Laura Milton, PMO

Administrative Management Division

OECA/Office of Administration and Policy

US Environmental Protection Agency

Phone: 202-564-6017

milton.laura@epa.gov

To: Loretta Hunt[Hunt.Loretta@epa.gov]
From: Hart, Debbi
Sent: Wed 6/7/2017 9:44:43 PM
Subject: FW: How to organize the V/V information

From: Hart, Debbi
Sent: Wednesday, June 07, 2017 4:48 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>; Showman, John <Showman.John@epa.gov>
Subject: RE: How to organize the V/V information

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

From: Vizian, Donna
Sent: Wednesday, June 07, 2017 1:00 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>; Showman, John <Showman.John@epa.gov>
Subject: RE: How to organize the V/V information

Who are you waiting for?

From: Hart, Debbi
Sent: Wednesday, June 07, 2017 1:00 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>; Showman, John <Showman.John@epa.gov>
Subject: FW: How to organize the V/V information
Importance: High

Per discussion, please look at the Word file attached which contains a table of contents showing how we would structure our agency business case.

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process | Debbi

Debbi Hart
Director

Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Hunt, Loretta
Sent: Tuesday, June 06, 2017 6:41 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: FW: How to organize the V/V information

REMINDER

Loretta L. Hunt

Branch Chief

Policy and Accountability Branch

Policy, Planning and Training Division

Office of Human Resources

U.S. EPA

Phone: (202) 564-6963

Email: hunt.loretta@epa.gov

From: Hunt, Loretta

Sent: Monday, June 05, 2017 6:55 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: How to organize the V/V information
Importance: High

Debbi,

Ex. 5 - Deliberative Process

1. **Ex. 5 - Deliberative Process**
2. **Ex. 5 - Deliberative Process**
3. **Ex. 5 - Deliberative Process**

Ex. 5 - Deliberative Process

Let me know what you think.

OPM forms and draft business case document attached.

Loretta L. Hunt

Branch Chief

Policy and Accountability Branch

Policy, Planning and Training Division

Office of Human Resources

U.S. EPA

Phone: (202) 564-6963

Email: hunt.loretta@epa.gov

To: Hart, Debbi[Hart.Debbi@epa.gov]
Cc: Bonner, Jerome[Bonner.Jerome@epa.gov]; Taylor, Jeremy[Taylor.Jeremy@epa.gov]; Jimenez, Elaine[Jimenez.Elaine@epa.gov]; Mairose, Sue[Mairose.Sue@epa.gov]; Davis, Cathy[Davis.Cathy@epa.gov]; Atkinson, Ryan[Atkinson.Ryan@epa.gov]
From: Engebretson, Elizabeth
Sent: Fri 6/30/2017 11:48:03 PM
Subject: RE: VERA/VSIP Planning and Updates

Debbi,

I had no further recommended changes. Thanks for the opportunity to review.

Regards,

Liz

From: Hart, Debbi
Sent: Thursday, June 29, 2017 12:04 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Engebretson, Elizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>; McNeal, Detha <McNeal.Detha@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>
Cc: Mairose, Sue <Mairose.Sue@epa.gov>; Davis, Cathy <Davis.Cathy@epa.gov>; Jimenez, Elaine <Jimenez.Elaine@epa.gov>; Brown, Rohn <brown.rohn@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Burt, Cynthia <Burt.Cynthia@epa.gov>; Hampton, Torrey <hampton.torrey@epa.gov>
Subject: RE: VERA/VSIP Planning and Updates
Importance: High

Here is the updated schedule for your review.

Debbi Hart
Director

Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

-----Original Appointment-----

From: Hunt, Loretta

Sent: Tuesday, June 06, 2017 5:20 PM

To: Hunt, Loretta; Bonner, Jerome; Engebretson, Lizabeth; Taylor, Jeremy; Cunningham, Bisa; Hart, Debbi; Corbett, Krysti; Coomber, Robert; Schulman, Marvin; McNeal, Detha; Peabody, Hitch

Cc: Mairose, Sue; Davis, Cathy; Jimenez, Elaine; Brown, Rohn; Atkinson, Ryan; Parker, Gary; Burt, Cynthia; Hampton, Torrey

Subject: VERA/VSIP Planning and Updates

When: Thursday, June 29, 2017 3:00 PM-4:00 PM (UTC-05:00) Eastern Time (US & Canada).

Where: Teleconference

Call-in: Ex. 6 - Personal Privacy

Conf. code: Ex. 6 - Personal Privacy

To: Hunt, Loretta[Hunt.Loretta@epa.gov]; McNeal, Detha[McNeal.Detha@epa.gov]
Cc: Hart, Debbi[Hart.Debbi@epa.gov]; Parker, Gary[parker.gary@epa.gov]; Kuhns, Jason[Kuhns.Jason@epa.gov]
From: Schulman, Marvin
Sent: Thur 6/15/2017 9:03:58 PM
Subject: RE: V/V Org Charts

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

From: Hunt, Loretta
Sent: Thursday, June 15, 2017 5:02 PM
To: Schulman, Marvin <Schulman.Marvin@epa.gov>; McNeal, Detha <McNeal.Detha@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Kuhns, Jason <Kuhns.Jason@epa.gov>
Subject: V/V Org Charts
Importance: High

Marvin/Detha,

I need you to compile all of the org charts. They should be in the same order as the business cases. This is top priority for tomorrow. Thanks.

Loretta L. Hunt

Branch Chief

Policy and Accountability Branch

Policy, Planning and Training Division

Office of Human Resources

U.S. EPA

Phone: (202) 564-6963

Email: hunt.loretta@epa.gov

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/15/2017 9:01:20 PM
To: Vizian, Donna [Vizian.Donna@epa.gov]; Cooper, Marian [Cooper.Marian@epa.gov]
CC: Showman, John [Showman.John@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: RE: VERA-VSIP AnnouncementFlynnJune 19 2017.docx

Yep- tighter language. Thanks!

From: Vizian, Donna
Sent: Thursday, June 15, 2017 4:58 PM
To: Cooper, Marian <Cooper.Marian@epa.gov>
Cc: Showman, John <Showman.John@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>
Subject: RE: VERA-VSIP AnnouncementFlynnJune 19 2017.docx

Made a few changes. Do they make sense.

From: Cooper, Marian
Sent: Thursday, June 15, 2017 4:42 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Cc: Showman, John <Showman.John@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>
Subject: VERA-VSIP AnnouncementFlynnJune 19 2017.docx

As requested – for your review. Thanks

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 6/16/2017 9:35:28 PM
To: Schulman, Marvin [Schulman.Marvin@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]; McNeal, Detha [McNeal.Detha@epa.gov]; Kuhns, Jason [Kuhns.Jason@epa.gov]
Subject: Latest business case
Attachments: EPA Prog and Reg Business Cases 6-16-17 ver 2.docx

Importance: High

Marvin, please insert your AO changes and send the file back to me. Thanks.

To: McNeal, Detha[McNeal.Detha@epa.gov]; Hunt, Loretta[Hunt.Loretta@epa.gov]
Cc: Hart, Debbi[Hart.Debbi@epa.gov]
From: Schulman, Marvin
Sent: Fri 6/16/2017 9:10:49 PM
Subject: RE: V-V Submission w/MS Edits

Debbi, Loretta & Detha -

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

me

From: McNeal, Detha
Sent: Friday, June 16, 2017 4:14 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>
Subject: RE: V-V Submission w/MS Edits

Done.

From: Hunt, Loretta
Sent: Friday, June 16, 2017 4:05 PM
To: McNeal, Detha <McNeal.Detha@epa.gov>
Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>
Subject: Fw: V-V Submission w/MS Edits
Importance: High

Detha, please insert your edits into this version. This is the latest version that captures Debbi and Marvin's changes. Thanks.

From: Hart, Debbi
Sent: Friday, June 16, 2017 3:55 PM
To: Hunt, Loretta
Subject: RE: V-V Submission w/MS Edits

Here you go!

Debbi Hart
Director

Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Schulman, Marvin
Sent: Friday, June 16, 2017 2:42 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>
Subject: V-V Submission w/MS Edits
Importance: High

Is attached

Where I struck out material, I added a comment on the side, so you'd know why

Questions? – Let me know

Marvin

(202) 564-7778

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/16/2017 8:44:57 PM
To: Loretta Hunt [Hunt.Loretta@epa.gov]
CC: Parker, Gary [parker.gary@epa.gov]
Subject: OPM's V/V templates for final package
Attachments: VERA request template EPA June2017.pdf; VSIP request template EPA June2017.pdf

Importance: High

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

Message

From: Mahoney, Michael J [Mike.Mahoney@opm.gov]
Sent: 6/29/2017 7:16:42 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
CC: Hunt, Loretta [Hunt.Loretta@epa.gov]; Snowden, Gregory A [Gregory.Snowden@opm.gov]; Vizian, Donna [Vizian.Donna@epa.gov]
Subject: RE: Status check??--

Will do...talk to you shortly

From: Hart, Debbi [mailto:Hart.Debbi@epa.gov]
Sent: Thursday, June 29, 2017 3:16 PM
To: Mahoney, Michael J
Cc: Hunt, Loretta; Snowden, Gregory A; Vizian, Donna
Subject: RE: Status check??--
Importance: High

Absolutely—would you like to call me?

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Mahoney, Michael J [mailto:Mike.Mahoney@opm.gov]
Sent: Thursday, June 29, 2017 3:12 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>; Snowden, Gregory A <Gregory.Snowden@opm.gov>; Vizian, Donna <Vizian.Donna@epa.gov>
Subject: RE: Status check??--

We're available at 3:30 today...will that work?

From: Hart, Debbi [mailto:Hart.Debbi@epa.gov]
Sent: Thursday, June 29, 2017 2:24 PM
To: Mahoney, Michael J
Cc: Hunt, Loretta; Snowden, Gregory A; Vizian, Donna
Subject: RE: Status check??--

Agree we need some clarifications. We thought we would need to address comments before finalizing/signing the final request. We just need to understand what is the most expeditious path. Any way we could chat today briefly? Thanks Mike!

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA

202.564.2011
hart.debbi@epa.gov

From: Mahoney, Michael J [<mailto:Mike.Mahoney@opm.gov>]
Sent: Thursday, June 29, 2017 1:49 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Hunt, Loretta <Hunt.Loretta@epa.gov>; Snowden, Gregory A <Gregory.Snowden@opm.gov>
Subject: Re: Status check??--

Thnx Debbi

I think we may need some clarifications on a few things; I'll circle back with Gregory and we'll get back to you soon

Assuming our questions aren't show-stoppers either, when might we expect the signed request (I know it depends somewhat).

Sent from my iPhone

On Jun 29, 2017, at 1:44 PM, Hart, Debbi <Hart.Debbi@epa.gov> wrote:

Mike—Per my v-mail, we met with OMB yesterday to review our V/V submittal and field questions. No showstoppers

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Does OPM have any questions for us at this point? Can you share anything with us about how the review is going? Thanks in advance. Debbi

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 7/21/2017 8:09:42 PM
To: Collins, BJ [Collins.BJ@epa.gov]
CC: Helm, Arron [Helm.Arron@epa.gov]; Terris, Carol [Terris.Carol@epa.gov]; Showman, John [Showman.John@epa.gov]; Taylor, Jeremy [Taylor.Jeremy@epa.gov]
Subject: RE: Need list of V/V applicants by region/program office--

Got it- thank you! Carol may need additional info or an update later. Please stay tuned and thanks again. Have great weekends everyone! Debbi

From: Collins, BJ
Sent: Friday, July 21, 2017 3:44 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>
Cc: Helm, Arron <Helm.Arron@epa.gov>; Terris, Carol <Terris.Carol@epa.gov>; Showman, John <Showman.John@epa.gov>
Subject: RE: Need list of V/V applicants by region/program office--

Debbi,

Here is the list. We included a few additional fields we thought might be relevant. Please let me know if you need anything else. Thank you.

BJ Collins, Deputy Director
Office of Administration and Resources Management-RTP
Office Phone – 919-541-5515
Cell Phone – Ex. 6 - Personal Privacy

From: Hart, Debbi
Sent: Friday, July 21, 2017 3:25 PM
To: Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Collins, BJ <Collins.BJ@epa.gov>
Cc: Helm, Arron <Helm.Arron@epa.gov>; Terris, Carol <Terris.Carol@epa.gov>; Showman, John <Showman.John@epa.gov>
Subject: Need list of V/V applicants by region/program office--

Hello-

Carol's folks need to calculate costs for the V/V applicants. Can we provide her with a list of applicant names by office? Thanks in advance. Debbi

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 3/21/2017 1:31:29 PM
To: Loretta Hunt [Hunt.Loretta@epa.gov]
Subject: draft
Attachments: Workforce ReshapingVV RIF overviewMarch2017.docx

Disregard RIF piece for now.

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

Message

From: Vizian, Donna [Vizian.Donna@epa.gov]
Sent: 3/20/2017 8:44:58 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]
Subject: Regs for VERA/VSIP

Hi – Is the latest reg for VSIP January 2005? If not can you please send the current. Can you please send me the VERA regs. Thanks much

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 3/17/2017 3:13:04 PM
To: Vizian, Donna [Vizian.Donna@epa.gov]
Subject: FW: Documents
Attachments: VERA VSIP Process July 2013.docx; VERA_VSIP-Executive_Overview highlights.docx; OPM-OMB VERA VSIP Lessons Learned Oct 2014highlights.docx

From Loretta—happy reading! I highlighted a few things.

From: Hunt, Loretta
Sent: Thursday, March 16, 2017 6:34 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: Documents

Per our discussion

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

To: Sanders, Amy[Sanders.Amy@epa.gov]
Cc: Kuhns, Jason[Kuhns.Jason@epa.gov]; Loretta Hunt[Hunt.Loretta@epa.gov]
From: Hart, Debbi
Sent: Mon 3/13/2017 7:19:47 PM
Subject: RE: VERA/VSIP

Hello Amy-

Nice to hear from you. Hope all is going well for you- nice title!

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Debbi

Debbi Hart
Director

Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Sanders, Amy
Sent: Thursday, March 09, 2017 3:15 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>; Kuhns, Jason <Kuhns.Jason@epa.gov>
Subject: FW: VERA/VSIP

Debbi/Jason,

We've been having a friendly HR discussion here in Chicago.

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

If you're not the right folks to be asking this to, is there someone you can suggest?

Thanks,

Amy Sanders

Acting, Assistant Regional Administrator

U.S. EPA, Region 5

Resources Management Division

77 W Jackson Blvd

Chicago, IL 60604

Email: sanders.amy@epa.gov

Office: (312) 353-9196

Office Fax: (312) 353-1517

From: Baumgarten, Marion

Sent: Thursday, March 09, 2017 11:57 AM

To: Sanders, Amy <Sanders.Amy@epa.gov>

Subject: FW: VERA/VSIP

FYI- from the RRB ER/LR Chief.

Marion

From: Bitzer, Nancy L. [<mailto:Nancy.Bitzer@rrb.gov>]

Sent: Thursday, March 9, 2017 11:40 AM

To: Baumgarten, Marion <baumgarten.marion@epa.gov>
Subject: RE: VERA/VSIP

Ex. 5 - Deliberative Process

Nancy Bitzer

Chief, Human Services/Labor Relations

Railroad Retirement Board

844 N Rush Street

Chicago, IL 60611

(p) **Ex. 6 - Personal Privacy**

(c) **Ex. 6 - Personal Privacy**

(f) 312-751-7164

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From: Baumgarten, Marion [<mailto:baumgarten.marion@epa.gov>]
Sent: Thursday, March 09, 2017 9:17 AM
To: Bitzer, Nancy L.
Subject: VERA/VSIP

Ex. 5 - Deliberative Process

Marion Baumgarten

Acting Human Capital Officer

U.S. EPA, Region 5

RMD/HCO (MP-10J)

77 W Jackson Blvd

Chicago, IL 60604

Email: Baumgarten.marion@epa.gov

Office: (312) 886-1330

Office Fax: (312) 353-1517

How was your HR service today?

Please take a few moments to complete the HR Customer Service Comment Card at this link:

<https://www.surveymonkey.com/r/RKYRQWY>

To: Hart, Debbie[Hart.Debbi@epa.gov]
Cc: Kuhns, Jason[Kuhns.Jason@epa.gov]; Willig, Jeanine[willig.jeanine@epa.gov]; Hunt, Loretta[Hunt.Loretta@epa.gov]
From: Parker, Gary
Sent: Mon 5/22/2017 6:39:04 PM
Subject: RE: V/V ROLL UP

Spoke with Julie, she proportionally spread the max offers. Have incorporated into the overall spreadsheet.

Mr. Gary Parker

Branch Chief, Workforce Planning

USEPA/OARM/OHR

(O) 202-564-7421

(M) Ex. 6 - Personal Privacy

From: Hart, Debbie
Sent: Monday, May 22, 2017 1:44 PM
To: Parker, Gary <parker.gary@epa.gov>
Cc: Kuhns, Jason <Kuhns.Jason@epa.gov>; Willig, Jeanine <willig.jeanine@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>
Subject: RE: V/V ROLL UP

Reach out to Julie Kutzke for clarification ASAP.

Debbi Hart
Director

Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Parker, Gary
Sent: Monday, May 22, 2017 1:37 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Kuhns, Jason <Kuhns.Jason@epa.gov>; Willig, Jeanine <willig.jeanine@epa.gov>
Subject: V/V ROLL UP

Debbi,

Ex. 5 - Deliberative Process

Mr. Gary Parker

Branch Chief, Workforce Planning

USEPA/OARM/OHR

(O) 202-564-7421

(M)

Ex. 6 - Personal Privacy

To: Hart, Debbie[Hart.Debbi@epa.gov]
From: Parker, Gary
Sent: Mon 5/22/2017 6:36:40 PM
Subject: Perm Personnel

Debbi,

I've deduced that the perm personnel count on the V/V sheet is inclusive of OIG. Using Jason's dashboard tool,

Ex. 5 - Deliberative Process

Mr. Gary Parker

Branch Chief, Workforce Planning

USEPA/OARM/OHR

(O) 202-564-7421

(M) **Ex. 6 - Personal Privacy**

To: Hart, Debbi[Hart.Debbi@epa.gov]
From: Hunt, Loretta
Sent: Thur 3/2/2017 7:22:47 PM
Subject: RE: Consultation...

Seems reasonable because we have to manage expectations.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

-----Original Message-----

From: Hart, Debbi
Sent: Thursday, March 02, 2017 2:15 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>
Subject: FW: Consultation...

FYI-- this is what I sent earlier which apparently satisfied them. Thoughts? D

-----Original Message-----

From: Hart, Debbi
Sent: Thursday, March 02, 2017 10:49 AM
To: Showman, John <Showman.John@epa.gov>
Subject: RE: Consultation...

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

I'll call you to discuss.

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

-----Original Message-----

From: Showman, John
Sent: Thursday, March 02, 2017 9:54 AM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: FW: Consultation...

CALL ME 564-5341

-----Original Message-----

From: Terris, Carol

Sent: Thursday, March 02, 2017 9:52 AM

To: Showman, John <Showman.John@epa.gov>

Subject: Consultation...

>
> OMB has asked about assumptions on FTE in 2018

>
> **Ex. 5 - Deliberative Process**

> Too high?

>
> Your thoughts ? Left you a voicemail as well

>
> Many thanks!

> Sent from my iPhone

To: Parker, Gary[parker.gary@epa.gov]
Cc: Kuhns, Jason[Kuhns.Jason@epa.gov]; Willig, Jeanine[willig.jeanine@epa.gov]; Loretta Hunt[Hunt.Loretta@epa.gov]
From: Hart, Debbi
Sent: Mon 5/22/2017 5:44:00 PM
Subject: RE: V/V ROLL UP

Reach out to Julie Kutzke for clarification ASAP.

Debbi Hart
Director

Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Parker, Gary
Sent: Monday, May 22, 2017 1:37 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Kuhns, Jason <Kuhns.Jason@epa.gov>; Willig, Jeanine <willig.jeanine@epa.gov>
Subject: V/V ROLL UP

Debbi,

Ex. 5 - Deliberative Process

Mr. Gary Parker

Branch Chief, Workforce Planning

USEPA/OARM/OHR

(O) 202-564-7421

(M) **Ex. 6 - Personal Privacy**

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 5/25/2017 10:38:10 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: RE: SSC Schedule
Attachments: DraftSSC Schedule V-V May2017 lh.docx

My stab at the timeline

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Hart, Debbi
Sent: Thursday, May 25, 2017 5:28 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>
Subject: SSC Schedule
Importance: High

Uh oh! Should've provided official notice in April! LOL

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

Message

From: Radzikowski, Mary Ellen [Radzikowski.Maryellen@epa.gov]
Sent: 5/19/2017 2:43:04 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]; Vizian, Donna [Vizian.Donna@epa.gov]
CC: Robbins, Chris [Robbins.Chris@epa.gov]; Blackburn, Elizabeth [Blackburn.Elizabeth@epa.gov]
Subject: ORD VERA VSIP template
Attachments: VERA VSIP Major Themes (003).xlsx

Importance: High

Attached please find ORD's VERA VSIP data. Please let me know if you have any questions.

Thanks.

Mary Ellen Radzikowski
Acting Associate Assistant Administrator
Office of Research and Development
Radzikowski.maryellen@epa.gov
202 564 6757

To: Parker, Gary[parker.gary@epa.gov]
Cc: Willig, Jeanine[willig.jeanine@epa.gov]; Kuhns, Jason[Kuhns.Jason@epa.gov]
From: Hart, Debbi
Sent: Mon 5/22/2017 9:57:56 PM
Subject: RE: 05222017 2pm VERA VSIP Major Themes For Agency.xlsx

Done – I submitted to Donna for review. Hopefully Jason’s eyes will be fresh in the morning as

Ex. 5 - Deliberative Process

Thanks

guys and stay tuned.

Debbi Hart
Director

Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Parker, Gary
Sent: Monday, May 22, 2017 3:59 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Willig, Jeanine <willig.jeanine@epa.gov>; Kuhns, Jason <Kuhns.Jason@epa.gov>
Subject: RE: 05222017 2pm VERA VSIP Major Themes For Agency.xlsx

Ex. 5 - Deliberative Process

That can be removed.

Mr. Gary Parker

Branch Chief, Workforce Planning

USEPA/OARM/OHR

(O) 202-564-7421

(M) **Ex. 6 - Personal Privacy**

From: Parker, Gary
Sent: Monday, May 22, 2017 3:58 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Willig, Jeanine <willig.jeanine@epa.gov>; Kuhns, Jason <Kuhns.Jason@epa.gov>
Subject: 05222017 2pm VERA VSIP Major Themes For Agency.xlsx

Debbi,

Here is updated sheet to include:

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

R,

Gary

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 5/11/2017 4:58:48 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]; Kuhns, Jason [Kuhns.Jason@epa.gov]; Parker, Gary [parker.gary@epa.gov]
Subject: Updated V-V Themes
Attachments: Agency Themes V-V 2017.xlsx

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 6/26/2017 5:46:24 PM
To: Peabody, Hitch [Peabody.Hitch@epa.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]; Kuhns, Jason [Kuhns.Jason@epa.gov]; Parker, Gary [parker.gary@epa.gov]
Subject: Targeted positions in agency's VERA/VSIP

Hitch,

Ex. 5 - Deliberative Process

as possible.

Jason is checking the numbers. We'll follow-up as soon

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 8/3/2017 6:11:51 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: RE: Do we need to have a V/V mtg at 3 pm today?
Attachments: Questions About Post V/V Actions

See attached. We need to discuss with Donna and John.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Hart, Debbi
Sent: Thursday, August 03, 2017 2:04 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>
Subject: RE: Do we need to have a V/V mtg at 3 pm today?

So details into restructured positions?

From: Hunt, Loretta
Sent: Thursday, August 03, 2017 1:57 PM
To: Bonner, Jerome <Bonner.Jerome@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Parker, Gary <parker.gary@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>
Subject: RE: Do we need to have a V/V mtg at 3 pm today?

Not yet. We'll follow-up with senior management.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Bonner, Jerome
Sent: Thursday, August 03, 2017 1:52 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>
Cc: Parker, Gary <parker.gary@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>;

Coomber, Robert <coomber.robert@epa.gov>

Subject: RE: Do we need to have a V/V mtg at 3 pm today?

Debbi/Loretta

Ex. 5 - Deliberative Process

Jerome W. Bonner

Environmental Protection Agency

Office of Administration and Resources Management - Cincinnati

Director, Human Resources

Cincinnati Human Resources Shared Service Center

Tel: 513.569.7950

Mobile: **Ex. 6 - Personal Privacy**

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From: Hart, Debbi

Sent: Thursday, August 03, 2017 1:51 PM

To: Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>

Cc: Parker, Gary <parker.gary@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>

Subject: RE: Do we need to have a V/V mtg at 3 pm today?

Liz-

We haven't heard back from OPM so we elevated. We'll let you guys know as soon as we hear anything. debbi

From: Engebretson, Lizabeth

Sent: Thursday, August 03, 2017 1:48 PM

To: Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>

Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>

Subject: RE: Do we need to have a V/V mtg at 3 pm today?

I don't have a need – Unless there is news from OPM on the agency request that went forward...

Regards,
Liz

From: Taylor, Jeremy

Sent: Thursday, August 03, 2017 10:46 AM

To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>

Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>

Subject: RE: Do we need to have a V/V mtg at 3 pm today?

I'm good if no one else has anything.

Jeremy A. Taylor
OARM-RTP-HRMD
Director
919-541-0537



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From: Hunt, Loretta

Sent: Thursday, August 03, 2017 1:37 PM

To: Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>

Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>

Subject: Do we need to have a V/V mtg at 3 pm today?

Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 7/27/2017 7:57:40 PM
To: Vizian, Donna [Vizian.Donna@epa.gov]; Showman, John [Showman.John@epa.gov]
CC: Cunningham, Bisa [cunningham.bisa@epa.gov]; Parker, Gary [parker.gary@epa.gov]
Subject: Questions About Post V/V Actions

Donna/John,

I met with the SSC Directors today and the following questions were asked:

Ex. 5 - Deliberative Process

Whatever is decided will need to be communicated to the HR Community and agency senior managers.

We can discuss further when you have time. Thanks.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

To: Hart, Debbi[Hart.Debbi@epa.gov]
Cc: Parker, Gary[parker.gary@epa.gov]; Hunt, Loretta[Hunt.Loretta@epa.gov]
From: Vizian, Donna
Sent: Mon 6/5/2017 2:27:42 PM
Subject: RE: V/V questions

Ex. 5 - Deliberative Process

From: Hart, Debbi
Sent: Monday, June 05, 2017 10:23 AM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Cc: Parker, Gary <parker.gary@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>
Subject: Re: V/V questions

Gary will get back to you soon with more specifics on these targeted positions. FYI- Loretta's

Ex. 5 - Deliberative Process

Sent from my iPhone

On Jun 5, 2017, at 9:45 AM, Vizian, Donna <Vizian.Donna@epa.gov> wrote:

Hi – Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process thanks

Message

From: Parker, Gary [parker.gary@epa.gov]
Sent: 6/5/2017 2:26:25 PM
To: McManus, Catharine [mcmanus.catharine@epa.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: FW: V/V questions

Cathy,

Ex. 5 - Deliberative Process

R,
Gary

Mr. Gary Parker
Branch Chief, Workforce Planning
USEPA/OARM/OHR
(O) 202-564-7421

(M) **Ex. 6 - Personal Privacy**

From: Vizian, Donna
Sent: Monday, June 05, 2017 9:45 AM
To: Parker, Gary <parker.gary@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>
Subject: V/V questions

Hi – **Ex. 5 - Deliberative Process** thanks

Message

From: Schreefer, Kenneth [Schreefer.Kenneth@epa.gov]
Sent: 7/19/2017 8:02:04 PM
To: Engebretson, Lizabeth [Engebretson.Lizabeth@epa.gov]
CC: Bonner, Jerome [Bonner.Jerome@epa.gov]; Taylor, Jeremy [Taylor.Jeremy@epa.gov]; Atkinson, Ryan [Atkinson.Ryan@epa.gov]; Collins, BJ [Collins.BJ@epa.gov]; Sawyer, Rena [sawyer.rena@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]; Moore, Bobby [Moore.Bobby@epa.gov]
Subject: RE: Thursday, July 20, 2017, HR Community Call Meeting Agenda and Call-in Information

Will do. Thank you.

Kenneth W. Schreefer

Office of Human Resources
Policy, Planning, and Training Division
Immediate Office

Telephone: 202-564-4319
Mail Code: 3601M
William J. Clinton Building East
Room 1116 C

From: Engebretson, Lizabeth
Sent: Wednesday, July 19, 2017 4:01 PM
To: Schreefer, Kenneth <Schreefer.Kenneth@epa.gov>
Cc: Bonner, Jerome <Bonner.Jerome@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Collins, BJ <Collins.BJ@epa.gov>; Sawyer, Rena <sawyer.rena@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Moore, Bobby <Moore.Bobby@epa.gov>
Subject: RE: Thursday, July 20, 2017, HR Community Call Meeting Agenda and Call-in Information

Ken,

For tomorrow's meeting, immediately following Bobby Moore, please add the following to the agenda:

VERA/VSIP Timeline update and eOPF – SSC Directors (CIN/LV/RTP)

If you have any questions or concerns, please feel free to contact me directly at (702) 798-2432. Thank you.

Regards,
Liz

Lizabeth J. Engebretson

Director, Las Vegas HR Shared Service Center
U.S. Environmental Protection Agency, OARM-Cincinnati
Human Resources Management Division – SSC Las Vegas (Team Vegas)
4220 S. Maryland Parkway, Building A, Suite 100 ♦ Las Vegas, NV 89119-7528
Phone: (702) 798-2432 ♦ Cellular: [Ex. 6 - Personal Privacy] Fax: (702) 798-2416 ♦ Email: engebretson.lizabeth@epa.gov

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have received this email and/or attachment(s) in error, do not open the attachment(s) and contact the sender and delete the material from any computer.

From: Schreefer, Kenneth

Sent: Wednesday, July 19, 2017 11:08 AM

To: Acquisti, Heidi <Acquisti.Heidi@epa.gov>; Alapati, Joan <Alapati.Joan@epa.gov>; Allen, Reginald <Allen.Reginald@epa.gov>; Allen, Tania <Allen.Tania@epa.gov>; Anthony, Sherri <Anthony.Sherri@epa.gov>; Atkinson, Ryan <Atkinson.Ryan@epa.gov>; Baez, Julissa <baez.julissa@epa.gov>; Bailey, Lydia <bailey.lydia@epa.gov>; Bailey, Rhonda <Bailey.Rhonda@epa.gov>; Barber, Anthony <Barber.Anthony@epa.gov>; Benoit, Peggy Ann <Benoit.Peggy@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Bradish, Tracey <bradish.tracey@epa.gov>; Branch, Rebecca <Branch.Rebecca@epa.gov>; Braxton, Marilyn <Braxton.Marilyn@epa.gov>; Breneman, Sara <breneman.sara@epa.gov>; Brown, Rohn <brown.rohn@epa.gov>; Brown, Wendy <brown.wendy@epa.gov>; Burbach, Joseph <burbach.joseph@epa.gov>; Burrows, Eileen <BURROWS.EILEEN@EPA.GOV>; Burt, Cynthia <Burt.Cynthia@epa.gov>; Butler, Lorraine <Butler.Lorraine@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Carter, Pamela <Carter.Pamela@epa.gov>; Castaneda, John <castaneda.john@epa.gov>; Cherry, Katrina <Cherry.Katrina@epa.gov>; Christian, Pamela <Christian.Pamela@epa.gov>; Church, Stacey <Church.Stacey@epa.gov>; Collier, Darrel <collier.darrel@epa.gov>; Collins, BJ <Collins.BJ@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Cunningham, Bisa <cunningham.bisa@epa.gov>; Cunningham, Dennis <Cunningham.Dennis@epa.gov>; Cutrona, Jennifer <jennifer.cutrona@csra.com>; Datcher, Dawn <Datcher.Dawn@epa.gov>; Davis, Cathy <Davis.Cathy@epa.gov>; Alexandra.deSibour@csra.com; Drummond, Shawn <Drummond.Shawn@epa.gov>; Dubbs, Kimberly <Dubbs.Kimberly@epa.gov>; Dunbar, Danielle <dunbar.danielle@epa.gov>; Embry, Euleashia <embry.euleashia@epa.gov>; Engebretson, Lizabeth <Engebretson.Lizabeth@epa.gov>; Erickson, Amber <Erickson.Amber@epa.gov>; Feeley, James <Feeley.James@epa.gov>; Fowler, Joshua <Fowler.Joshua@epa.gov>; Fraser, Scott <Fraser.Scott@epa.gov>; Freggens, Barbara <Freggens.Barbara@epa.gov>; Graf, Kate <Graf.Kate@epa.gov>; Graubard, Sophia <Graubard.Sophia@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Gray, Richard <Gray.Richard@epa.gov>; Gueriguian, Leo <Gueriguian.Leo@epa.gov>; Gutshall, Renee <Gutshall.Renee@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Harvard, Stephanie <Harvard.Stephanie@epa.gov>; Helm, Arron <Helm.Arron@epa.gov>; Hembrey, Cheri <Hembrey.Cheri@epa.gov>; Hill, Troy <Hill.Troy@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Jablonski, Janice <jablonski.janice@epa.gov>; Jackson, Terrence <Jackson.Terrence@epa.gov>; Jefferies, Alan <Jefferies.Alan@epa.gov>; Jimenez, Elaine <Jimenez.Elaine@epa.gov>; Johnson, StacyD <Johnson.StacyD@epa.gov>; Jones, Laura <Jones.Laura@epa.gov>; Kaplan, Heidi <Kaplan.Heidi@epa.gov>; Kavanagh, Erica <kavanagh.eric@epa.gov>; Kelty, Diane <Kelty.Diane@epa.gov>; Kemp, Lachala <Kemp.Lachala@epa.gov>; Kitamura, Louise <Kitamura.Louise@epa.gov>; Kloc, Daniel <kloc.daniel@epa.gov>; Kutzke, Julie <Kutzke.Julie@epa.gov>; Lane, Vicki <Lane.Vicki@epa.gov>; Lattimore, Kraig <lattimore.kraig@epa.gov>; Lee, Andrea <Lee.Andrea@epa.gov>; Lee, Terry <lee.terry@epa.gov>; Lemley, Lauren <Lemley.Lauren@epa.gov>; Lesperance, Twanna <Lesperance.Twanna@epa.gov>; Maher, Karen <Maher.Karen@epa.gov>; Mairose, Sue <Mairose.Sue@epa.gov>; Margolies, Jennifer <Margolies.Jennifer@epa.gov>; Marlinga, Richard <marlinga.richard@epa.gov>; Martinez, Doris <Martinez.Doris@epa.gov>; Martinez, Gwendolyn <Martinez.Gwendolyn@epa.gov>; McClendon, Michelle <McClendon.Michelle@epa.gov>; McKnight, Giovanna <McKnight.Giovanna@epa.gov>; McManus, Catharine <mcmanus.catharine@epa.gov>; McNeal, Detha <McNeal.Detha@epa.gov>; Mick, David <Mick.David@epa.gov>; Miles, Ramona <Miles.Ramona@epa.gov>; Milton, Laura <Milton.Laura@epa.gov>; Monroe, Scott <Monroe.Scott@epa.gov>; Moore, Bobby <Moore.Bobby@epa.gov>; Moore, Gina <Moore.Gina@EPA.GOV>; Nero, Yolanda <Nero.Yolanda@epa.gov>; Ng, Geoffrey <Ng.Geoffrey@epa.gov>; Nieves, Michael <Nieves.Michael@epa.gov>; Ocampo, William <Ocampo.William@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Pastalove, Barbara <Pastalove.Barbara@epa.gov>; Peabody, Hitch <Peabody.Hitch@epa.gov>; Peters, Dana <Peters.Dana@epa.gov>; Poulson, Benjamin <Poulson.Benjamin@epa.gov>; Price, Patricia <price.patricia@epa.gov>; Roberts, Suzanne <Roberts.Suzanne@epa.gov>; Rodriguez, Ray <Rodriguez.Ray@epa.gov>; Rubel, Robert <Rubel.Robert@epa.gov>; Ryans, Denise <Ryans.Denise@epa.gov>; Sanders, Amy <Sanders.Amy@epa.gov>; Sawyer, Rena <sawyer.rena@epa.gov>; Schwartz, Barbara <Schwartz.Barbara@epa.gov>;

Shanahan, Katherine <Shanahan.Katherine@epa.gov>; Shepherd, Jackie <Shepherd.Jackie@epa.gov>; Smith, Susan <Smith.Susan@epa.gov>; Smith, Veronica <Smith.Veronica@epa.gov>; Soward, Ruth-Alene <Soward.Ruth-Alene@epa.gov>; Stanton, Rachel <stanton.rachel@epa.gov>; Stevens, Robert <Stevens.Robert@epa.gov>; Storm, Derrick <storm.derrick@epa.gov>; Taylor, Jeremy <Taylor.Jeremy@epa.gov>; Taylor-Smith, Chonette <taylor-smith.chonette@epa.gov>; Terrell, Piyachat <Terrell.Piyachat@epa.gov>; Thomas, Cheryl <Thomas.Cheryl@epa.gov>; Tillmon, Sheneka <tillmon.sheneka@epa.gov>; Torrez, Alfredo <Torrez.Alfredo@epa.gov>; Vaughan, Pat <Vaughan.Pat@epa.gov>; Weller, Gregory <weller.gregory@epa.gov>; White, Tracy <White.Tracy@epa.gov>; Williams, Delphine D. <Williams.Delphine@epa.gov>; Willig, Jeanine <willig.jeanine@epa.gov>; Woodard, Cynthia <Woodard.Cynthia@epa.gov>; Wootson, Renee <Wootson.Renee@epa.gov>; Wright, John <wright.john@epa.gov>; Young, Brenda <young.brenda@epa.gov>; Young, Debbie <young.debbie@epa.gov>; Young, Robbie <Young.Robbie@epa.gov>
Cc: Glazier, Kelly <Glazier.Kelly@epa.gov>; Fraser, Scott <Fraser.Scott@epa.gov>; Kitamura, Louise <Kitamura.Louise@epa.gov>; McClendon, Michelle <McClendon.Michelle@epa.gov>
Subject: Thursday, July 20, 2017, HR Community Call Meeting Agenda and Call-in Information

There is an HR Community Call scheduled for tomorrow, Thursday, July 20, 2017. At the moment, there are three topics on the agenda:

1. Talent Hub Update – Scott Fraser, Deputy Director, Office of Public Engagement
2. EPA's Physical Security Program – Kelly Glazier, OARM, Office of Administration
3. Data Center Migration Affecting Enterprise Human Resource Integration Data Warehouse and Electronic Official Personnel Folder Systems – Bobby Moore, OARM, OHR, Information Technology Division Director

If there are any other topics that need to be included on the agenda, please let me know as soon as possible.

The meeting will be held at 1:30 pm EDT. The call-in number is 1-866-299-3188 and the code is 202-564-4319. For those of you who can attend in person, the meeting will be held in WJC North Room 5340.

Kenneth W. Schreefer

Office of Human Resources
Policy, Planning, and Training Division
Immediate Office

Telephone: 202-564-4319
Mail Code: 3601M
William J. Clinton Building East
Room 1116 C

Message

From: Hitchens, Lynnann [hitchens.lynnann@epa.gov]
Sent: 5/8/2017 4:09:50 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: call tomorrow
Attachments: VERA/VSIP meeting w/ OARM, ARAs, and HROs

The Lead Region is pushing to have a call with us TOMORROW for the HROs and ARAs. Andrea may have talked to Loretta. Below is the first cut at questions (in the invite). Can you guys make it? Do I need to add Linda and Wes to this invite?

Ex. 5 - Deliberative Process

Lynnann Hitchens
Acting Director, Office of Resources, Operations and Management
Office of Administration and Resources Management
P: 202-564-3184
M: 202-617-0738

From: Westenberger, Andrea
Location: Ex. 6 - Personal Privacy
Importance: Normal
Subject: VERA/VSIP meeting w/ OARM, ARAs, and HROs
Start Date/Time: Tue 5/9/2017 4:00:00 PM
End Date/Time: Tue 5/9/2017 4:30:00 PM
EPA Workforce Reshaping Information

VERA/VSIP meeting w/ OARM, ARAs, and HROs

Tuesday, 5/9, 9:00 am – 9:30 PT

Ex. 6 - Personal Privacy

Note: To reduce costs, please call the 1-866 number in groups as we are charged per line/per minute.

Logistics Note

The ARAs have a conf. call with OCFO from 8:30 – 9:00 PT. Once the meeting with OCFO concludes, we will move on to the VERA/VSIP meeting. Please join at 9:00, but be aware that the OCFO topics might run over a few min into the OARM call.

Invitees

OARM, ARAs, and HROs, (Deputy ARAs are invited but optional)

Purpose

Discuss VERA/VSIP process questions as a group.

Discussion questions

If you have more questions, please send to Andrea Westenberger

Ex. 5 - Deliberative Process

Reference

Donna Vizian's 4/17/17 EPA Workforce Reshaping email (attached)

Message

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 6/20/2017 12:43:54 PM
To: Vizian, Donna [Vizian.Donna@epa.gov]
Subject: Re: V/V

Ok- THANK YOU!

Let me know how you want to handle comms with HR community

Sent from my iPhone

> On Jun 19, 2017, at 8:56 PM, Vizian, Donna <Vizian.Donna@epa.gov> wrote:

>

> We received the ok on the communication material. I will send it first thing tomorrow to the first assistants. I need to see when internal comms will send out.

Message

From: Soward, Ruth-Alene [Soward.Ruth-Alene@epa.gov]
Sent: 6/7/2017 8:46:19 PM
To: Callewaert, Michael [Callewaert.Michael@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]
Subject: FW: Question on V/V

From: Bloom, David
Sent: Wednesday, June 07, 2017 10:31 AM
To: Soward, Ruth-Alene <Soward.Ruth-Alene@epa.gov>
Subject: Fwd: Question on V/V

Sent from my iPhone

Begin forwarded message:

From: "Vizian, Donna" <Vizian.Donna@epa.gov>
Date: June 7, 2017 at 9:32:45 AM EDT
To: 2017HQfirstassistants <2017HQfirstassistants@epa.gov>, 2017Regionfirstassistants <2017Regionfirstassistants@epa.gov>
Cc: DAA-Career <DAACareer@epa.gov>, DRA <DRA@epa.gov>, "Hart, Debbi" <Hart.Debbi@epa.gov>, "Hunt, Loretta" <Hunt.Loretta@epa.gov>
Subject: Question on V/V

Ex. 5 - Deliberative Process

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 6/5/2017 2:23:35 PM
To: Schulman, Marvin [Schulman.Marvin@epa.gov]; McNeal, Detha [McNeal.Detha@epa.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]; Parker, Gary [parker.gary@epa.gov]
Subject: Review of V/V Business Cases

Importance: High

Marvin/Detha,

Reviewing the cases and entering the status on the tracker is your priority for today. Donna is asking for the status of reviews. Thanks.

https://usepa-my.sharepoint.com/personal/hunt_loretta_epa_gov/Documents/VERA-VSIP%20Case%20Reviews.xlsx?d=wf924e875d0914a9b8a4976a9722a675b

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Message

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 6/20/2017 12:23:06 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Re: V/V Training Slides for Next Week

Me either- it was mostly process as you predicted

Sent from my iPhone

On Jun 19, 2017, at 5:59 PM, Hunt, Loretta <Hunt.Loretta@epa.gov> wrote:

<image002.gif>

I don't have any concerns with the slides.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Mairose, Sue
Sent: Friday, June 16, 2017 2:20 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>;
Thomas, Cheryl <Thomas.Cheryl@epa.gov>
Subject: RE: V/V Training Slides for Next Week

Good afternoon,

Attached is the slide presentation for the VERA/VSIP Overview.

We will be bringing the audio version with us next week for placement on the agencies website.

We are looking forward to seeing you all next week.

Have a good weekend!

Sue

Sue Mairose
Branch Chief, Employee Benefits
Environmental Protection Agency
Cincinnati HR Shared Service Center
26 W. Martin Luther King Dr.
Benefits Branch MS N-136
Cincinnati, OH 45268
513-569-7951
(Fax) 513-487-2567

Benefits Common Line (513) 569-7699

Benefits mailbox: CIN_HRSSC_Benefits_Central@epa.gov

From: Bonner, Jerome

Sent: Friday, June 16, 2017 1:49 PM

To: Mairose, Sue <Mairose.Sue@epa.gov>; Thomas, Cheryl <Thomas.Cheryl@epa.gov>

Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>

Subject: V/V Training Slides for Next Week

Sue/Cheryl

Please send the V/V Overview training slides to Loretta and Debbi today.

Thanks

Jb

Jerome W. Bonner

Environmental Protection Agency

Office of Administration and Resources Management - Cincinnati

Director, Human Resources

Cincinnati Human Resources Shared Service Center

Tel: 513.569.7950

Mobile: Ex. 6 - Personal Privacy

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Message

From: Parker, Gary [parker.gary@epa.gov]
Sent: 5/22/2017 4:04:57 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: RE: V/V template

He understands the deadline passed. Told him everyone submitted except OA. He just now called me again and said he has everything except 3 sub offices and is working with them now. Expects that have it to me very soon.

Mr. Gary Parker
Branch Chief, Workforce Planning
USEPA/OARM/OHR
(O) 202-564-7421

(M) **Ex. 6 - Personal Privacy**

From: Hart, Debbi
Sent: Monday, May 22, 2017 11:54 AM
To: Parker, Gary <parker.gary@epa.gov>
Subject: RE: V/V template

He is confusing May 19th and May 24th V/V deadlines, which is why I would have forwarded him the message with the appropriate deadline. Do you have his submittal? On call now with OPM.

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Parker, Gary
Sent: Monday, May 22, 2017 10:27 AM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: V/V template

Just spoke with Reggie. He thought deadline was this Wednesday. He is working it right now and will get us something. Do we have a no kidding time today we can allow him to go up to? If he submitted by noon, is that acceptable?

Mr. Gary Parker
Branch Chief, Workforce Planning
USEPA/OARM/OHR
(O) 202-564-7421

(M) **Ex. 6 - Personal Privacy**

From: Hart, Debbi
Sent: Monday, May 22, 2017 9:59 AM
To: Parker, Gary <parker.gary@epa.gov>
Subject: Re: V/V template

Thanks. You may want to send Donna's ask email with the deadline of May 19 for his reference. DH

Sent from my iPhone

On May 22, 2017, at 9:16 AM, Parker, Gary <parker.gary@epa.gov> wrote:

Reggie,

A follow up to my voice mail regarding the VERA/VSIP template submission. We are rolling up each Program Office's and Region's submissions this morning. Haven't seen AO's yet. Can you send please.

R,
Gary

Mr. Gary Parker
Branch Chief, Workforce Planning
USEPA/OARM/OHR
(O) 202-564-7421
(M) Ex. 6 - Personal Privacy

Appointment

From: Mahoney, Michael J [Mike.Mahoney@opm.gov]
Sent: 4/27/2017 5:30:14 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]

Subject: Accepted: V/V Questions
Location: Teleconference

Start: 4/27/2017 5:30:00 PM
End: 4/27/2017 6:00:00 PM
Show Time As: Busy

Recurrence: (none)

Message

From: Mairose, Sue [Mairose.Sue@epa.gov]
Sent: 4/27/2017 12:02:38 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
CC: Bonner, Jerome [Bonner.Jerome@epa.gov]
Subject: RE: Contact Information

Good morning Debbi,

This email is a follow up to the voice mail message that I left you earlier this morning. This is the best contact information to provide to employees to reach our office with inquiries. As I mentioned in my email, we have a team member in the office from 7:00 am – 5:00 pm (Mon – Fri) responding to our common line and dedicated email box.

Benefits Common Line: 513-569-7699
Email: CIN_HRSSC_Benefits_Central@epa.gov

Our office is available for general questions, however since a VERA/VSIP has not been announced with details of dates, offices affected, etc, we are unable to provide annuity estimates for a VERA/VSIP at this time.

Employees can go to the FedHR Navigator and create their own estimates at the following link: <https://fhrnavigator.com/frbweb/logon.do?operation=index&client=EPA&redir=0>

Please feel free to have employees contact our office at 513-569-7699 or via email at CIN_HRSSC_Benefits_Central@epa.gov if they should have any general questions regarding a VERA/VSIP, their benefits or need assistance with the Navigator.

If I can be of any further assistance at this time, please feel free to contact me.

Thank you Debbi. Have a great day!

Sue

Sue Mairose
Branch Chief, Employee Benefits
Environmental Protection Agency
Cincinnati HR Shared Service Center
26 W. Martin Luther King Dr.
Benefits Branch MS N-136
Cincinnati, OH 45268
513-569-7951
(Fax) 513-487-2567

Benefits Common Line (513) 569-7699

Benefits mailbox: CIN_HRSSC_Benefits_Central@epa.gov

To: Hart, Debbi[Hart.Debbi@epa.gov]
Cc: Hunt, Loretta[Hunt.Loretta@epa.gov]
From: Parker, Gary
Sent: Mon 6/5/2017 2:35:33 PM
Subject: RE: V/V questions

Debbi,

Ex. 5 - Deliberative Process

R,

Gary

Mr. Gary Parker

Branch Chief, Workforce Planning

USEPA/OARM/OHR

(O) 202-564-7421

(M) **Ex. 6 - Personal Privacy**

From: Vizian, Donna
Sent: Monday, June 05, 2017 10:28 AM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Parker, Gary <parker.gary@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>
Subject: RE: V/V questions

Ex. 5 - Deliberative Process

From: Hart, Debbi
Sent: Monday, June 05, 2017 10:23 AM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Cc: Parker, Gary <parker.gary@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>
Subject: Re: V/V questions

Ex. 5 - Deliberative Process

Sent from my iPhone

On Jun 5, 2017, at 9:45 AM, Vizian, Donna <Vizian.Donna@epa.gov> wrote:

Hi – **Ex. 5 - Deliberative Process**

Ex. 5 - Deliberative Process thanks

Message

From: Parker, Gary [parker.gary@epa.gov]
Sent: 4/25/2017 4:44:03 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: FW: OARM and OHR info
Attachments: OARM.OHR Eligibility 4.25.17.xlsx

Mr. Gary Parker
Branch Chief, Workforce Planning
USEPA/OARM/OHR
(O) 202-564-7421
(M) Ex. 6 - Personal Privacy

From: Parker, Gary
Sent: Tuesday, April 25, 2017 11:12 AM
To: Carpenter, Wesley <Carpenter.Wesley@epa.gov>
Subject: OARM and OHR info

Wes,

OARM and OHR V/V by pay grade and occ series

Mr. Gary Parker
Branch Chief, Workforce Planning
USEPA/OARM/OHR
(O) 202-564-7421
(M) Ex. 6 - Personal Privacy

Message

From: Kirkland, William [Kirkland.William@epa.gov]
Sent: 4/25/2017 11:43:58 AM
To: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: RE: Need to update link

Good Morning Debbi,

Not a problem. I'll be here until quitting time.. (☺)

William (Bill) Kirkland
Kirkland.William@epa.gov
Information Technology Division, Office of Human Resources
OARM/OHR/ITD
Phone: (202) 564-7533
Room: 1220B WJC East

From: Hart, Debbi
Sent: Monday, April 24, 2017 5:04 PM
To: Kirkland, William <Kirkland.William@epa.gov>
Subject: RE: Need to update link

Thanks—overtaken by events . Will try tomorrow!

From: Kirkland, William
Sent: Monday, April 24, 2017 1:36 PM
To: Moore, Bobby <Moore.Bobby@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Martinez, Doris <Martinez.Doris@epa.gov>
Subject: RE: Need to update link

Hi Debbi,

You know I can assist you. Please let me know. Thank you.

William (Bill) Kirkland
Kirkland.William@epa.gov
Information Technology Division, Office of Human Resources
OARM/OHR/ITD
Phone: (202) 564-7533
Room: 1220B WJC East

From: Moore, Bobby
Sent: Monday, April 24, 2017 1:34 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Martinez, Doris <Martinez.Doris@epa.gov>; Kirkland, William <Kirkland.William@epa.gov>
Subject: Re: Need to update link

Hi Debbi,

Bill Kirkland can help with this. I've included him in the message.

Sent from my iPhone

On Apr 24, 2017, at 12:05 PM, Hart, Debbi <Hart.Debbi@epa.gov> wrote:

Doris-

Who can we work with to get this link updated quickly? Thanks in advance. Debbi

<http://intranet.epa.gov/policy/buyouts/>

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

Message

From: Parker, Gary [parker.gary@epa.gov]
Sent: 5/22/2017 10:12:42 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: Re: 05222017 2pm VERA VSIP Major Themes For Agency.xlsx

Your right even though I knew it as soon as I hit the send button and commented immediately, your right, I hit the send button too quickly and sent you a defected product.

Sent from my iPhone

On May 22, 2017, at 6:07 PM, Hart, Debbi <Hart.Debbi@epa.gov> wrote:

Gotta nail these details.

From: Parker, Gary
Sent: Monday, May 22, 2017 3:59 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Willig, Jeanine <willig.jeanine@epa.gov>; Kuhns, Jason <Kuhns.Jason@epa.gov>
Subject: RE: 05222017 2pm VERA VSIP Major Themes For Agency.xlsx

Ex. 5 - Deliberative Process

That can be removed.

Mr. Gary Parker
Branch Chief, Workforce Planning
USEPA/OARM/OHR
(O) 202-564-7421
(M) **Ex. 6 - Personal Privacy**

From: Parker, Gary
Sent: Monday, May 22, 2017 3:58 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Willig, Jeanine <willig.jeanine@epa.gov>; Kuhns, Jason <Kuhns.Jason@epa.gov>
Subject: 05222017 2pm VERA VSIP Major Themes For Agency.xlsx

Debbi,

Here is updated sheet to include:

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

R,
Gary

Appointment

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 5/22/2017 9:13:15 PM
To: Peabody, Hitch [Peabody.Hitch@epa.gov]; Parker, Gary [parker.gary@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]; Schulman, Marvin [Schulman.Marvin@epa.gov]; Hampton, Torrey [hampton.torrey@epa.gov]; McNeal, Detha [McNeal.Detha@epa.gov]
CC: Barnett, Howard [Barnett.Howard@epa.gov]
Subject: VERA/VSIP Overview
Attachments: vera_guide.pdf; vsip_guide.pdf; Top 10 FAQs - VERA and VSIP.pdf; VERA- VSIP FAQ's Managers .pdf; VERA-VSIP Overview 5-22-17.pptx
Location: WJC East 1422
Start: 5/23/2017 2:00:00 PM
End: 5/23/2017 3:30:00 PM
Show Time As: Tentative

Background materials and training slides

Message

From: Parker, Gary [parker.gary@epa.gov]
Sent: 5/22/2017 7:58:50 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
CC: Willig, Jeanine [willig.jeanine@epa.gov]; Kuhns, Jason [Kuhns.Jason@epa.gov]
Subject: RE: 05222017 2pm VERA VSIP Major Themes For Agency.xlsx

Ex. 5 - Deliberative Process

That can be removed.

Mr. Gary Parker
Branch Chief, Workforce Planning
USEPA/OARM/OHR
(O) 202-564-7421
(M) **Ex. 6 - Personal Privacy**

From: Parker, Gary
Sent: Monday, May 22, 2017 3:58 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Willig, Jeanine <willig.jeanine@epa.gov>; Kuhns, Jason <Kuhns.Jason@epa.gov>
Subject: 05222017 2pm VERA VSIP Major Themes For Agency.xlsx

Debbi,

Here is updated sheet to include:

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

R,
Gary

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 4/13/2017 8:36:15 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: RE: updated PowerPoint
Attachments: VERA-VSIP Overview Presentation April2017 lh.pptx

Minor changes in blue.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Hart, Debbi
Sent: Thursday, April 13, 2017 2:50 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>
Subject: updated PowerPoint

Based on our discussions I tweaked a little more. Changes in red.

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 3/28/2017 4:27:26 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: Re: Furlough Guidance.docx
Attachments: Furlough Guidance (Hunt, Loretta).docx

Ex. 5 - Deliberative Process

From: Hart, Debbi
Sent: Tuesday, March 28, 2017 10:04 AM
To: Hunt, Loretta
Subject: Fw: Furlough Guidance.docx

Ex. 5 - Deliberative Process

From: Cooper, Marian
Sent: Tuesday, March 28, 2017 9:41 AM
To: Hart, Debbi
Subject: Furlough Guidance.docx

Message

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 7/18/2017 12:55:05 AM
To: Vizian, Donna [Vizian.Donna@epa.gov]
Subject: Re: need your help

Ok- will tighten it down tomorrow.

Sent from my iPhone

On Jul 17, 2017, at 6:43 PM, Vizian, Donna <Vizian.Donna@epa.gov> wrote:

Can you please look at the attached first thing tomorrow. The red and strikeout is me. Did I miss anything on V/V or misstate anything? thanks

<VERA VSIP COS.docx>

Message

From: Vizian, Donna [Vizian.Donna@epa.gov]
Sent: 3/17/2017 12:49:11 PM
To: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: Re: Policy question

Thanks. Did my 2 hours ow Mike is driving.

> On Mar 17, 2017, at 8:48 AM, Hart, Debbi <Hart.Debbi@epa.gov> wrote:

>

> Morning. Sure-will do.

>

> Sent from my iPhone

>

>> On Mar 17, 2017, at 8:46 AM, Vizian, Donna <Vizian.Donna@epa.gov> wrote:

>>

>> GM. I was reading the RIF policy last night. It states that the competing areas as defined in the policy are the smallest allowed per OPM guidance.

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Thanks much

Message

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 3/17/2017 12:48:22 PM
To: Vizian, Donna [Vizian.Donna@epa.gov]
Subject: Re: Policy question

Morning. Sure-will do.

Sent from my iPhone

> On Mar 17, 2017, at 8:46 AM, Vizian, Donna <Vizian.Donna@epa.gov> wrote:

>

> GM. I was reading the RIF policy last night.

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Could you get me the answer beget
10 on Monday? Thanks much

Message

From: Bonner, Jerome [Bonner.Jerome@epa.gov]
Sent: 7/18/2017 1:46:40 PM
To: Taylor, Jeremy [Taylor.Jeremy@epa.gov]; Atkinson, Ryan [Atkinson.Ryan@epa.gov]; Engebretson, Lizabeth [Engebretson.Lizabeth@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]; Davis, Cathy [Davis.Cathy@epa.gov]; Jimenez, Elaine [Jimenez.Elaine@epa.gov]; Holt, Kendal [holt.kendal@epa.gov]; Mairose, Sue [Mairose.Sue@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: URGENT Discussion: V/V and EOPF Access

All,

I believe we need to discuss the subject issue ASAP; without access to E-OPF will be going to have issues verifying eligibility, total EPA service, and other requirements necessary to create V/V listing order.

Can we discuss at 10am? If so, please call conference number below.

Ex. 6 - Personal Privacy

Jerome W. Bonner
Environmental Protection Agency
Office of Administration and Resources Management - Cincinnati
Director, Human Resources
Cincinnati Human Resources Shared Service Center
Tel: 513-569-7950
Mobile: Ex. 6 - Personal Privacy

CONFIDENTIALITY: This communication may contain privileged or other confidential information. If you are not the intended addressee, or believe you have received this communication in error, you may neither copy, disseminate, nor distribute it to anyone else or use it in any unauthorized manner; to do so is strictly prohibited and may be unlawful. If you receive this email by mistake, please advise the sender immediately by using the reply facility in your mail software and delete it from your computer. "Information in this message may be subject to the Privacy Act (5 USC 552a) and should be treated accordingly."

Message

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 7/27/2017 11:20:14 PM
To: Terris, Carol [Terris.Carol@epa.gov]
CC: Collins, BJ [Collins.BJ@epa.gov]; Hunt, Loretta [Hunt.Loretta@epa.gov]; Parker, Gary [parker.gary@epa.gov]
BCC: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: Re: VERA VSIP updated list

Carol- I think BJ provided the earlier version and hopefully can update. D

Sent from my iPhone

On Jul 27, 2017, at 11:54 AM, Terris, Carol <Terris.Carol@epa.gov> wrote:

Hi again Debbi,

Checking in on the final list of VERA VSIP applicants – if your folks can send it to me, we will split out/password protect so budget can finish the funding needs calculations

Many thanks!

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/28/2017 9:04:03 PM
To: Vizian, Donna [Vizian.Donna@epa.gov]
Subject: RE: Moving forward with V/V

Thanks!

From: Vizian, Donna
Sent: Wednesday, June 28, 2017 4:23 PM
To: 2017HQfirstassistants <2017HQfirstassistants@epa.gov>; 2017Regionfirstassistants <2017Regionfirstassistants@epa.gov>
Cc: DAA-Career <DAACareer@epa.gov>; DRA <DRA@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Terris, Carol <Terris.Carol@epa.gov>; ARA <ARA@epa.gov>
Subject: Moving forward with V/V

Hi Everyone,

As I mentioned yesterday, OMB requested a meeting on our V/V proposal. The meeting went well.

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

We

will be reaching out to your staff to help us complete this quickly. Thanks in advance.

Best,
Donna

Message

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 7/20/2017 6:49:34 PM
To: McNeal, Detha [McNeal.Detha@epa.gov]
Subject: Re: VERA/VSIP Meeting

Great - thanks! I'm over in North at meeting now so maybe you could open call and see who plugs in and I'll try to connect ASAP.

Sent from my iPhone

On Jul 20, 2017, at 2:47 PM, McNeal, Detha <McNeal.Detha@epa.gov> wrote:

Oh, no problem. I have my own number. I haven't used it in a while hopefully it works. I'll check now and email the group if it does.

From: Hart, Debbi
Sent: Thursday, July 20, 2017 2:47 PM
To: McNeal, Detha <McNeal.Detha@epa.gov>
Subject: Re: VERA/VSIP Meeting

Yikes- no! Can you get?

Sent from my iPhone

On Jul 20, 2017, at 2:45 PM, McNeal, Detha <McNeal.Detha@epa.gov> wrote:

Debbi,

Do you know Loretta's leader pin for the conference call today? If not, I'll need to send my conference number to the participants instead.

Detha McNeal
Human Resources Specialist
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
(202) 564-6707

Message

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 7/20/2017 6:46:40 PM
To: McNeal, Detha [McNeal.Detha@epa.gov]
Subject: Re: VERA/VSIP Meeting

Yikes- no! Can you get?

Sent from my iPhone

On Jul 20, 2017, at 2:45 PM, McNeal, Detha <McNeal.Detha@epa.gov> wrote:

Debbi,

Do you know Loretta's leader pin for the conference call today? If not, I'll need to send my conference number to the participants instead.

Detha McNeal
Human Resources Specialist
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
(202) 564-6707

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/15/2017 4:06:55 PM
To: Loretta Hunt [Hunt.Loretta@epa.gov]
Subject: FW: Talking Points - VERA and VSIP Town Hall Meetings2017.docx
Attachments: Talking Points - VERA and VSIP Town Hall Meetings2017.docx

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Cooper, Marian
Sent: Thursday, June 15, 2017 11:43 AM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: Talking Points - VERA and VSIP Town Hall Meetings2017.docx

Thoughts?

Message

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 3/28/2017 8:15:05 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Re: Workforce Info

Got it - thx

Sent from my iPhone

On Mar 28, 2017, at 4:04 PM, Hunt, Loretta <Hunt.Loretta@epa.gov> wrote:

RIF Video: <https://www.youtube.com/watch?v=tQ5s3QGRbcw&feature=youtu.be>



Reduction In Force Webcast

www.youtube.com

For additional information, please contact
workforce@opm.gov (Recorded - April 2011) This is a
webcast about the processes of the Reduction In Force
program...

From: Hart, Debbi
Location: Teleconference - 5340 WJCN
Importance: Normal
Subject: Update on VERA/VSIP
Start Date/Time: Thur 6/15/2017 5:00:00 PM
End Date/Time: Thur 6/15/2017 5:30:00 PM

Teleconference Call in # Ex. 6 - Personal Privacy Code# Ex. 6 - Personal Privacy

Message

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 6/20/2017 12:23:06 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
BCC: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: Re: V/V Training Slides for Next Week

Me either- it was mostly process as you predicted

Sent from my iPhone

On Jun 19, 2017, at 5:59 PM, Hunt, Loretta <Hunt.Loretta@epa.gov> wrote:

<image002.gif>

I don't have any concerns with the slides.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Mairose, Sue
Sent: Friday, June 16, 2017 2:20 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Carpenter, Wesley <Carpenter.Wesley@epa.gov>; Bonner, Jerome <Bonner.Jerome@epa.gov>; Thomas, Cheryl <Thomas.Cheryl@epa.gov>
Subject: RE: V/V Training Slides for Next Week

Good afternoon,

Attached is the slide presentation for the VERA/VSIP Overview.

We will be bringing the audio version with us next week for placement on the agencies website.

We are looking forward to seeing you all next week.

Have a good weekend!

Sue

Sue Mairose
Branch Chief, Employee Benefits
Environmental Protection Agency
Cincinnati HR Shared Service Center
26 W. Martin Luther King Dr.
Benefits Branch MS N-136
Cincinnati, OH 45268
513-569-7951
(Fax) 513-487-2567

Benefits Common Line (513) 569-7699

Benefits mailbox: CIN_HRSSC_Benefits_Central@epa.gov

From: Bonner, Jerome

Sent: Friday, June 16, 2017 1:49 PM

To: Mairose, Sue <Mairose.Sue@epa.gov>; Thomas, Cheryl <Thomas.Cheryl@epa.gov>

Cc: Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>

Subject: V/V Training Slides for Next Week

Sue/Cheryl

Please send the V/V Overview training slides to Loretta and Debbi today.

Thanks

Jb

Jerome W. Bonner

Environmental Protection Agency

Office of Administration and Resources Management - Cincinnati

Director, Human Resources

Cincinnati Human Resources Shared Service Center

Tel: 513-569-7950

Mobile: Ex. 6 - Personal Privacy

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Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/19/2017 9:25:19 PM
To: Monroe, Scott [Monroe.Scott@epa.gov]
Subject: RE: Update on V?V

LOL- did do that. I truly enjoyed the weekend!
Thanks Scott.

From: Monroe, Scott
Sent: Monday, June 19, 2017 5:21 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: Update on V?V

Well done, Debbi! I hope you caught a breather over the weekend.
Scott

From: Hart, Debbi
Sent: Monday, June 19, 2017 5:17 PM
To: RHRO <RHRO@epa.gov>; OHR PMOs <OHR_PMOs@epa.gov>
Cc: Cooper, Marian <Cooper.Marian@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>
Subject: FW: Update on V?V

All—please see below. DH

From: Vizian, Donna
Sent: Monday, June 19, 2017 4:04 PM
To: 2017HQfirstassistants <2017HQfirstassistants@epa.gov>; 2017Regionfirstassistants <2017Regionfirstassistants@epa.gov>
Cc: DAA-Career <DAACareer@epa.gov>; DRA <DRA@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>
Subject: Update on V?V

Hi Everyone,

The draft request did go over to OPM and OMB on Friday. Thanks to your staff for all the hard work on this. I hope to provide talking points tomorrow for your use in speaking with staff. In the interim, please hold up on sharing any information.

Thanks
Donna

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/19/2017 5:13:39 PM
To: Vizian, Donna [Vizian.Donna@epa.gov]
Subject: RE: Thank you

Merci!

From: Vizian, Donna
Sent: Monday, June 19, 2017 12:30 PM
To: McNeal, Detha <McNeal.Detha@epa.gov>; Kuhns, Jason <Kuhns.Jason@epa.gov>; Parker, Gary <parker.gary@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Schulman, Marvin <Schulman.Marvin@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>
Cc: Gray, Linda <gray.linda@epa.gov>; Carpenter, Wesley <Carpenter.Wesley@epa.gov>
Subject: Thank you

Hi Everyone,

A quick note to say thank you for all your hard work to deliver the draft V/V package AHEAD of schedule. I really appreciate it.

Best,
Donna

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/16/2017 11:16:12 PM
To: Jablonski, Janice [jablonski.janice@epa.gov]
Subject: RE: SSC V/V Class

Thanks for a great suggestion--

Ex. 5 - Deliberative Process

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

-----Original Message-----

From: Jablonski, Janice
Sent: Friday, June 16, 2017 12:25 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: SSC V/V Class

Ex. 5 - Deliberative Process

Sent from my iPhone

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/16/2017 3:21:47 PM
To: Vizian, Donna [Vizian.Donna@epa.gov]
Subject: FW: Talking Points - VERA and VSIP Town Hall Meetings2017.docx
Attachments: Talking Points - VERA and VSIP Town Hall Meetings2017 (003).docx

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Hart, Debbi
Sent: Thursday, June 15, 2017 5:44 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>; Cooper, Marian <Cooper.Marian@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>
Cc: Showman, John <Showman.John@epa.gov>
Subject: RE: Talking Points - VERA and VSIP Town Hall Meetings2017.docx

Looks good! I made a few tweaks. Debbi

From: Vizian, Donna
Sent: Thursday, June 15, 2017 5:20 PM
To: Cooper, Marian <Cooper.Marian@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>
Cc: Showman, John <Showman.John@epa.gov>
Subject: RE: Talking Points - VERA and VSIP Town Hall Meetings2017.docx

Thanks Marian.

Here is the document with my changes. Bob/Krysti – please take a look. In particular, the part in green. Can we say this prior to negotiations?

From: Cooper, Marian
Sent: Thursday, June 15, 2017 5:05 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>; Hunt, Loretta <Hunt.Loretta@epa.gov>; Vizian, Donna <Vizian.Donna@epa.gov>
Cc: Showman, John <Showman.John@epa.gov>
Subject: Talking Points - VERA and VSIP Town Hall Meetings2017.docx

Talkers again

Message

From: Hart, Debbi [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=62AFB40F2BF1484D933F2CE207EB20E7-HART, DEBRA]
Sent: 6/15/2017 8:37:28 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: RE: VERA-VSIP Announcement 0601417.docx

Thx
!

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Hunt, Loretta
Sent: Thursday, June 15, 2017 4:37 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: RE: VERA-VSIP Announcement 0601417.docx

I concur with your edits.

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

From: Hart, Debbi
Sent: Thursday, June 15, 2017 4:33 PM
To: Hunt, Loretta <Hunt.Loretta@epa.gov>
Subject: FW: VERA-VSIP Announcement 0601417.docx
Importance: High

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Cooper, Marian

Sent: Wednesday, June 14, 2017 4:54 PM

To: Hart, Debbi <Hart.Debbi@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>; Coomber, Robert <coomber.robert@epa.gov>

Subject: VERA-VSIP Announcement 0601417.docx

Comments. Drafted to come from Mike but not sure who will send this out.

Message

From: Hunt, Loretta [Hunt.Loretta@epa.gov]
Sent: 5/9/2017 10:35:31 PM
To: Westenberger, Andrea [Westenberger.Andrea@epa.gov]
CC: Hart, Debbi [Hart.Debbi@epa.gov]
Subject: 5/10/17 Meeting on V-V

Andrea,

What were you hoping to accomplish/discuss at tomorrow's meeting?

Loretta L. Hunt
Branch Chief
Policy and Accountability Branch
Policy, Planning and Training Division
Office of Human Resources
U.S. EPA
Phone: (202) 564-6963
Email: hunt.loretta@epa.gov

Appointment

From: Hitchens, Lynnann [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=76CC2F6436CF45B89D2A09AB6F9FDFB5-HITCHENS, LYNNANN]
Sent: 5/30/2017 3:15:24 PM
To: Hitchens, Lynnann [hitchens.lynnann@epa.gov]; Jablonski, Janice [jablonski.janice@epa.gov]; Lemley, Lauren [Lemley.Lauren@epa.gov]
Subject: Review V/V
Start: 5/30/2017 7:00:00 PM
End: 5/30/2017 8:00:00 PM
Show Time As: Busy

Let's review what we submitted, following up on any loose ends that we still need to address.

Appointment

From: Hitchens, Lynnann [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=76CC2F6436CF45B89D2A09AB6F9FDFB5-HITCHENS, LYNNANN]
Sent: 5/25/2017 5:26:49 PM
To: Hitchens, Lynnann [hitchens.lynnann@epa.gov]; Neal, Kerry [neal.kerry@epa.gov]; Lemley, Lauren [Lemley.Lauren@epa.gov]
Subject: questions on V/V
Location: Lynnann and Lauren to call Kerry
Start: 5/25/2017 6:30:00 PM
End: 5/25/2017 7:00:00 PM
Show Time As: Busy

Appointment

From: Hitchens, Lynnann [hitchens.lynnann@epa.gov]

Sent: 5/24/2017 1:21:21 PM

Subject: Hold V/V

Start: 5/25/2017 4:00:00 PM

End: 5/25/2017 5:30:00 PM

Show Time As: Busy

Recurrence: (none)

Appointment

From: Hitchens, Lynnann [hitchens.lynnann@epa.gov]

Sent: 5/24/2017 1:20:06 PM

Subject: Hold V/V

Start: 5/25/2017 1:00:00 PM

End: 5/25/2017 2:00:00 PM

Show Time As: Busy

Recurrence: (none)

Appointment

From: Hitchens, Lynnann [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=76CC2F6436CF45B89D2A09AB6F9FDFB5-HITCHENS, LYNNANN]
Sent: 5/23/2017 9:46:25 PM
To: Hitchens, Lynnann [hitchens.lynnann@epa.gov]; Lemley, Lauren [Lemley.Lauren@epa.gov]
Subject: review v/v materials

Start: 5/25/2017 2:00:00 PM
End: 5/25/2017 3:00:00 PM
Show Time As: Busy

I have to be out of the office on Wednesday, so let's review what you have on Thursday. We need to get a first draft of the business case to Donna and John on Thursday.

Appointment

From: Hitchens, Lynnann [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=76CC2F6436CF45B89D2A09AB6F9FDFB5-HITCHENS, LYNNANN]
Sent: 5/22/2017 8:19:01 PM
To: Hitchens, Lynnann [hitchens.lynnann@epa.gov]; Patrick, Kimberly [Patrick.Kimberly@epa.gov]; Legare, Pamela [Legare.Pamela@epa.gov]; Lemley, Lauren [Lemley.Lauren@epa.gov]
Subject: V/V review
Location: Lauren and Lynnann will go to RRB
Start: 5/23/2017 2:00:00 PM
End: 5/23/2017 2:30:00 PM
Show Time As: Busy

Kimberly – we wanted to review OAM’s information against the roster and ask a few questions. Lauren and I will walk over to your office, since you have a 9 am meeting. We’ll bring hard copies of the information –Thanks, Lynnann

Appointment

From: Hitchens, Lynnann [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=76CC2F6436CF45B89D2A09AB6F9FDFB5-HITCHENS, LYNNANN]
Sent: 5/22/2017 3:56:13 PM
To: Hitchens, Lynnann [hitchens.lynnann@epa.gov]; Lemley, Lauren [Lemley.Lauren@epa.gov]
Subject: catch up on V/V and files
Start: 5/22/2017 7:00:00 PM
End: 5/22/2017 8:00:00 PM
Show Time As: Busy

Appointment

From: Vizian, Donna [Vizian.Donna@epa.gov]
Sent: 5/18/2017 3:42:29 PM
To: Vizian, Donna [Vizian.Donna@epa.gov]; Lemley, Lauren [Lemley.Lauren@epa.gov]; Showman, John [Showman.John@epa.gov]; Hitchens, Lynnann [hitchens.lynnann@epa.gov]
CC: Cooper, Marian [Cooper.Marian@epa.gov]

Subject: V/V Review
Location: DCROOMWJCN3330Q

Start: 5/22/2017 12:30:00 PM
End: 5/22/2017 1:00:00 PM
Show Time As: Busy

Purpose: Decision meeting for OARM's V/V. (final package due to OHR on 5/24). Lynnann or Lauren will provide the background spreadsheets to you on Friday via email.

Appointment

From: Hitchens, Lynnann [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=76CC2F6436CF45B89D2A09AB6F9FDFB5-HITCHENS, LYNNANN]
Sent: 5/17/2017 1:04:40 PM
To: Hitchens, Lynnann [hitchens.lynnann@epa.gov]; Lemley, Lauren [Lemley.Lauren@epa.gov]
Subject: V/V Catch up
Start: 5/17/2017 7:00:00 PM
End: 5/17/2017 7:30:00 PM
Show Time As: Busy

Appointment

From: Hitchens, Lynnann [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=76CC2F6436CF45B89D2A09AB6F9FDFB5-HITCHENS, LYNNANN]
Sent: 5/10/2017 2:45:09 PM
To: Hitchens, Lynnann [hitchens.lynnann@epa.gov]; Showman, John [Showman.John@epa.gov]; Lemley, Lauren [Lemley.Lauren@epa.gov]; Bell, Matthew [Bell.Matthew@epa.gov]
Subject: V/V Continuation
Start: 5/10/2017 6:30:00 PM
End: 5/10/2017 7:00:00 PM
Show Time As: Busy

Appointment

From: Hitchens, Lynnann [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=76CC2F6436CF45B89D2A09AB6F9FDFB5-HITCHENS, LYNNANN]
Sent: 5/8/2017 4:00:16 PM
To: Hitchens, Lynnann [hitchens.lynnann@epa.gov]; Lemley, Lauren [Lemley.Lauren@epa.gov]
Subject: touch base on V/V
Location: Lauren call Lynnann at 202-564-3184
Start: 5/8/2017 7:00:00 PM
End: 5/8/2017 7:30:00 PM
Show Time As: Busy

Appointment

From: Vizian, Donna [Vizian.Donna@epa.gov]
Sent: 5/5/2017 2:03:42 PM
To: Vizian, Donna [Vizian.Donna@epa.gov]; Showman, John [Showman.John@epa.gov]; Hitchens, Lynnann [hitchens.lynnann@epa.gov]; Lemley, Lauren [Lemley.Lauren@epa.gov]; Cooper, Marian [Cooper.Marian@epa.gov]; Bell, Matthew [Bell.Matthew@epa.gov]
Subject: Review OARM's V/V Materials
Location: DCROOMWJCN3330Q
Start: 5/10/2017 1:30:00 PM
End: 5/10/2017 2:00:00 PM
Show Time As: Busy

Meeting requested by Ms. Hitchens. 4 May/1809/mag.

From: Westenberger, Andrea
Location: Ex. 6 - Personal Privacy
Importance: Normal
Subject: VERA/VSIP meeting w/ OARM, ARAs, and HROs
Start Date/Time: Tue 5/9/2017 4:00:00 PM
End Date/Time: Tue 5/9/2017 4:30:00 PM
EPA Workforce Reshaping Information

VERA/VSIP meeting w/ OARM, ARAs, and HROs

Tuesday, 5/9, 9:00 am – 9:30 PT

Ex. 6 - Personal Privacy

Note: To reduce costs, please call the 1-866 number in groups as we are charged per line/per minute.

Logistics Note

The ARAs have a conf. call with OCFO from 8:30 – 9:00 PT. Once the meeting with OCFO concludes, we will move on to the VERA/VSIP meeting. Please join at 9:00, but be aware that the OCFO topics might run over a few min into the OARM call.

Invitees

OARM, ARAs, and HROs, (Deputy ARAs are invited but optional)

Purpose

- A. 5 min: Grants Review – quick preview from Denise Polk and Kerry Neal (OARM-OGD).
- B. 25 min: Discuss VERA/VSIP process questions as a group.

Discussion questions

If you have more questions, please send to Andrea Westenberger

Ex. 5 - Deliberative Process

Reference

Donna Vizian's 4/17/17 EPA Workforce Reshaping email (attached)

Appointment

From: Westenberger, Andrea [Westenberger.Andrea@epa.gov]
Sent: 8/7/2017 5:10:58 PM
To: Westenberger, Andrea [Westenberger.Andrea@epa.gov]; Hitchens, Lynnann [hitchens.lynnann@epa.gov]; McArthur, Lisa [McArthur.Lisa@epa.gov]; Gibson, Dave [Gibson.Dave@epa.gov]; Kortuem, Patrice [Kortuem.Patrice@epa.gov]
CC: Hardy, Michael [Hardy.Michael@epa.gov]
Subject: Check-in before ARA-OARM Call
Location: 206-224-0051, access code 123456
Start: 8/9/2017 8:00:00 PM
End: 8/9/2017 8:30:00 PM
Show Time As: Busy

Agenda

- EMS – discuss with Dave Gibson (15 min.)
- Then discuss remaining topics and logistics for ARA-OARM call on 8/15 (15 min.)
 - EMS (30 min)
 - Remote Reporting (10 min)
 - National Fleet Management & Reservation System (5 min)
 - Other (VERA/VSIP, etc.) (15 min)

Message

From: Westenberger, Andrea [westenberger.andrea@epa.gov]
Sent: 5/1/2017 5:46:45 PM
To: Westenberger, Andrea [Westenberger.Andrea@epa.gov]; Hitchens, Lynnann [hitchens.lynnann@epa.gov]
Subject: Conversation with Westenberger, Andrea

Westenberger, Andrea 1:34 PM:

Hi there. Did you get my VM regarding V/V?

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Thur 7/13/2017 12:38:46 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: Ex. 6 - Personal Privacy

Office: Ex. 6 - Personal Privacy

Duty Station: Ex. 6 - Personal Privacy

Separation Type: (1) Optional Voluntary Retirement with VSIP

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Thur 7/13/2017 12:36:08 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: [Ex. 6 - Personal Privacy]

Office: [Ex. 6 - Personal Privacy]

Duty Station: [Ex. 6 - Personal Privacy]

Separation Type: (1) Optional Voluntary Retirement with VSIP

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Mon 7/17/2017 3:42:12 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: Ex. 6 - Personal Privacy

Office: Ex. 5 - Deliberative Process

Duty Station: Ex. 5 - Deliberative Process

Separation Type: (1) Optional Voluntary Retirement with VSIP

Message

From: 2017_VERA-VSIP@epa.gov [2017_VERA-VSIP@epa.gov]
on behalf of 2017 VERA-VSIP [2017_VERA-VSIP@epa.gov]
Sent: 7/17/2017 3:26:26 PM
To: Hitchens, Lynnann [hitchens.lynnann@epa.gov]
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: Ex. 6 - Personal Privacy
Office: Ex. 6 - Personal Privacy
Duty Station: Ex. 6 - Personal Privacy
Separation Type: (1) Optional Voluntary Retirement with VSIP

Message

From: 2017_VERA-VSIP@epa.gov [2017_VERA-VSIP@epa.gov]
on behalf of 2017 VERA-VSIP [2017_VERA-VSIP@epa.gov]
Sent: 7/17/2017 12:46:49 PM
To: Hitchens, Lynnann [hitchens.lynnann@epa.gov]
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: **Ex. 6 - Personal Privacy**
Office: **Ex. 6 - Personal Privacy**
Duty Station: **Ex. 6 - Personal Privacy**
Separation Type: (2) Early Retirement - (VERA with VSIP)

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Sun 7/16/2017 7:15:57 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: Ex. 6 - Personal Privacy

Office: Ex. 6 - Personal Privacy

Duty Station: Ex. 6 - Personal Privacy

Separation Type: (1) Optional Voluntary Retirement with VSIP

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Fri 7/14/2017 1:51:57 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: [Ex. 6 - Personal Privacy]
Office: [Ex. 6 - Personal Privacy]
Duty Station: [Ex. 6 - Personal Privacy]
Separation Type: (1) Optional Voluntary Retirement with VSIP

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Thur 7/13/2017 10:29:16 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: Ex. 6 - Personal Privacy

Office: Ex. 6 - Personal Privacy

Duty Station: Ex. 6 - Personal Privacy

Separation Type: (1) Optional Voluntary Retirement with VSIP

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Thur 7/13/2017 10:13:19 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: **Ex. 6 - Personal Privacy**
Office: **Ex. 6 - Personal Privacy**
Duty Station: **Ex. 6 - Personal Privacy**
Separation Type: (1) Optional Voluntary Retirement with VSIP

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Thur 7/13/2017 10:07:49 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: Ex. 6 - Personal Privacy
Office: Ex. 6 - Personal Privacy
Duty Station: Ex. 6 - Personal Privacy
Separation Type: (1) Optional Voluntary Retirement with VSIP

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Thur 7/13/2017 9:46:11 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: **Ex. 6 - Personal Privacy**
Office: **Ex. 6 - Personal Privacy**
Duty Station: **Ex. 6 - Personal Privacy**
Separation Type: (1) Optional Voluntary Retirement with VSIP

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Thur 7/13/2017 9:26:51 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: Ex. 6 - Personal Privacy

Office: Ex. 6 - Personal Privacy

Duty Station: Ex. 6 - Personal Privacy

Separation Type: (1) Optional Voluntary Retirement with VSIP

Message

From: Lemley, Lauren [Lemley.Lauren@epa.gov]
Sent: 5/30/2017 1:16:23 PM
To: Hitchens, Lynnann [hitchens.lynnann@epa.gov]
Subject: Updated Targeted Position Template
Attachments: OARM Targeted Position Template submission Updated 5.29.2017 .xlsx

Hi,

Attached is an updated targeted position template with the formulas updated throughout. I also added the names tab back in.

Lauren Lemley
Office of Resources, Operations and Management, OARM
202-564-1290

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Thur 7/13/2017 4:51:40 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: Ex. 6 - Personal Privacy
Office: Ex. 6 - Personal Privacy
Duty Station: Ex. 6 - Personal Privacy
Separation Type: (1) Optional Voluntary Retirement with VSIP

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Thur 7/13/2017 4:37:49 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: Ex. 6 - Personal Privacy
Office: Ex. 6 - Personal Privacy
Duty Station: Ex. 6 - Personal Privacy
Separation Type: (1) Optional Voluntary Retirement with VSIP

Message

From: Lemley, Lauren [Lemley.Lauren@epa.gov]
Sent: 5/25/2017 11:15:59 PM
To: Hitchens, Lynnann [hitchens.lynnann@epa.gov]; Showman, John [Showman.John@epa.gov]; Vizian, Donna [Vizian.Donna@epa.gov]
Subject: RE: Updated V/V Documents
Attachments: OARM business case 5 25 17 .docx

Updated the numbers in the second paragraph of the business case to match the numbers in the templates Lynnann previously sent.

Lauren Lemley
Office of Resources, Operations and Management, OARM
202-564-1290

From: Hitchens, Lynnann
Sent: Thursday, May 25, 2017 4:32 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>; Showman, John <Showman.John@epa.gov>
Cc: Lemley, Lauren <Lemley.Lauren@epa.gov>
Subject: FW: Updated V/V Documents

Here is the draft of the business case, along with updated templates. We are still waiting for confirmation tomorrow on one or two items. **Ex. 5 - Deliberative Process** We can roll up the information further in the business case, if you think that would read better. For right now, we are trying make sure we capture everything consistently.

Lynnann Hitchens
Acting Director, Office of Resources, Operations and Management
Office of Administration and Resources Management
P: 202-564-3184

M: **Ex. 6 - Personal Privacy**

From: Lemley, Lauren
Sent: Thursday, May 25, 2017 4:12 PM
To: Hitchens, Lynnann <hitchens.lynnann@epa.gov>
Subject: Updated V/V Documents

OK, I think these have all been updated. Just waiting for you to hear from Cincinnati...

Lauren Lemley
Office of Resources, Operations and Management, OARM
202-564-1290

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Thur 7/13/2017 4:08:09 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: Ex. 6 - Personal Privacy

Office: Ex. 5 - Deliberative Process

Duty Station: Ex. 5 - Deliberative Process

Separation Type: (1) Optional Voluntary Retirement with VSIP

Message

From: Lemley, Lauren [Lemley.Lauren@epa.gov]
Sent: 5/25/2017 8:12:15 PM
To: Hitchens, Lynnann [hitchens.lynnann@epa.gov]
Subject: Updated V/V Documents
Attachments: OARM Targeted Position Template v2 .xlsx; OARM VERA VSIP Major Themes.xlsx; OARM business case 5 25 17 .docx

OK, I think these have all been updated. Just waiting for you to hear from Cincinnati...

Lauren Lemley
Office of Resources, Operations and Management, OARM
202-564-1290

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Thur 7/13/2017 3:26:12 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: Ex. 6 - Personal Privacy

Office: Ex. 6 - Personal Privacy

Duty Station: Ex. 6 - Personal Privacy

Separation Type: (1) Optional Voluntary Retirement with VSIP

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Thur 7/13/2017 2:34:08 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: Ex. 6 - Personal Privacy

Office: Ex. 6 - Personal Privacy

Duty Station: Ex. 6 - Personal Privacy

Separation Type: (1) Optional Voluntary Retirement with VSIP

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Thur 7/13/2017 2:05:37 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: [Ex. 6 - Personal Privacy]
Office: [Ex. 6 - Personal Privacy]
Duty Station: [Ex. 6 - Personal Privacy]
Separation Type: (1) Optional Voluntary Retirement with VSIP

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Thur 7/13/2017 1:45:15 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: Ex. 6 - Personal Privacy
Office: Ex. 6 - Personal Privacy
Duty Station: Ex. 6 - Personal Privacy
Separation Type: (2) Early Retirement - (VERA with VSIP)

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Thur 7/13/2017 1:44:32 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: Ex. 6 - Personal Privacy
Office: Ex. 6 - Personal Privacy
Duty Station: Ex. 6 - Personal Privacy
Separation Type: (2) Early Retirement - (VERA with VSIP)

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Thur 7/13/2017 1:42:21 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: **Ex. 6 - Personal Privacy**
Office: **Ex. 6 - Personal Privacy**
Duty Station: **Ex. 6 - Personal Privacy**
Separation Type: (1) Optional Voluntary Retirement with VSIP

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Thur 7/13/2017 1:17:49 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: Ex. 6 - Personal Privacy

Office: Ex. 6 - Personal Privacy

Duty Station: Ex. 6 - Personal Privacy

Separation Type: (1) Optional Voluntary Retirement with VSIP

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Thur 7/13/2017 1:15:07 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: Ex. 6 - Personal Privacy

Office: Ex. 6 - Personal Privacy

Duty Station: Ex. 6 - Personal Privacy

Separation Type: (1) Optional Voluntary Retirement with VSIP

Message

From: 2017_VERA-VSIP@epa.gov [2017_VERA-VSIP@epa.gov]
on behalf of 2017 VERA-VSIP [2017_VERA-VSIP@epa.gov]
Sent: 7/13/2017 1:14:19 PM
To: Hitchens, Lynnann [hitchens.lynnann@epa.gov]
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: **Ex. 6 - Personal Privacy**
Office: **Ex. 6 - Personal Privacy**
Duty Station: **Ex. 6 - Personal Privacy**
Separation Type: (1) Optional Voluntary Retirement with VSIP

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Thur 7/13/2017 1:06:58 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: Ex. 6 - Personal Privacy
Office: Ex. 6 - Personal Privacy
Duty Station: Ex. 6 - Personal Privacy
Separation Type: (1) Optional Voluntary Retirement with VSIP

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Thur 7/13/2017 12:49:51 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: Ex. 6 - Personal Privacy
Office: Ex. 6 - Personal Privacy
Duty Station: Ex. 6 - Personal Privacy
Separation Type: (1) Optional Voluntary Retirement with VSIP

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Thur 7/13/2017 12:43:01 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: **Ex. 6 - Personal Privacy**
Office: **Ex. 6 - Personal Privacy**
Duty Station: **Ex. 6 - Personal Privacy**
Separation Type: (3) Resignation - VSIP Only

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Thur 7/20/2017 1:43:27 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: [Ex. 6 - Personal Privacy]
Office: [Ex. 6 - Personal Privacy]
Duty Station: [Ex. 6 - Personal Privacy]
Separation Type: (4) Optional or Early Retirement with NO VSIP

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Wed 7/26/2017 11:11:45 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: **Ex. 6 - Personal Privacy**
Office: **Ex. 6 - Personal Privacy**
Duty Station: **Ex. 6 - Personal Privacy**
Separation Type: (2) Early Retirement - (VERA with VSIP)

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Wed 7/26/2017 11:07:20 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: [Ex. 6 - Personal Privacy]
Office: [Ex. 6 - Personal Privacy]
Duty Station: [Ex. 6 - Personal Privacy]
Separation Type: (1) Optional Voluntary Retirement with VSIP

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Mon 7/17/2017 8:09:15 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: Ex. 6 - Personal Privacy

Office: Ex. 6 - Personal Privacy

Duty Station: Ex. 6 - Personal Privacy

Separation Type: (1) Optional Voluntary Retirement with VSIP

To: Hitchens, Lynnann[hitchens.lynnann@epa.gov]
From: 2017_VERA-VSIP@epa.gov
Sent: Mon 7/17/2017 8:05:27 PM
Subject: A new VERA-VSIP application has been submitted from OARM.

A new VERA-VSIP application has been submitted from OARM.

Applicant Name: [Ex. 6 - Personal Privacy]
Office: [Ex. 6 - Personal Privacy]
Duty Station: [Ex. 6 - Personal Privacy]
Separation Type: (1) Optional Voluntary Retirement with VSIP

Appointment

From: Wheeler, Kimberly [Wheeler.Kimberly@epa.gov]
Sent: 7/17/2017 1:25:33 PM
To: Helm, Arron [Helm.Arron@epa.gov]; Showman, John [Showman.John@epa.gov]; Bell, Matthew [Bell.Matthew@epa.gov]; Hitchens, Lynnann [hitchens.lynnann@epa.gov]; Hardy, Michael [Hardy.Michael@epa.gov]; Collins, BJ [Collins.BJ@epa.gov]; Cooper, Marian [Cooper.Marian@epa.gov]

Subject: Bi-weekly w/RTP (Conference Call) (Agenda attached)
Attachments: General_7-17-2017.docx
Location: DCROOMWJCN3330Q

Start: 7/17/2017 2:30:00 PM
End: 7/17/2017 3:00:00 PM
Show Time As: Tentative

Recurrence: Weekly
every 2 week(s) on Monday from 10:00 AM to 10:30 AM

Message

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 5/8/2017 5:07:10 PM
To: Hitchens, Lynnann [hitchens.lynnann@epa.gov]
CC: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: RE: call tomorrow

It's on my calendar from tomorrow from 12-12:30. I think Andrea already posed and received answers to most of these questions from Loretta last week. Wes/Linda should be included.

Debbi Hart
Director
Policy, Planning & Training Division
OHR, OARM
USEPA
202.564.2011
hart.debbi@epa.gov

From: Hitchens, Lynnann
Sent: Monday, May 08, 2017 12:10 PM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: call tomorrow

The Lead Region is pushing to have a call with us TOMORROW for the HROs and ARAs. Andrea may have talked to Loretta. Below is the first cut at questions (in the invite). Can you guys make it? Do I need to add Linda and Wes to this invite?

Ex. 5 - Deliberative Process

Lynnann Hitchens
Acting Director, Office of Resources, Operations and Management
Office of Administration and Resources Management
P: 202-564-3184

M: Ex. 6 - Personal Privacy

Message

From: Gantt, Melissa [Gantt.Melissa@epa.gov]
Sent: 5/5/2017 9:07:58 AM
To: Hitchens, Lynnann [hitchens.lynnann@epa.gov]
Subject: Re: meeting

Will do -

V/r
Melissa

Sent from my iPhone

On May 4, 2017, at 6:09 PM, Hitchens, Lynnann <hitchens.lynnann@epa.gov> wrote:

Melissa –
Please set up a meeting with Donna, John, Matt and Marian, Lynnann and Lauren.

Subject: Review OARM's V/V materials

No earlier than Tuesday --

Thanks!

Lynnann Hitchens
Acting Director, Office of Resources, Operations and Management
Office of Administration and Resources Management
P: 202-564-3184
M: Ex. 6 - Personal Privacy

Appointment

From: Microsoft Outlook [MicrosoftExchange329e71ec88ae4615bbc36ab6ce41109e@usepa.onmicrosoft.com]
Sent: 6/15/2017 11:49:53 AM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]

Subject: Meeting Forward Notification: VERA/VSIP Planning and Updates
Location: Teleconference

Start: 6/15/2017 7:00:00 PM
End: 6/15/2017 8:00:00 PM

Recurrence: (none)

Your meeting was forwarded

Taylor, Jeremy has forwarded your meeting request to additional recipients.

Meeting

VERA/VSIP Planning and Updates

Meeting Time

Occurs every Thursday from 3:00 PM to 4:00 PM effective 6/15/2017. (UTC-05:00) Eastern Time (US & Canada)

Recipients

Atkinson, Ryan

All times listed are in the following time zone: (UTC-05:00) Eastern Time (US & Canada)

Sent by Microsoft Exchange Server

Delivery Report

From: Gray, Linda [gray.linda@epa.gov]
Sent: 7/19/2017 12:30:43 AM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: RE: V/V - request from the COS

Your message

To: Vizian, Donna
CC: Hart, Debbi; Gray, Linda; Carpenter, Wesley; Parker, Gary
Subject: RE: V/V - request from the COS
Sent: 7/18/2017 11:28:40 PM

was read 7/19/2017
on 12:30:43
AM

Your message

To: Gray, Linda
Subject: RE: V/V - request from the COS
Sent: Tuesday, July 18, 2017 7:28:40 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Tuesday, July 18, 2017 8:30:43 PM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Gray, Linda [gray.linda@epa.gov]
Sent: 7/19/2017 12:29:58 AM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: RE: V/V - request from the COS

Importance: High

Your message

To: Vizian, Donna; Hart, Debbi; Gray, Linda; Carpenter, Wesley
CC: Parker, Gary
Subject: RE: V/V - request from the COS
Sent: 7/18/2017 10:58:49 PM

was read 7/19/2017
on 12:29:58
AM

Your message

To: Gray, Linda
Subject: RE: V/V - request from the COS
Sent: Tuesday, July 18, 2017 6:58:49 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Tuesday, July 18, 2017 8:29:58 PM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Gray, Linda [gray.linda@epa.gov]
Sent: 7/19/2017 12:29:48 AM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: Draft V/V Reminder Mass Mailer for Mike Flynn

Importance: High

Your message

To: Vizian, Donna
CC: Hart, Debbi; Carpenter, Wesley; Gray, Linda
Subject: Draft V/V Reminder Mass Mailer for Mike Flynn
Sent: 7/18/2017 10:14:23 PM

was read 7/19/2017
on 12:29:48
AM

Your message

To: Gray, Linda
Subject: Draft V/V Reminder Mass Mailer for Mike Flynn
Sent: Tuesday, July 18, 2017 6:14:23 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Tuesday, July 18, 2017 8:29:48 PM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Helm, Arron [Helm.Arron@epa.gov]
Sent: 7/19/2017 12:04:27 AM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: Follow-up eOPF Access and V/V Impact

Importance: High

Your message

To: Carter, Rick; Helm, Arron; Bonner, Jerome; Taylor, Jeremy; Atkinson, Ryan; Engebretson, Lizabeth; Peabody, Hitch
CC: Hart, Debbie; Coomber, Robert; Gray, Linda; Carpenter, Wesley
Subject: Follow-up eOPF Access and V/V Impact
Sent: 7/18/2017 11:53:59 PM

was read 7/19/2017
on 12:04:27
AM

Your message

To: Helm, Arron
Subject: Follow-up eOPF Access and V/V Impact
Sent: Tuesday, July 18, 2017 7:53:59 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Tuesday, July 18, 2017 8:04:27 PM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Bonner, Jerome [Bonner.Jerome@epa.gov]
Sent: 7/18/2017 11:54:52 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: Follow-up eOPF Access and V/V Impact

Importance: High

Your message

To: Carter, Rick; Helm, Arron; Bonner, Jerome; Taylor, Jeremy; Atkinson, Ryan; Engebretson, Lizabeth; Peabody, Hitch
CC: Hart, Debbie; Coomber, Robert; Gray, Linda; Carpenter, Wesley
Subject: Follow-up eOPF Access and V/V Impact
Sent: 7/18/2017 11:53:59 PM

was read 7/18/2017
on 11:54:52
PM

Your message

To: Bonner, Jerome
Subject: Follow-up eOPF Access and V/V Impact
Sent: Tuesday, July 18, 2017 7:53:59 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Tuesday, July 18, 2017 7:54:52 PM (UTC-05:00) Eastern Time (US & Canada).

Message

From: Atkinson, Ryan [Atkinson.Ryan@epa.gov]
Sent: 7/18/2017 11:54:00 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Automatic reply: Follow-up eOPF Access and V/V Impact

I am currently out of the office on travel. I'll have limited access to emails. If you need immediate assistance, you can contact Rena Sawyer at 919-541-3677. Thank you!

Delivery Report

From: Hembrey, Cheri [Hembrey.Cheri@epa.gov]
Sent: 7/19/2017 10:15:55 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: FOIA REQUEST re: VERA/VSIP

Importance: High

Your message

To: Guerrero, David; Miller, Kevin
CC: Hart, Debbi; Carpenter, Wesley; Hembrey, Cheri
Subject: FW: FOIA REQUEST re: VERA/VSIP
Sent: 7/19/2017 2:38:56 PM

was read 7/19/2017
on 10:14:58
PM

Your message

To: Hembrey, Cheri
Subject: FW: FOIA REQUEST re: VERA/VSIP
Sent: Wednesday, July 19, 2017 10:38:56 AM (UTC-05:00) Eastern Time (US & Canada)

was read on Wednesday, July 19, 2017 6:14:58 PM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Carpenter, Wesley [Carpenter.Wesley@epa.gov]
Sent: 7/18/2017 11:29:03 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: RE: V/V - request from the COS

Your message

To: Vizian, Donna
CC: Hart, Debbie; Gray, Linda; Carpenter, Wesley; Parker, Gary
Subject: RE: V/V - request from the COS
Sent: 7/18/2017 11:28:40 PM

was read 7/18/2017
on 11:29:03
PM

Your message

To: Carpenter, Wesley
Subject: RE: V/V - request from the COS
Sent: Tuesday, July 18, 2017 7:28:40 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Tuesday, July 18, 2017 7:29:03 PM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Hembrey, Cheri [Hembrey.Cheri@epa.gov]
Sent: 7/19/2017 10:06:53 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: FOIA REQUEST re: VERA/VSIP 2017-008663

Your message

To: Hart, Debbi
CC: Carpenter, Wesley; Hembrey, Cheri
Subject: FW: FOIA REQUEST re: VERA/VSIP 2017-008663
Sent: 7/19/2017 9:02:24 PM

was read 7/19/2017
on 10:06:23
PM

Your message

To: Hembrey, Cheri
Subject: FW: FOIA REQUEST re: VERA/VSIP 2017-008663
Sent: Wednesday, July 19, 2017 5:02:24 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Wednesday, July 19, 2017 6:06:23 PM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Carpenter, Wesley [Carpenter.Wesley@epa.gov]
Sent: 7/18/2017 11:00:38 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: Draft V/V Reminder Mass Mailer for Mike Flynn

Importance: High

Your message

To: Vizian, Donna
CC: Hart, Debbi; Carpenter, Wesley; Gray, Linda
Subject: Draft V/V Reminder Mass Mailer for Mike Flynn
Sent: 7/18/2017 10:14:23 PM

was read 7/18/2017
on 11:00:38
PM

Your message

To: Carpenter, Wesley
Subject: Draft V/V Reminder Mass Mailer for Mike Flynn
Sent: Tuesday, July 18, 2017 6:14:23 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Tuesday, July 18, 2017 7:00:38 PM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Carpenter, Wesley [Carpenter.Wesley@epa.gov]
Sent: 7/19/2017 9:04:05 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: FOIA REQUEST re: VERA/VSIP 2017-008663

Your message

To: Hart, Debbi
CC: Carpenter, Wesley; Hembrey, Cheri
Subject: FW: FOIA REQUEST re: VERA/VSIP 2017-008663
Sent: 7/19/2017 9:02:24 PM

was read 7/19/2017
on 9:03:08
PM

Your message

To: Carpenter, Wesley
Subject: FW: FOIA REQUEST re: VERA/VSIP 2017-008663
Sent: Wednesday, July 19, 2017 5:02:24 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Wednesday, July 19, 2017 5:03:08 PM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Peabody, Hitch [Peabody.Hitch@epa.gov]
Sent: 5/18/2017 5:30:43 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: VERA/VSIP Training

Your message

To: Peabody, Hitch; Parker, Gary
CC: Hart, Debbi
Subject: VERA/VSIP Training
Sent: 5/18/2017 4:56:21 PM

was read 5/18/2017
on 5:30:17
PM

Your message

To: Peabody, Hitch
Subject: VERA/VSIP Training
Sent: Thursday, May 18, 2017 12:56:21 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Thursday, May 18, 2017 1:30:17 PM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 5/18/2017 5:12:04 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: VERA/VSIP Training

Your message

To: Peabody, Hitch; Parker, Gary
CC: Hart, Debbi
Subject: VERA/VSIP Training
Sent: 5/18/2017 4:56:21 PM

was read 5/18/2017
on 5:11:50
PM

Your message

To: Hart, Debbi
Subject: VERA/VSIP Training
Sent: Thursday, May 18, 2017 12:56:21 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Thursday, May 18, 2017 1:11:50 PM (UTC-05:00) Eastern Time (US & Canada).

To: Hunt, Loretta[Hunt.Loretta@epa.gov]; Parker, Gary[parker.gary@epa.gov]
From: Hart, Debbi
Sent: Wed 5/17/2017 8:07:16 PM
Subject: FW: OITA V/V
[Copy of May 2017 Targeted Positions Template .xlsx](#)
[Copy of OITA's VERA VSIP Major Themes spreadsheet \(002\).xlsx](#)

.....
And a second one.

From: Cherry, Katrina
Sent: Wednesday, May 17, 2017 3:43 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Cc: Nishida, Jane <Nishida.Jane@epa.gov>; Cunningham, Dennis <Cunningham.Dennis@epa.gov>; Hart, Debbi <Hart.Debbi@epa.gov>
Subject: OITA V/V

Please let me know if you have questions.

Katrina

Katrina D. Cherry, Director

Office of Management and International Services

Office of International and Tribal Affairs

202-564-2478 (desk)

202-565-1962 (fax)

Message

From: Kirkland, William [Kirkland.William@epa.gov]
Sent: 4/12/2017 12:24:38 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Webpage review

Good Morning Loretta,

I hope all is well.

Per the attached link, are you the POC?

<http://intranet.epa.gov/policy/buyouts/index.htm>

Sure we archive the link? Please advise. Thank you.

William (Bill) Kirkland
Kirkland.William@epa.gov
Information Technology Division, Office of Human Resources
OARM/OHR/ITD
Phone: (202) 564-7533
Room: 1220B WJC East

Delivery Report

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 7/19/2017 4:59:18 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: Urgent: OPM System Update Will Impact EPA's VERA/VSIP Process!!!!

Importance: High

Your message

To: Showman, John; Vizian, Donna
CC: Hart, Debbi
Subject: RE: Urgent: OPM System Update Will Impact EPA's VERA/VSIP Process!!!!
Sent: 7/19/2017 4:53:44 PM

was read 7/19/2017
on 4:59:13
PM

Your message

To: Hart, Debbi
Subject: RE: Urgent: OPM System Update Will Impact EPA's VERA/VSIP Process!!!!
Sent: Wednesday, July 19, 2017 12:53:44 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Wednesday, July 19, 2017 12:59:13 PM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Showman, John [Showman.John@epa.gov]
Sent: 7/19/2017 4:56:00 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: Urgent: OPM System Update Will Impact EPA's VERA/VSIP Process!!!!

Importance: High

Your message

To: Showman, John; Vizian, Donna
CC: Hart, Debbi
Subject: RE: Urgent: OPM System Update Will Impact EPA's VERA/VSIP Process!!!!
Sent: 7/19/2017 4:53:44 PM

was read 7/19/2017
on 4:55:11
PM

Your message

To: Showman, John
Subject: RE: Urgent: OPM System Update Will Impact EPA's VERA/VSIP Process!!!!
Sent: Wednesday, July 19, 2017 12:53:44 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Wednesday, July 19, 2017 12:55:11 PM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 4/10/2017 8:41:39 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: V-V PPT

Your message

To: Hart, Debbi
Subject: V-V PPT
Sent: 4/10/2017 8:30:24 PM

was read 4/10/2017
on 8:40:41
PM

Your message

To: Hart, Debbi
Subject: V-V PPT
Sent: Monday, April 10, 2017 4:30:24 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Monday, April 10, 2017 4:40:41 PM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Miller, Kevin [Miller.Kevin@epa.gov]
Sent: 7/19/2017 3:45:39 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: FOIA REQUEST re: VERA/VSIP

Importance: High

Your message

To: Guerrero, David; Miller, Kevin
CC: Hart, Debbi; Carpenter, Wesley; Hembrey, Cheri
Subject: FW: FOIA REQUEST re: VERA/VSIP
Sent: 7/19/2017 2:38:56 PM

was read 7/19/2017
on 3:45:11
PM

Your message

To: Miller, Kevin
Subject: FW: FOIA REQUEST re: VERA/VSIP
Sent: Wednesday, July 19, 2017 10:38:56 AM (UTC-05:00) Eastern Time (US & Canada)

was read on Wednesday, July 19, 2017 11:45:11 AM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Helm, Arron [Helm.Arron@epa.gov]
Sent: 7/18/2017 7:19:26 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: V/V Schedule Change & Talking Points

Importance: High

Your message

To: Helm, Arron
CC: Hart, Debbi
Subject: V/V Schedule Change & Talking Points
Sent: 7/18/2017 6:53:06 PM

was read 7/18/2017
on 7:19:26
PM

Your message

To: Helm, Arron
Subject: V/V Schedule Change & Talking Points
Sent: Tuesday, July 18, 2017 2:53:06 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Tuesday, July 18, 2017 3:19:26 PM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 7/19/2017 3:21:52 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: FOIA REQUEST re: VERA/VSIP

Importance: High

Your message

To: Guerrero, David; Miller, Kevin
CC: Hart, Debbi; Carpenter, Wesley; Hembrey, Cheri
Subject: FW: FOIA REQUEST re: VERA/VSIP
Sent: 7/19/2017 2:38:56 PM

was read 7/19/2017
on 3:21:20
PM

Your message

To: Hart, Debbi
Subject: FW: FOIA REQUEST re: VERA/VSIP
Sent: Wednesday, July 19, 2017 10:38:56 AM (UTC-05:00) Eastern Time (US & Canada)

was read on Wednesday, July 19, 2017 11:21:20 AM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Carpenter, Wesley [Carpenter.Wesley@epa.gov]
Sent: 7/19/2017 2:47:00 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: FOIA REQUEST re: VERA/VSIP

Importance: High

Your message

To: Guerrero, David; Miller, Kevin
CC: Hart, Debbi; Carpenter, Wesley; Hembrey, Cheri
Subject: FW: FOIA REQUEST re: VERA/VSIP
Sent: 7/19/2017 2:38:56 PM

was read 7/19/2017
on 2:46:23
PM

Your message

To: Carpenter, Wesley
Subject: FW: FOIA REQUEST re: VERA/VSIP
Sent: Wednesday, July 19, 2017 10:38:56 AM (UTC-05:00) Eastern Time (US & Canada)

was read on Wednesday, July 19, 2017 10:46:23 AM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Guerrero, David [guerrero.david@epa.gov]
Sent: 7/19/2017 2:40:11 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: FOIA REQUEST re: VERA/VSIP

Importance: High

Your message

To: Guerrero, David; Miller, Kevin
CC: Hart, Debbi; Carpenter, Wesley; Hembrey, Cheri
Subject: FW: FOIA REQUEST re: VERA/VSIP
Sent: 7/19/2017 2:38:56 PM

was read 7/19/2017
on 2:39:41
PM

Your message

To: Guerrero, David
Subject: FW: FOIA REQUEST re: VERA/VSIP
Sent: Wednesday, July 19, 2017 10:38:56 AM (UTC-05:00) Eastern Time (US & Canada)

was read on Wednesday, July 19, 2017 10:39:41 AM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Showman, John [Showman.John@epa.gov]
Sent: 7/18/2017 5:09:38 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: RE: Urgent: OPM System Update Will Impact EPA's VERA/VSIP Process!!!!

Your message

To: Showman, John
CC: Vizian, Donna; Hart, Debbi
Subject: RE: Urgent: OPM System Update Will Impact EPA's VERA/VSIP Process!!!!
Sent: 7/18/2017 4:43:18 PM

was read 7/18/2017
on 5:09:38
PM

Your message

To: Showman, John
Subject: RE: Urgent: OPM System Update Will Impact EPA's VERA/VSIP Process!!!!
Sent: Tuesday, July 18, 2017 12:43:18 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Tuesday, July 18, 2017 1:09:38 PM (UTC-05:00) Eastern Time (US & Canada).

Message

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 3/30/2017 4:03:05 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: FW: v1 FURLOUGH Material.docx
Attachments: v1 FURLOUGH Material.docx; v1 VERA VISP material.docx

Marian just sent these for our review- they were reformatted and tweaked. Let's double check quickly. Let me know if you have any concerns. We have until the end of the day...

From: Cooper, Marian
Sent: Thursday, March 30, 2017 11:54 AM
To: Hart, Debbi <Hart.Debbi@epa.gov>
Subject: v1 FURLOUGH Material.docx

Thanks

Delivery Report

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 3/30/2017 1:17:44 AM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: RE: Don't forget to send R6 V/V- thx! (eom)

Your message

To: Hart, Debbi
Subject: RE: Don't forget to send R6 V/V- thx! (eom)
Sent: 3/29/2017 9:45:02 PM

was read 3/30/2017
on 1:17:44
AM

Your message

To: Hart, Debbi
Subject: RE: Don't forget to send R6 V/V- thx! (eom)
Sent: Wednesday, March 29, 2017 5:45:02 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Wednesday, March 29, 2017 9:17:44 PM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Bonner, Jerome [Bonner.Jerome@epa.gov]
Sent: 5/16/2017 5:48:30 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: V/V and Standardized PDs

Your message

To: Engebretson, Lizabeth; Taylor, Jeremy; Bonner, Jerome
CC: Carter, Rick; Helm, Arron; Schulman, Marvin; Hart, Debbi
Subject: V/V and Standardized PDs
Sent: 5/16/2017 2:45:18 PM

was read 5/16/2017
on 5:48:30
PM

Your message

To: Bonner, Jerome
Subject: V/V and Standardized PDs
Sent: Tuesday, May 16, 2017 10:45:18 AM (UTC-05:00) Eastern Time (US & Canada)

was read on Tuesday, May 16, 2017 1:48:30 PM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Engebretson, Lizabeth [Engebretson.Lizabeth@epa.gov]
Sent: 7/19/2017 1:12:46 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: Follow-up eOPF Access and V/V Impact

Importance: High

Your message

To: Carter, Rick; Helm, Arron; Bonner, Jerome; Taylor, Jeremy; Atkinson, Ryan; Engebretson, Lizabeth; Peabody, Hitch
CC: Hart, Debbie; Coomber, Robert; Gray, Linda; Carpenter, Wesley
Subject: Follow-up eOPF Access and V/V Impact
Sent: 7/18/2017 11:53:59 PM

was read 7/19/2017
on 1:11:51
PM

Your message

To: Engebretson, Lizabeth
Subject: Follow-up eOPF Access and V/V Impact
Sent: Tuesday, July 18, 2017 4:53:59 PM (UTC-08:00) Pacific Time (US & Canada)

was read on Wednesday, July 19, 2017 6:11:51 AM (UTC-08:00) Pacific Time (US & Canada).

Delivery Report

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 7/19/2017 1:01:43 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: RE: V/V - request from the COS

Your message

To: Vizian, Donna
CC: Hart, Debbi; Gray, Linda; Carpenter, Wesley; Parker, Gary
Subject: RE: V/V - request from the COS
Sent: 7/18/2017 11:28:40 PM

was read 7/19/2017
on 1:01:56
PM

Your message

To: Hart, Debbi
Subject: RE: V/V - request from the COS
Sent: Tuesday, July 18, 2017 7:28:40 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Wednesday, July 19, 2017 9:01:56 AM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 7/19/2017 12:57:40 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: Follow-up eOPF Access and V/V Impact

Importance: High

Your message

To: Carter, Rick; Helm, Arron; Bonner, Jerome; Taylor, Jeremy; Atkinson, Ryan; Engebretson, Lizabeth; Peabody, Hitch
CC: Hart, Debbi; Coomber, Robert; Gray, Linda; Carpenter, Wesley
Subject: Follow-up eOPF Access and V/V Impact
Sent: 7/18/2017 11:53:59 PM

was read 7/19/2017
on 12:57:42
PM

Your message

To: Hart, Debbi
Subject: Follow-up eOPF Access and V/V Impact
Sent: Tuesday, July 18, 2017 7:53:59 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Wednesday, July 19, 2017 8:57:42 AM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Carter, Rick [Carter.Rick@epa.gov]
Sent: 5/16/2017 4:39:47 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: V/V and Standardized PDs

Your message

To: Engebretson, Lizabeth; Taylor, Jeremy; Bonner, Jerome
CC: Carter, Rick; Helm, Arron; Schulman, Marvin; Hart, Debbi
Subject: V/V and Standardized PDs
Sent: 5/16/2017 2:45:18 PM

was read 5/16/2017
on 4:39:47
PM

Your message

To: Carter, Rick
Subject: V/V and Standardized PDs
Sent: Tuesday, May 16, 2017 10:45:18 AM (UTC-05:00) Eastern Time (US & Canada)

was read on Tuesday, May 16, 2017 12:39:47 PM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 7/19/2017 12:57:39 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: V/V - request from the COS

Importance: High

Your message

To: Hart, Debbi; Parker, Gary
Subject: FW: V/V - request from the COS
Sent: 7/18/2017 11:03:45 PM

was read 7/19/2017
on 12:57:41
PM

Your message

To: Hart, Debbi
Subject: FW: V/V - request from the COS
Sent: Tuesday, July 18, 2017 7:03:45 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Wednesday, July 19, 2017 8:57:41 AM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Engebretson, Lizabeth [Engebretson.Lizabeth@epa.gov]
Sent: 5/16/2017 3:08:39 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: V/V and Standardized PDs

Your message

To: Engebretson, Lizabeth; Taylor, Jeremy; Bonner, Jerome
CC: Carter, Rick; Helm, Arron; Schulman, Marvin; Hart, Debbi
Subject: V/V and Standardized PDs
Sent: 5/16/2017 2:45:18 PM

was read 5/16/2017
on 3:08:18
PM

Your message

To: Engebretson, Lizabeth
Subject: V/V and Standardized PDs
Sent: Tuesday, May 16, 2017 7:45:18 AM (UTC-08:00) Pacific Time (US & Canada)

was read on Tuesday, May 16, 2017 8:08:18 AM (UTC-08:00) Pacific Time (US & Canada).

Delivery Report

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 7/19/2017 12:37:13 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: V/V - request from the COS

Importance: High

Your message

To: Vizian, Donna; Hart, Debbi; Gray, Linda; Carpenter, Wesley
CC: Parker, Gary
Subject: RE: V/V - request from the COS
Sent: 7/18/2017 10:58:49 PM

was read 7/19/2017
on 12:37:24
PM

Your message

To: Hart, Debbi
Subject: RE: V/V - request from the COS
Sent: Tuesday, July 18, 2017 6:58:49 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Wednesday, July 19, 2017 8:37:24 AM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Helm, Arron [Helm.Arron@epa.gov]
Sent: 5/16/2017 2:52:52 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: V/V and Standardized PDs

Your message

To: Engebretson, Lizabeth; Taylor, Jeremy; Bonner, Jerome
CC: Carter, Rick; Helm, Arron; Schulman, Marvin; Hart, Debbi
Subject: V/V and Standardized PDs
Sent: 5/16/2017 2:45:18 PM

was read 5/16/2017
on 2:52:52
PM

Your message

To: Helm, Arron
Subject: V/V and Standardized PDs
Sent: Tuesday, May 16, 2017 10:45:18 AM (UTC-05:00) Eastern Time (US & Canada)

was read on Tuesday, May 16, 2017 10:52:52 AM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Carpenter, Wesley [Carpenter.Wesley@epa.gov]
Sent: 7/19/2017 11:29:08 AM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: V/V - request from the COS

Importance: High

Your message

To: Vizian, Donna; Hart, Debbi; Gray, Linda; Carpenter, Wesley
CC: Parker, Gary
Subject: RE: V/V - request from the COS
Sent: 7/18/2017 10:58:49 PM

was read 7/19/2017
on 11:28:12
AM

Your message

To: Carpenter, Wesley
Subject: RE: V/V - request from the COS
Sent: Tuesday, July 18, 2017 6:58:49 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Wednesday, July 19, 2017 7:28:12 AM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Taylor, Jeremy [Taylor.Jeremy@epa.gov]
Sent: 7/19/2017 11:13:36 AM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: Follow-up eOPF Access and V/V Impact

Importance: High

Your message

To: Carter, Rick; Helm, Arron; Bonner, Jerome; Taylor, Jeremy; Atkinson, Ryan; Engebretson, Lizabeth; Peabody, Hitch
CC: Hart, Debbi; Coomber, Robert; Gray, Linda; Carpenter, Wesley
Subject: Follow-up eOPF Access and V/V Impact
Sent: 7/18/2017 11:53:59 PM

was read 7/19/2017
on 11:13:36
AM

Your message

To: Taylor, Jeremy
Subject: Follow-up eOPF Access and V/V Impact
Sent: Tuesday, July 18, 2017 11:53:59 PM (UTC+00:00) Monrovia, Reykjavik

was read on Wednesday, July 19, 2017 11:13:36 AM (UTC+00:00) Monrovia, Reykjavik.

Delivery Report

From: Atkinson, Ryan [Atkinson.Ryan@epa.gov]
Sent: 7/19/2017 11:05:48 AM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: Follow-up eOPF Access and V/V Impact

Importance: High

Your message

To: Carter, Rick; Helm, Arron; Bonner, Jerome; Taylor, Jeremy; Atkinson, Ryan; Engebretson, Lizabeth; Peabody, Hitch
CC: Hart, Debbie; Coomber, Robert; Gray, Linda; Carpenter, Wesley
Subject: Follow-up eOPF Access and V/V Impact
Sent: 7/18/2017 11:53:59 PM

was read 7/19/2017
on 11:05:48
AM

Your message

To: Atkinson, Ryan
Subject: Follow-up eOPF Access and V/V Impact
Sent: Tuesday, July 18, 2017 7:53:59 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Wednesday, July 19, 2017 7:05:48 AM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Carter, Rick [Carter.Rick@epa.gov]
Sent: 7/19/2017 10:45:04 AM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: Follow-up eOPF Access and V/V Impact

Importance: High

Your message

To: Carter, Rick; Helm, Arron; Bonner, Jerome; Taylor, Jeremy; Atkinson, Ryan; Engebretson, Lizabeth; Peabody, Hitch
CC: Hart, Debbie; Coomber, Robert; Gray, Linda; Carpenter, Wesley
Subject: Follow-up eOPF Access and V/V Impact
Sent: 7/18/2017 11:53:59 PM

was read 7/19/2017
on 10:45:04
AM

Your message

To: Carter, Rick
Subject: Follow-up eOPF Access and V/V Impact
Sent: Tuesday, July 18, 2017 7:53:59 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Wednesday, July 19, 2017 6:45:04 AM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Vizian, Donna [Vizian.Donna@epa.gov]
Sent: 7/19/2017 3:40:04 AM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: RE: V/V - request from the COS

Your message

To: Vizian, Donna
CC: Hart, Debbi; Gray, Linda; Carpenter, Wesley; Parker, Gary
Subject: RE: V/V - request from the COS
Sent: 7/18/2017 11:28:40 PM

was read 7/19/2017
on 3:40:04
AM

Your message

To: Vizian, Donna
Subject: RE: V/V - request from the COS
Sent: Tuesday, July 18, 2017 7:28:40 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Tuesday, July 18, 2017 11:40:04 PM (UTC-05:00) Eastern Time (US & Canada).

Message

From: Schulman, Marvin [Schulman.Marvin@epa.gov]
Sent: 3/1/2017 5:48:19 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: One pager on Comp Codes
Attachments: Reductions In Force and Competitive Level Codes.docx

As briefly discussed

Marvin
(202) 564-7778

Delivery Report

From: Hart, Debbi [Hart.Debbi@epa.gov]
Sent: 3/1/2017 4:17:14 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: V-V and RIF Comparison Chart

Importance: High

Your message

To: Helm, Arron; Hart, Debbi
Subject: V-V and RIF Comparison Chart
Sent: 3/1/2017 4:02:01 PM

was read 3/1/2017
on 4:17:14
PM

Your message

To: Hart, Debbi
Subject: V-V and RIF Comparison Chart
Sent: Wednesday, March 1, 2017 11:02:01 AM (UTC-05:00) Eastern Time (US & Canada)

was read on Wednesday, March 1, 2017 11:17:14 AM (UTC-05:00) Eastern Time (US & Canada).

Delivery Report

From: Helm, Arron [Helm.Arron@epa.gov]
Sent: 3/1/2017 4:02:27 PM
To: Hunt, Loretta [Hunt.Loretta@epa.gov]
Subject: Read: V-V and RIF Comparison Chart

Importance: High

Your message

To: Helm, Arron; Hart, Debbi
Subject: V-V and RIF Comparison Chart
Sent: 3/1/2017 4:02:01 PM

was read 3/1/2017
on 4:02:27
PM

Your message

To: Helm, Arron
Subject: V-V and RIF Comparison Chart
Sent: Wednesday, March 1, 2017 11:02:01 AM (UTC-05:00) Eastern Time (US & Canada)

was read on Wednesday, March 1, 2017 11:02:27 AM (UTC-05:00) Eastern Time (US & Canada).

Appointment

From: Hunt, Loretta [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=1E5B5B67E200442F8ECACFC0EA2B2771-LHUNT]
Sent: 4/20/2017 10:07:45 PM
BCC: WJC East 1422 [WJCEast-1422@epa.gov]

Subject: VERA/VSIP Project
Attachments: vera_guide.pdf; vsip_guide.pdf
Location: WJC East 1422

Start: 4/26/2017 2:00:00 PM
End: 4/26/2017 2:30:00 PM
Show Time As: Tentative

Please review the guides and video prior to the meeting. Thanks.

<https://www.youtube.com/watch?v=TFH3OrQCvwk>

Appointment

From: Hunt, Loretta [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=1E5B5B67E200442F8ECACFC0EA2B2771-LHUNT]
Sent: 5/25/2017 11:06:20 PM
To: McNeal, Detha [McNeal.Detha@epa.gov]; Schulman, Marvin [Schulman.Marvin@epa.gov]
Subject: VERA/VSIP Follow-Up
Location: 1420 WJC East
Start: 5/30/2017 2:00:00 PM
End: 5/30/2017 4:00:00 PM
Show Time As: Tentative

Discuss assigned cases.

Appointment

From: Hunt, Loretta [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=1E5B5B67E200442F8ECACFC0EA2B2771-LHUNT]
Sent: 4/20/2017 10:07:10 PM
To: Hampton, Torrey [hampton.torrey@epa.gov]; McNeal, Detha [McNeal.Detha@epa.gov]; Jones, Gladys [Jones.Gladys@epa.gov]; Schulman, Marvin [Schulman.Marvin@epa.gov]
Subject: VERA/VSIP Project
Attachments: vera_guide.pdf; vsip_guide.pdf
Location: WJC East 1422

Start: 4/26/2017 2:00:00 PM
End: 4/26/2017 2:30:00 PM
Show Time As: Tentative

Please review the guides and video prior to the meeting. Thanks.

<https://www.youtube.com/watch?v=TFH3OrQCvwk>

From: Hunt, Loretta
Location: Teleconference
Importance: Normal
Subject: VERA/VSIP Planning
Start Date/Time: Wed 5/31/2017 7:00:00 PM
End Date/Time: Wed 5/31/2017 8:00:00 PM

Call-in: **Ex. 6 - Personal Privacy**

Conf. code: **Ex. 6 - Personal Privacy**

Agenda

Discuss and plan the HR components of V/V (notifications, application and selection process, union notices, retirement counseling, etc.)

Appointment

From: Hunt, Loretta [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=1E5B5B67E200442F8ECACFC0EA2B2771-LHUNT]
Sent: 5/25/2017 5:44:44 PM
To: Vizian, Donna [Vizian.Donna@epa.gov]

Subject: Accepted: V/V followup
Location: 3330N

Start: 5/25/2017 7:30:00 PM
End: 5/25/2017 8:30:00 PM
Show Time As: Busy

Appointment

From: Hunt, Loretta [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=1E5B5B67E200442F8ECACFC0EA2B2771-LHUNT]
Sent: 5/18/2017 9:19:15 PM
To: Peabody, Hitch [Peabody.Hitch@epa.gov]; Parker, Gary [parker.gary@epa.gov]; Hart, Debbi [Hart.Debbi@epa.gov]; Schulman, Marvin [Schulman.Marvin@epa.gov]; Hampton, Torrey [hampton.torrey@epa.gov]; McNeal, Detha [McNeal.Detha@epa.gov]
BCC: WJC East 1422 [WJCEast-1422@epa.gov]
Subject: VERA/VSIP Overview
Location: WJC East 1422
Start: 5/23/2017 2:00:00 PM
End: 5/23/2017 3:30:00 PM
Show Time As: Tentative

Message

From: Corbett, Krysti [Corbett.Krysti@epa.gov]
Sent: 6/20/2017 12:56:46 PM
To: Vizian, Donna [Vizian.Donna@epa.gov]
CC: Coomber, Robert [coomber.robert@epa.gov]
Subject: RE: Urgent Mass Mailer Request

Got it – is this final?

And are you ok with me sending this around 1:30pm?

Krysti Corbett

Director
Labor and Employee Relations Division
Desk Phone: (202) 564-6295
Mobile: (202) 579-1681
corbett.krysti@epa.gov

From: Vizian, Donna
Sent: Tuesday, June 20, 2017 8:42 AM
To: Coomber, Robert <coomber.robert@epa.gov>; Corbett, Krysti <Corbett.Krysti@epa.gov>
Subject: FW: Urgent Mass Mailer Request

From: Vizian, Donna
Sent: Tuesday, June 20, 2017 8:42 AM
To: Hull, George <Hull.George@epa.gov>; Bowman, Liz <[Bowman.Liz@epa.gov](mailto: Bowman.Liz@epa.gov)>; Sowell, Sarah <Sowell.Sarah@epa.gov>
Cc: Flynn, Mike <Flynn.Mike@epa.gov>; Grantham, Nancy <Grantham.Nancy@epa.gov>
Subject: Urgent Mass Mailer Request

Hi Everyone,

Attached is a mass mailer that I would really appreciate getting out at 2pm today. It is the trigger for further communication with staff on V/V. Mike and Ryan have approved it. It needs to be coordinated with union review, so if 2pm works, my folk can send to the union just before 2. Thank you so much and please call if you have questions.

Best,
Donna

Message

From: showman.john@epa.gov [showman.john@epa.gov]
on behalf of email@addthis.com [email@addthis.com]
Sent: 6/21/2017 7:41:39 PM
To: Vizian, Donna [Vizian.Donna@epa.gov]
Subject: Interior Is Moving Forward With Buyouts, Leaves Door Open for RIFs

FYI

<http://www.govexec.com/management/2017/06/interior-moving-forward-buyouts-leaves-door-open-rifs/138855/#.wUrL8rkaLvQ.email>

This message was sent by showman.john@epa.gov via <http://addthis.com>. Please note that AddThis does not verify email addresses.

To stop receiving any emails from AddThis, please visit: http://www.addthis.com/privacy/email-opt-out?e=KFNFN0k3UjAd0lwwXT9z00M_HTlcKA